

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
SEPTEMBER 10, 2026**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Ted Kowalski - Supervisor
Melissa Hanson – Clerk

Lisa Quinn – Supervisor
Stacy Siegle - Treasurer

Jeff Miller - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stonebrooke

- 1) a) The meeting was called to order by Chairperson Quinn at 6:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to add item 3.e) Stormwater pond shoreline work request at 2452 Payten Lane. Kowalski made a motion to approve the agenda as amended. Miller seconded. All in favor.

2) Public Commentary

- a) Tom Wolf, Scott County Commissioner-
 - i) County Budget – estimating a 7% tax increase.
 - ii) Ribbon cutting – Mn River Bridge connection to Carver.
- b) Debbie Borchardt, 19465 Oelke Drive – Submitted petition signed by neighbors requesting to reduce speed on 195th street noting an increase in traffic on 195th making walking there hazardous. She also shared concern about topography and school bus stops. Stordahl explained the statutory limitations and limited options for the township but would explore. Borchardt asked if Oelke could be posted at 35 mph. Borchardt stated that she requested Sheriff will place speed trailer on 195. Stordahl noted that the speed trailer can count traffic and monitor speed.
- c) Debbie Larson, 19415 Oelke Circle – asked to have the area near her house reviewed because of potholes. Miller explained that only the failed portion of the road was patched this year. Pothole concerns would be reviewed.
- d) Christian Morkeberg, Prior Lake Spring Lake Watershed District (PLSLWD)
 - i) Grant to help with alum treatment on Fish Lake received- approximately \$800,000 with \$80,000 match to treat internal phosphorous.
 - ii) Ditch 13 Authority – will be discussed at workshop.
 - iii) Spring Lake West IESF -95% complete.
 - iv) Buck Lake Stream Enhancement – Phase 2 will be worked on this year.
 - v) Upper Prior Lake no longer on the impaired list.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are

considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed

- i) Approval of August 13, 2026 Monthly Meeting Minutes.
- ii) Approval of August 20, 2026 Special Meeting Minutes- Budget Workshop

Kowalski made motion to approve consent agenda. Miller seconded. All in favor.

- b) Recess for the Continuation of the Annual Town Meeting for the Purpose of Approving the 2027 General Fund Levy and Road & Bridge Fund Levy. Kowalski made a motion to recess the monthly meeting in order to reconvene the annual town meeting. Miller seconded. All in favor. The September monthly meeting was recessed at 6:23. Loren Hanson acted as moderator and reconvened the annual meeting. Treasurer Stacy Siegle presented the 2027 General Fund budget and levy as well as the road and bridge fund budget and levy with an overall increase of 5.1%. General discussion had and noted in annual meeting minutes. Kowalski made a motion to approve the general fund levy of \$761,000. Miller seconded. Approved by unanimous vote. Miller made a motion to approve the road and bridge fund levy of \$920,000. Steffan seconded. Approved by unanimous vote. Kowalski made a motion to adjourn the Annual Meeting and re-open the annual meeting, Cox seconded and approved by a voice vote. Following the adjournment of the 2026 Annual Town Meeting, the monthly Board meeting was reconvened at 7:00 p.m.
- c) Review and Consider Approval of the 2027 General Fund Budget and Road & Bridge Fund Budget- Siegle presented the proposed 2027 General Fund and Road and Bridge Fund budgets. Kowalski made a motion to approve the General Fund Budget of \$836,000 and the Road and Bridge Fund Budget of \$2,174,000. Miller seconded. All in favor.
- d) Consider Resolution Directing Staff to Certify the 2027 Levy for the General Fund and the Road & Bridge Fund- Kowalski made a motion to adopt Resolution #26-007 certifying the 2027 General Fund Levy of \$761,000 and Road & Bridge Fund Levy of \$920,000. Miller seconded. All in favor.
- e) Stormwater pond shoreline work request at 2452 Payten Lane- Nick Walser, Walser Landscaping, on behalf of the property owner, requested permission to remove cattails, add a liner and rip rap on 20 feet of a pond. Staff shared the pond is a township storm water pond. Stordahl explained that the purpose of the pond is for both water quantity and water quality. He also noted that although this project itself is likely not an issue, the concerns include setting a precedent, potential issues with future maintenance of the stormwater pond and damage to the installation. Quinn asked that Walser provide additional information on the drainage and infiltration impacts, She also noted that the Board may discuss further during New and Old Business in tonight's meeting.

