

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
DECEMBER 11, 2025**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Ted Kowalski - Supervisor  
Melissa Hanson – Clerk

Lisa Quinn – Supervisor  
Dave Johnson - Treasurer

Jeff Miller - Supervisor  
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stonebrooke

Absent – Nathan Drews – limited updates; military duty.

- 1) a) The meeting was called to order by Chairperson Quinn at 6:30 p.m. The Pledge of Allegiance was said.
- a) Changes to the agenda. Staff added 3c) Consider Acceptance of Feasibility Report for 199<sup>th</sup> St. and Call for Public Hearing. Kowalski made a motion to approve the agenda as amended. Miller seconded All in favor.

**2) Public Commentary**

- a) Christian Morkeberg, Prior Lake Spring Lake Watershed District (PLSLWD)
  - i) Thanked the Board for their work for the Township and with PLSLWD.
  - ii) Swamp Lake Iron Enhanced Sand Filter – substantially complete, online next spring. Culvert replaced at the same time to help with erosion concerns.
  - iii) County Ditch 13- waiting for concurrence from Prior Lake for management; work continues on determining ditches boundaries. Kowalski noted that Credit River may implement a city-wide stormwater fee for all ditches and asked if township stormwater fee could be considered rather than just fees for ditch 13. Quinn suggested contacting Troy Kuphal for ideas on how to fund storm water management.
  - iv) Two wetland areas approved for projects for Ferric Chloride Area and Hwy 13.
  - v) Three big projects under consideration for 2026-27, grant funding needed.

Quinn thanked PLSLWD for choosing and implementing important projects that benefit the area lakes.

- b) Tom Wolf, Scott County Commissioner- not in attendance.

**3) Agenda Items**

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
  - i) Approval of November 13, 2025 Monthly Meeting Minutes
  - ii) Resolution LRIP for Improvements to 190<sup>th</sup> Street East

Kowalski made motion to approve consent agenda. Miller seconded. All in favor.

- b) Consider Resident Petition to Vacate Road Right-of-Way- Domer shared the background of request that originated in September. Petition was presented to Board requesting a future road right-of-way between South Shore Drive and Rustic Hill Drive be vacated. All abutting property owners have signed the petition and waiver. Quinn noted that Tillotson has 4 lots spanning both sides of the ROW. Tillotson, in attendance, confirmed that he was aware that parcels would be landlocked after removing the ROW and that he comfortable combining all the parcels if necessary and will be mindful of other options for his lots. Board accepted the petition and Quinn made a motion to set the public hearing for January 8<sup>th</sup> 2026 at 6:00 as part of the regular Board Meeting. Kowalski seconded. All in favor.
- c) Consider Acceptance of Feasibility Report for 199<sup>th</sup> St and Call for Public Hearing Stordahl reviewed the Feasibility Report for 199<sup>th</sup> St. explaining the type of work as a reclaim, shape and pave with costs of approximately \$425,000. With the assessment policy and the 30% rule of MN Chapter 429 the assessment per home would be approximately \$9,100. After discussion, Kowalski made motion to approve the Feasibility Report and findings and called for a public hearing to be held at the January 8<sup>th</sup> Board Meeting. Miller seconded. All in favor.

**4) Engineer’s Report**

Hanson shared Stantec updates; Stordahl presented the Stonebrooke’s Engineer’s Report.

**a) MS4: Stantec**

- Township’s MS4 permit documentation in preparation for the permit schedule deadlines- In process.
- MS4 Inspections field inspections are complete. Currently updating a GIS dashboard for Township staff to assess maintenance or repair needs. Stantec to coordinate a meeting with staff and Engineer when GIS mapping updates are complete.

**b) 2050 Comp Plan Study: Stantec**  
Rural Industrial Study-

		<b>% Complete</b>	<b>ETA of Completion</b>
<b>Task</b>	<b>Description</b>		
Task 1	Background data assembly	100%	[11/24/2025] Background Report Complete
Task 2	Concept Master Plan	0%	[1/22/2026] Elements of Task 4 are prerequisite.
Task 3	Off-site aerial review of farmed wetlands and est. wetland boundaries	100%	[9-10/2025] Task 3 is complete. Wetland area map shared.
Task 4	Wetland Delineation, Inventory & Replacement options	35%	[2/20/2026] Subtask 1 (Field work) complete. Subtask 3 will most likely be done in late Dec., when the Wetland Conservation Act (WCA) Technical Evaluation Panel (TEP) is available for meetings. 3-4 meetings anticipated.
Task 5	Final Master Plan	0%	[3/12/26] Final Master Plan within 4 weeks of township board meeting and open house to review the draft concept plan.

