

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
NOVEMBER 13, 2025**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

| | | |
|---------------------------|--------------------------|---------------------------|
| Ted Kowalski - Supervisor | Lisa Quinn – Supervisor | Jeff Miller - Supervisor |
| Melissa Hanson – Clerk | Dave Johnson - Treasurer | Sara Domer – Deputy Clerk |

Also Present:

Matt Stordahl - Stonebrooke Nate Drews - Stantec

- 1) a) The meeting was called to order by Chairperson Quinn at 6:30 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Kowalski made a motion to approve the agenda as presented. Miller seconded. All in favor.

2) Public Commentary

- a) Desirae Feldten, 2500 195th St E. – Asked if the Board had any concerns for doing a land swap with neighbor located at 2470 195th St. E. Board didn't have any specific concerns and stated that this would be an administrative lot split and to work with the County. Stordahl provided overview of the County zoning requirements.
- b) Christian Morkeberg, Prior Lake Spring Lake Watershed District-
 - i) 200th St Improvements - scheduled for Spring 2026. Benefits Fish Lake.
 - ii) Spring Lake West – Iron Enhanced Sand Filter (IESF) in design phase.
 - iii) Ferric Chloride Treatment Plant enhancements completed.
 - iv) Swamp Lake IESF- expected to be completed 2025. Benefits Spring Lake.
 - v) Lake Farmer Friendly Awards/Banquet–January 28th from 12-2. Miller to attend.
 - vi) County 13 Ditch Authority Transfer – attorneys for PLSLWD and County are discussing agreement with timing for transfer to be determined.
- c) Tom Quinn – Noted that there is a No Motorized Vehicles Sign at Raymond Park and asked if electric scooter qualifies as motorized vehicle. Stordahl said it was likely a gray area. Supervisor Quinn suggested that the path be pedestrian only.
- d) Tom Wolf, Scott County Commissioner-
 - i) Federal government shut down is over.
 - ii) SNAP benefits reinstated.
 - iii) Roundabout at 12/17 – open house to be scheduled for 2027.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
 - i) Approval of October 9, 2025 Monthly Meeting Minutes.

- ii) Consider Resolution Appointing Election Judges for the 2026 State Primary and General Election
- iii) Approve Pay Request #3 for the South Shore Drive Road Project
- iv) Consider Resolution 25-016 Transferring Local Board of Appeals Duties to Scott County.

Kowalski made motion to approve consent agenda. Miller seconded. All in favor.

- b) Discuss Panama Ave Mail Delivery Solutions- Due to safety concerns on Panama Ave the Prior Lake post office has discontinued mail service to everyone along Panama Ave in October- majority of impacted residents live in Spring Lake township residents. SLT, USPS and the Scott County have been exploring solutions. Primary goal is to reinstate service to as many driveway locations as possible based on turnaround criteria. If that isn't an option the Post Office will explore temporary PO boxes. Township has asked USPS to send a letter to all residents, with Township review, on next steps.
- c) Consider Resolution 25-011 Electing for the Township to Pay the Full Employer Contribution to the Minnesota Paid Leave Program- Johnson explained that the Township will be required to participate in the Paid Leave Program as of January 1, 2026. Spring Lake Township will pay 100% of the required payroll tax contribution for all eligible employees as required under Minn. Statute. 268B.14. Kowalski made a motion to approve Resolution 25-011. Miller seconded. All in favor.
- d) Discuss Tree Ordinance Updates- Hanson shared current Nuisance Tree Ordinance that requires residents to remove dead trees and shared an amendment that allows township to charge residents if nuisance tree falls in right of way. Discussion had and Board in favor of amendments to ordinance.

4) Engineer's Report

Stordahl/Drews presented the November Engineer's Report.

