

Amended January 8, 2026
 Amended January 9, 2025
 Amended January 11, 2024
 Amended January 12, 2023
 Amended February 10, 2022
 Amended January 14, 2021
 Amended January 9, 2020
 Amended February 14, 2019
 Amended January 11, 2018
 Amended January 19, 2017
 Amended February 11, 2016
 Amended January 14, 2016
 Amended March 12, 2015

**SPRING LAKE TOWNSHIP
 SCOTT COUNTY, MINNESOTA**

ORDINANCE NO. 14-003

AN ORDINANCE ESTABLISHING A TOWNSHIP FEE SCHEDULE

The Board of Supervisors for the Town of Spring Lake, Scott County, Minnesota, does hereby ordain:

Section 1: Purpose:

The purpose of this section is to establish certain fees for the delivery of services and processing of various permits as established by the Town Board to equitably allocate administrative costs to those generating the demand or utilizing the service.

Section 2: Fee Schedule: The Town Board hereby establishes the following schedule of fees:

Data Practices Act Copying Fee

Hourly Charge	\$50.00
Copying Fee (per page)	\$1.00
Postage	Actual

Facilities Use Fees

Park Pavilion Reservation Fee (residents)	\$30.00
Park Pavilion Reservation Fee (non-residents)	\$50.00
Town Hall Rental Fee(residents/military) per hour, maximum of \$600	\$60.00
Town Hall Rental Fee (non-residents) per hour, maximum of \$1,200	\$100.00
Town Hall Rental Fee (non-profits)	\$125.00
Town Hall Rental Fee (governmental agencies)	No Charge

Land Development Fees

Development Review Team 1 Meeting	\$400.00
Development Review Team 2 Meeting escrow*	\$750.00

Development Review Fees

Preliminary or Final Plat Review (1- 5 lots without infrastructure)	\$325.00
Preliminary or Final Plat Review (1 - 5 lots with infrastructure)	\$450.00
Preliminary or Final Plat Review (6 -10 lots)	\$800.00
Preliminary or Final Plat Review (More than 10)	\$1000.00
Commercial/Industrial	\$1000.00

Development Review Escrows*

Preliminary or Final Plat Review (1-5 lots without infrastructure)	\$500.00
Preliminary or Final Plat Review (1- 5 lots with infrastructure)	\$1,500.00

Preliminary or Final Plat Review (6 -10 lots)	\$7500.00
Preliminary or Final Plat Review (More than 10)	\$7500.00
	plus \$250 per lot over 10 lots
Commercial/Industrial Prelim or Final Plat Review (5-10)	\$7500.00
Commercial/Industrial Prelim or Final Plat Review (More than 10)	\$7500.00
	plus \$250 per lot over 10 lots
Park Dedication Fee – Residential (per lot)	\$2000.00
Park Dedication Fee – Commercial (per acres)	\$1000.00

Special Use Permit/Agreement Fees

Conditional or Interim Use Permit Fee	\$250.00
Conditional or Interim Use Permit Escrow	\$1000.00
Variance Request Fee	\$250.00
Variance Request Escrow	\$1000.00
License/Encroachment Agreement Application Fee	\$250.00
License/Encroachment Agreement Escrow	\$1000.00
Vacation of Easement or Public ROW Application Fee	\$250.00
Escrow* <i>Any required title work and review will be additional costs at the expense of the applicant</i>	\$1000.00

Permit Fees

Driveway Permit Fee	\$440.00
-Initial Inspection	-\$220.00
-Final Inspection	-\$220.00
Driveway Permit Escrow	\$2,260.00
ROW/Utility Permit Fee	\$440.00
ROW/Utility Permit Escrow (resident/individual permit)*	\$2260.00
ROW/Utility Permit Bond (utility company)	\$10,000.00
Dust Control Permit Fee	\$10.00
Peddler-Solicitor Fee	\$50.00
Mooring Facility	\$150.00
Wetland Conservation Act Permit Fee (see WCA fees below)	

Sewer and Water Fees

City of Prior Lake Connection Fees

Water Meter	\$890.00
Pressure Reducer	\$240.00
Sewer Access Charge (SAC)	\$1397.00
Water Access Charge (WAC)	\$997.00
Trunk Acreage Fee	\$3125.00

MCES (Metro Sewer Availability Charge)

Sewer Access Charge	\$2,485.00
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Spring Lake Township Fees

Township Access Charge (TAC)	\$4,000.00
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Administration Charge \$60.00

South Shore Drive Sewer & Water Project Fees

Electrical Charge for Street Lights (per billings cycle) \$11.00

Electrical Charge for Lift Station (per billing cycle) \$5.00

*As of 2026 charges suspended pending use of current balance.

Ben's Bay Subordinate Service District Fees

Compliance Inspection Fee \$350.00

Service Connection Fee \$650.00

South Shore Drive Charge In-Lieu of Assessment

Non-Riparian Lots \$22,183.45

Riparian Lots \$33,417.68

Miscellaneous Fees

Assessment Processing Fee \$25.00

Non-sufficient Fund/Returned Check/Cancelled or Reissue Fee/ \$40

In addition to actual
bank charges incurred

Mailbox Swing Away Post \$140

**An escrow is required for payment out-of-pocket costs incurred by the township for services related to the project. Costs may include, but are not limited to legal, engineering, planning, wetland review, and recording fees. All required title work and review will be at the cost of the applicant. Any escrow fund that is depleted in the review process must be replaced in equal amount prior to action on the application and any balance due will require full payment as a condition of any approval. Receipt of payment is required prior to the commencement of any activity authorized in the approval of an application.*

Adopted this 8th day of January, 2026.

, Town Chair

Melissa Hanson, Town Clerk