4) **Engineer's Report**

Stordahl/Drews presented the September Engineer's Report.

- a) MS4: Stantec
 - Township's MS4 permit documentation in preparation for the phase 2 permit, anticipated 2027.
 - MS4 & GIS: Stantec completed documentation and maintenance training videos for staff.

b) 2050 Comp Plan Study: County Comments received 29 June. Pausing report until the Maxfield study is released in fall '26.

Description	Cost	Eligible EDAP			In Process?	% Complete
		Eligible EDAP		50%		
Background data assembly	\$ 6,800.00	Yes	\$ 6,800.00	\$ 3,400.00	Yes	100%
Concept Master Plan	\$ 11,800.00	No		\$ -	Yes	75%
Off-site aerial review of farmed wetlands and est. wetland boundaries	\$ 6,300.00	Yes	\$ 6,300.00	\$ 3,150.00	Yes	100%
Wetland Delineation, Inventory & Replacement options	\$ 74,200.00	Yes	\$ 74,200.00	\$ 37,100.00	Yes	35%
Final Master Plan	\$ 8,800.00	Yes	\$ 8,800.00	\$ 4,400.00	No	0%
Community Engagement	\$ 11,700.00	No		\$ -	No	0%
Land Use Plan & Zoning Amendments	\$ 9,000.00	No		\$ -	No	0%
	\$ 128,600.00		\$ 96,100.00	\$ 48,050.00		

c) Lydia Prime Central Development Review: Stantec

- Plan review complete. Stantec will conduct periodic inspections of road and storm sewer construction.

d) Road Projects

1. Buck Lake Circle Reconstruction: Stonebrooke; Status - On hold. Preliminary plans have been prepared, but the project is on hold due to costs. Two residents on Country Squires Circle have contacted County officials, the City of Prior Lake, and the DNR hoping to find alternative funding or solutions.
2. 199th Street Reconstruction: Stonebrooke; Status - Project awarded on July 14th. Construction is now substantially complete. The Contractor retainage is being held pending seed germination, but it is anticipated that the final payment can occur at the October Board meeting. Final assessments cost will be established next month.
-Full Project Budget = \$425,200. Low bid = \$247,439.50

Order Feasibility Report	Nov 13, 2025	Complete
Accept Feasibility Report/Call for a Public Improvement Hearing	Dec 11, 2025	Complete
Public Improvement Hearing	Jan 8, 2026	Complete
Order Plans and Specifications	Jan 8, 2026	Complete

Approve Plans/specs authorize bidding	May 15, 2026	Complete
Open Bids/Call for Assessment Hearing	June 11, 2026	Complete
Assessment Hearing	June 11, 2026	Complete
Award Contract (Special Meeting)	July 14, 2026 (Tues)	Complete
Begin Construction	Summer 2026	Substantially Complete
End Construction	Fall 2026	

e) Development Projects: Stonebrooke –

Project Name	DRT Mtg Held?	Plat	Construction Plans?	Developers Agmt?	Construction Started?	Notes
Lydia Prime Central Development	Yes	Yes	Yes	Yes	Yes	Construction plans, the plat, and the Developer's Agreement have all been approved. Construction is underway.
Meadow Oaks	Yes	Yes	Yes	Needed	No	14 lots along Vergus and 195th Final plat approval at July 9 meeting; working on stormwater with Scott County.

f) Outside Agency Projects:

Owner	Description	Project Phase	Notes
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MnDOT	Hwy 13/ Hwy 282/ Cty Rd 17 Roundabout	Preliminary	Preliminary planning has begun for the future road layout. A roundabout is currently being planned, with construction to take place in the next few years. The future replacement of this roundabout with an overpass is also being discussed at this time, in part to help establish future ROW needs as development occurs. An open house was held on Aug 18th at the County Maintenance Building. The County is reporting positive feedback.
Scott County	Cty Rd 23 & Cty Rd 8 Roundabout (Doherty's)	Preliminary	Scott County is requesting RFP's for engineering services for a roundabout to be constructed. WSB selected.

g) Miscellaneous:

- Prior Lake/Spring Lake Shared Road Agreements, Stonebrooke – The City has proposed a 60% City; 40% Township split for costs of M/O reconstructs impacting Fairlawn (Hwy 13 to 180th), Mushtown (Ponds Parkway to 180th); 180th E (Mushtown to Revere). Future paving/maintenance of 180th St E at Fairlawn would be Prior Lake's. Other road maintenance activities would be as currently shared in the agreement. Discussion of future abandonment of 180th had.
- Prior Lake/Spring Lake Utilities Agreement, Stonebrooke – The City has been asked to draft the Agreements and they have agreed.
- Winker Court Pavement - *Special Meeting requested on Sept 16 @ 6:00* to discuss the project. Will discuss maintenance agreement with Cedar Lake at October meeting.
- 2026 crack seal and sealcoat projects have been awarded. Sealcoat work has been completed, with crack seal to be completed soon. Stordahl to follow up with contractor.
- 2026 maintenance project. The mill & overlays planned for 165th & McKay and Oelke Dr have been completed. The existing pavement at 165th & McKay did not have tack coat between the base and wearing course layers, leading to additional costs to repair the section prior to paving.

5) Road Report-Miller

- a) No new issues – some questions about grading received.

6) Town Hall and Parks Report

- a) South Shore-
- i) New memorial bench installed at South Shore Park, old one will be refurbished by the church and placed on wood chip path on Fish Lake Park.
 - ii) Manhole cover has shifted - reported to Prior Lake for repair.
 - iii) Bikes left in park for 3 weeks reported to sheriff's office who declared them abandoned and suggested to dispose of them. Quinn removed and donated.

- iv) Fish Lake Sportsman's Club to paint bench.
- v) Parking in cul-de-sac to be reviewed.
- b) Fish Lake -
 - i) Damage from pre-emergent to front landscaping of town hall will be repaired at no cost by parks maintenance team.
 - ii) Church volunteer projects at Fish Lake Park –clean pavilion and refurbish donated bench.
 - iii) Tree leaning on fence cut back to prevent damage/injury
- c) Raymond-
 - i) Downed tree removed.
 - ii) Consideration of shoreline restoration project- staff met with WMO at park. WMO staff also in discussion with Quinn about project and funding options.
 - iii) Fish Lake Sportsman's Club to touch up benches and tables.

7) Water Resources Report- Quinn

- a) WBIF Grant- Township is proposing two projects – shoreline restoration at Raymond with max of our match of \$4000. Both projects may be done in collaboration with Scott Soil and Water Conservation District and/or PLSLWD. Wes Steffan noted that the Spring Lake Association would be interested in partnering on the project.
- b) PLSLWD- Quinn attended meeting – focus on budget.

8) Treasurer's Report

- a) Siegle presented the August, 2026 Treasurer's Report. In August total receipts were \$95,509.22, total disbursements were \$302,367.03 and the ending cash balance was \$852,136.69. Kowalski made a motion to approve funding for a Quickbooks upgrade and the August, 2026 Treasurer's Report. Miller seconded. All in favor.

9) SCALE

- a) 9/11 – General Meeting: Schools finances/budgets; Modernizing the Permanent School Fund: 2026 Constitutional Amendment. Attendance at will.

10) New Business/Old Business

- a) Lift Station Repair on Vergus and Raymond is nearing completion. Soil restoration remains.
- b) Street Sweeping- initial run on South Shore completed. Construction on Vergus and Raymond prevented sweeping this time but Lift Station repair contract includes sweeping in that Raymond/Vergus.
- c) Best Management Practices Grant - County shared new grant program focused on stormwater (BMPs). Staff working with Stantec and Stonebrooke to determine opportunities.
- d) Vergus Ave- watermain accidentally hit by contractor working on a sewer issue. Road damage fixed.
- e) Stormwater Pond 2452 Payten- Board discussed request to remove cattails, add liner and rip rap to storm water pond. Board is not in support of the work due to concerns about loss of cattails for filtering, impact on drainage, future maintenance and desire to remain consistent in prohibiting work in township infrastructure.

11) Approval of Disbursements The Board reviewed the September, 2026 disbursement ledgers and approved checks numbered, 17525 to 15750, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Miller seconded. All in favor. The meeting was adjourned at 8:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Lisa Quinn, Chairperson

Melissa Hanson, Clerk