Task 6	Community Engagement	0%	Open house will be scheduled when a draft concept plan is prepared. Any relevant input from both the township board and residents will be incorporated into a final master plan.
Task 7	Land Use Plan & Zoning Amendments	0%	This task will not be completed as scoped - land use will be addressed in the Comprehensive Plan Update process with Scott County.

c) **Road Projects**

1. Buck Lake Circle Drain: Stonebrooke; Status- Design phase

-Full Project Budget = \$1.05M.. New: Cost of appraiser study estimate: \$10,000 for road assessment report; \$2000 for each easement. Wetland Delineation completed. Wetland enhancement needed and Engineer will work with Troy Kuphal and possible grant funding. Working with assessor on cost of easements with goal of having that at the end of the month.

<i>Task</i>	<i>Description</i>	<i>% Complete</i>	<i>Completion ETA</i>	<i>Notes</i>
Task 1	Feasibility Study	100%	May 6, 2025	Study approved at the May 8 <sup>th</sup> Board meeting.
Task 2	Coordination with Prior Lake	90%	Unknown	Prior Lake is claiming they do not contribute any water to the wetland complex and will not participate in SLT's project costs.
Task 3	Hold Public Hearing	0%		It has not been initiated yet.
Task 4	<u>Prepare Construction Documents</u>	<u>20%</u>		<u>Design survey work has been completed. Design work is underway for the drain tile replacement.</u>

2. 165<sup>th</sup> and McKay – patching project will be initiated next year to address concerns.

3. 199th Street Reconstruction: Stonebrooke; Status- Under Consideration

-Full Project Budget = \$425,200. Feasibility Study has been completed for Board review. Recommend scheduling public hearing.

4. LRIP- 190<sup>th</sup> is a better candidate than Revere for LRIP grant as it may be a future County road and Revere road work may be considered maintenance. Award at end of March.

d) **Development Projects: Stonebrooke** – Creative Cash/Lakeview has found a Contractor to install culverts for driveways, and is asking for a meeting to walk through the requirements. PIDs have been created.

<i>Project Name</i>	<i>DRT MtgHeld</i>	<i>Plat</i>	<i>Construction Plans?</i>	<i>Developers Agmt?</i>	<i>Construction Started?</i>	<i>Notes</i>
Creative Cash Partners	Yes	Yes	Yes	Yes	Yes	Culvert installation is nearing completion.

Schieffer 7	Yes	No	No	No	No	Comp plan update has been approved. Preliminary plat submittal nearly complete. County will require right turn for eastbound traffic. No left turn for westbound required.
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2026- Residential: Prel and Final Plat West View Acres -3 lots; DRT for Tommy Anderson 14 new lots- paving will be a conversation.

e) **Outside Agency Projects:**

<i>Owner</i>	<i>Description</i>	<i>Project Phase</i>	<i>Notes</i>
Prior Lake	Aspen Ridge Development	Construction	2025 Construction is complete.
Prior Lake	AUAR Study for Annexation Area	Study	Study is underway and nearly complete. Once the draft is completed, it will be shared with outside agencies for the comment period.
Scott County	Panama & 190 <sup>th</sup> Roundabout	Design	Design work is complete and the review process has begun. The project has Federal funding, so the review process is expected to take a long time. Timing 2026 Multi-mailbox placement is under consideration.
MnDOT	Hwy 13/Hwy 282/Cty Rd 17 Roundabout	Concept	Preliminary planning has begun for the future road may be something other than roundabout. Accident data has been collected and shared for the area.
Scott County	Roundabout at 12 & 17		Open house held on 12/11 with pedestrian underpass.

f) **Miscellaneous:**

- Prior Lake/Spring Lake Shared Road Agreements, Stonebrooke– The City has proposed a 60% City; 40% Township split for costs of M/O reconstructs impacting Fairlawn (Hwy 13 to 180<sup>th</sup>), Mushtown (Ponds Parkway to 180<sup>th</sup>); 180<sup>th</sup> E (Mushtown to Revere). Future paving/maintenance of 180<sup>th</sup> St E at Fairlawn would be Prior Lake’s. Other road maintenance activities would be as currently shared in the agreement.
- Prior Lake/Spring Lake Utilities Agreement, Stonebrooke– The City has been asked to draft the Agreements and they have agreed.