- a) **MS4:** Stantec
 - Township's MS4 permit documentation in preparation for the permit schedule deadlines- In process.
 - MS4 Inspections field inspections are expected to be complete by the end of November. Currently preparing a GIS dashboard for Township staff to assess maintenance or repair needs. Stantec to coordinate a meeting with staff and Engineer when GIS mapping updates are complete.

b) 2050 Comp Plan Study: Stantec
Rural Industrial Study-

| Task | Description | % Complete | ETA of Completion |
|--------|---|------------|--|
| Task 1 | Background data assembly | 95% | [11/24/2025] A draft of the Background sent |
| Task 2 | Concept Master Plan | 0% | [1/22/2026] |
| Task 3 | Off-site aerial review of farmed wetlands and est. wetland boundaries | 100% | [9-10/2025] Task 3 is complete. Wetland area map shared. |

| | | | |
|--------|--|-----|--|
| Task 4 | Wetland Delineation, Inventory & Replacement options | 35% | [2/20/2026] Subtask 1 (Field work) complete. Subtask 3 will most likely be done in Nov./ Dec., when the Wetland Conservation Act (WCA) Technical Evaluation Panel (TEP) is available for meetings. 3-4 meetings anticipated. |
| Task 5 | Final Master Plan | 0% | [3/12/26] |
| Task 6 | Community Engagement | 0% | |
| Task 7 | Land Use Plan & Zoning Amendments | 0% | |

c) **Road Projects**

1. South Shore Drive Mill & Overlay: Stantec

Construction Bid Total = \$404,477.42, Completion Date – Fall 2025. Pay Request #3 (Final) and closing documents submitted. 2 year warranty triggered. Final construction cost is \$333,544.53.

2. Buck Lake Circle Reconstruction: Stonebrooke; Status- Under Consideration

-Full Project Estimate with road construction estimate = \$1.05M.

-Wetland delineation complete.

-Options for Buck Lake – Stordahl explained three options:

- A. Pipe installed in road with full road reconstruction.
- B. Storm sewer and drain tile only with small patches to the road where needed to accommodate pipe.
- C. Place new storm sewer outside of the road within ROW where possible or obtain easements.

Board asked to focus on options B & C and will make decision on options later without need for separate invitation to residents. Hanson shared costs for easement assessments at \$2,000. Miller made a motion to approve the expenditures for easement appraisals at \$2000 each. Quinn seconded. All in favor.

| <i>Task</i> | <i>Description</i> | <i>% Complete</i> | <i>Completion ETA</i> | <i>Notes</i> |
|-------------|--------------------------------|-------------------|-----------------------|---|
| Task 1 | Feasibility Study | 100% | May 6, 2025 | Study approved at the May 8 th Board meeting. |
| Task 2 | Coordination with Prior Lake | 90% | Unknown | Prior Lake is claiming they do not contribute any water to the wetland complex and will not participate in SLT's project costs. |
| Task 3 | Hold Public Hearing | 0% | | It has not been initiated yet. |
| Task 4 | Prepare Construction Documents | 0% | | It has not been authorized yet. |

2. 165th & McKay – Isolated Repair of deteriorating section is under consideration. Project would remove and then replace a bad patch of road and help extend the life of the road. Project could be rolled into Spring road maintenance. Stordahl to give estimate.

3. 199th – Reconstruct Project- Under consideration (Fairlawn to Erin Way). Poor condition with annual need for pot hole fixes. Rough estimate of repair reconstruction costs; \$340,000.

- a. Stordahl shared cost of Feasibility Study of \$8781 which includes “general site appraisal” not to exceed \$3,000. Kowalski made a motion to approve funding for feasibility study for 199th. Quinn Seconded. All approved.
- 4. LRIP – Due Dec 12 – Stordahl explained that after speaking with Scott County, an overlay project on Revere would likely not get approved; County recommends applying for funding for 190th. A Resolution from both Spring Lake Township and County is needed.

d) **Development Projects:** Stonebrooke – Creative Cash/Lakeview has found a Contractor to install culverts for driveways, and is asking for a meeting to walk through the requirements.