5) **Road Report**

- Mushtown- overhanging tree in ROW removed.
- Doug Johnson- BKJ/Art Johnson (Road Contractor) discussed plowing priorities and concerns. Main collector roads are first done with goal to reach pavement but minimize salt as it is expensive and impacts the environment. Salt is \$1800 per load. Each snow events requires one load. Side roads are plowed next but not down to blacktop. If County is plowing then BKJ plows as well.
  - Concerns: Amazed Acres has one long road that doesn’t allow turning around and asked that Township add small pipe and class 5 within the township ROW to

prevent plows from having to back over that stretch of road. Johnson to prepare cost estimate.

- ii) 206<sup>th</sup>/Panama- trees on the north side of road are hanging out in the road. Miller to review.
- iii) Signage - Township will use square post for stop signs and Uposts for others. Johnson will put up new signs with help from County for installation on 180<sup>th</sup> and replace downed stop sign.

**6) Town Hall and Parks Report**

- a) Problem urinal in men's bathroom has been fixed. All urinals have been changed to manual flush.

**7) Water Resources Report**

- a) Quinn attended PLSLWD Meeting– budget primary discussion item.

**8) Treasurer's Report**

- a) Johnson presented the November, 2025 Treasurer's Report. In November total receipts were \$181,628.97, total disbursements were \$66,842.98, and the ending cash balance was \$571,923.17. Quinn made a motion to approve the November, 2025 Treasurer's Report. Kowalski seconded. All in favor.

**9) SCALE**

- a) 12/13 -SCALE General Topic: Agricultural Land Use and 2050 Comprehensive Planning

**10) New Business/Old Business**

- a) Panama Mail – Staff provided overview of steps taken by Town and County to try to work with Prior Lake Post Office (PO) to resolve mail delivery issue: organized lists of addresses and created map of area from pictures shared by USPS. Suggested locations where home delivery could be provided if modifications made and asked PO to review. Suggested allowing residents to have free PO boxes per policy 4.5.2 Fee Group E — Free PO Box Service. Asked that PO communicate with residents about options. Invited PO to Board meeting to discuss solutions. Although there was initial collaboration in reviewing solutions, PO is no longer communicating with the Township. The PO is only suggestion is moving all mailboxes to other roads with anywhere from 10-33 mailboxes per street resulting in danger and inconvenience for residents on Panama and those living on the cross streets. The Township has drafted a letter to be shared with Rep. Bakeberg and Congresswoman Angie Craig, Post Master General David Steiner and Vice President -Central Raj Sanghera on behalf on Spring Lake Township, Cedar Lake Township and, possibly, Prior Lake. Quinn suggested considering changes to our driveway ordinance for homes on collector/connector roads. Letter will be published on township website when signatures have been received.
- b) Water bill surcharge on Vergus and South Shore Drive – staff asked if Prior Lake would consider removing the Met Council Fee from the calculation of the 20% surcharge for residents with sewer and water. The Met Council Fee is used by Prior Lake for infrastructure; it is a pass through to Met Council and is not impacted by additional lift stations in the township area. The City stated that the fee would continue to be used to calculate the 20% surcharge stating the overall increase was fair.
- c) Reminder: New board meeting start time of 6:00pm

- d) Set start time for January 8th organizational meeting- 5:00 with review of changes to Township in 2025.
- e) Quinn attended Chair/Commissioners meeting.
  - i) Panama Mail- County stated they did not see a role for them in the solution but will continue to have Mark Callahan participate. Wolf and Brekke in attendance - Wolf said he would ask MVEC to plow more frequently to allow some mailboxes to be permitted in that location.
  - ii) Langford Way Home Business – junk in yard still problematic and County will likely review CUP.

**11) Approval of Disbursements** The Board reviewed the December, 2025 disbursement ledgers and approved checks numbered, 15430 to 15466, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Quinn seconded. All in favor. The meeting was adjourned at 8:30 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Lisa Quinn, Chairperson

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Melissa Hanson, Clerk