| <i>Project Name</i> | <i>DRT MtgHeld</i> | <i>Plat</i> | <i>Construction Plans?</i> | <i>Developers Agmt?</i> | <i>Construction Started?</i> | <i>Notes</i> |
|------------------------|--------------------|-------------|----------------------------|-------------------------|------------------------------|--|
| Creative Cash Partners | Yes | Yes | Yes | Yes | No | Developer’s Agreement approved |
| Schieffer 7 | Yes | No | No | No | No | Comp plan update has been approved. Developer is working towards 2026 construction. <i>Right turn lane into neighborhood good idea but left turn might be difficult.</i> |

e) **Outside Agency Projects:**

| <i>Owner</i> | <i>Description</i> | <i>Project Phase</i> | <i>Notes</i> |
|--------------|---------------------------------------|----------------------|---|
| Prior Lake | Aspen Ridge Development | Construction | 2025 Construction is complete. |
| Prior Lake | AUAR Study for Annexation Area | Study | Study is underway and nearly complete. Once the draft is completed, it will be shared with outside agencies for the comment period. 120 day review period will start in November. |
| Scott County | Panama & 190 th Roundabout | Design | Design work is complete and the review process has begun. The project has Federal funding, so the review process is expected to take a long time. Timing 2026 Multi-mailbox placement is under consideration. |
| MnDOT | Hwy 13/Hwy 282/Cty Rd 17 Overpass | Concept | Preliminary planning has begun for the future road layout, trending towards a roundabout. Accident data has been collected and shared for the area. |

a. **Miscellaneous:**

- Prior Lake/Spring Lake Shared Road Agreements, Stonebrooke– The City has proposed a 60% City; 40% Township split for costs of M/O reconstructs impacting Fairlawn (Hwy 13 to 180th), Mushtown (Ponds Parkway to 180th); 180th E (Mushtown to Revere). Future paving/maintenance of 180th St E at Fairlawn would be Prior Lake’s. Other road maintenance activities would be as currently shared in the agreement.
- Prior Lake/Spring Lake Utilities Agreement, Stonebrooke– The City has been asked to draft the Agreements and they have agreed.

- 1st annual Annexation Meeting was held since the new Orderly Annexation Agreement was signed. Discussed road agreement, 20% surcharge for Vergus/South Shore Drive, as well as development opportunities.

5) Road Report

- a) Quinn received complaint about speed of garbage trucks on South Shore Dr.

6) Town Hall and Parks Report

- a) Irrigation System closed down for season.
- b) Fish Lake Sportsman Club – Projects being addressed.
- c) Raymond Park Buckthorn – Forestry mulching completed for inner loop and shoreline area. Board noted concern about contractor’s expertise in managing Buckthorn and about the rutted condition of path after project completed. After conversation with contractor, path was remediated. Bench damaged when path concerns were addressed. Staff adjusted bench but it will need to be recentered next spring.

7) Water Resources Report

8) Treasurer’s Report

- a) Johnson presented the October, 2025 Treasurer’s Report. Investments earned \$40,000 since starting and will be used for road projects. In October total receipts were \$17,732.40, total disbursements were \$33,382.43, and the ending cash balance was \$457,137.18. Kowalski made a motion to approve the October, 2025 Treasurer’s Report. Miller seconded. All in favor.

9) SCALE- 11/14/2025 - PLSLWD – hosts

- a) 2026 Legislative Priorities
 - i) Incremental costs of growth to be paid by development.
 - ii) Housing – prioritize local control.
 - iii) Unfunded mandates- Scott County opposes unfunded mandates and shifting costs to local gov’t.
 - iv) Road and Bridges - supporting state maintenance for bridges within highway rights-of-way.

10) New Business/Old Business

- a) Fire Relief Association – As a result of the transition to full time fire fighters, part-time fire fighters will transition to PERA. The annual Fire State Aid payment that has historically gone to the pension fund will now be applied to the Fire Department budget. In 2025, the Fire State Aid payment was \$450k.
- b) Resident letter received requesting information from Prior Lake regarding the calculation for and use of the 20% surcharge for Prior Lake sewer and water services. Staff working to clarify Prior Lake’s response.
- c) ISD 719 School Board Election – 442 voted out of 1780 registered voters.

11) Approval of Disbursements The Board reviewed the November, 2025 disbursement ledgers and approved checks numbered, 15398 to 15429, to be issued. The checks were signed and given to Domer for mailing.

There being no further business before the Board, Quinn made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 8:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Lisa Quinn, Chairperson

Melissa Hanson, Clerk