

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
OCTOBER 10, 2025**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Ted Kowalski - Supervisor	Lisa Quinn – Supervisor	Jeff Miller - Supervisor
Melissa Hanson – Clerk	Dave Johnson - Treasurer	Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stonebrooke      Nate Drews - Stantec

- 1) a) The meeting was called to order by Chairperson Quinn at 6:30 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested item 3.a)iv be removed as there is no new pay request for the South Shore Drive road project. Kowalski made a motion to approve the agenda as amended. Miller seconded. All in favor.

**2) Public Commentary**

- a) Tom Wolf, Scott County Commissioner- In attendance but nothing of note to share.
- b) Christian Morkeberg
  - i) Expressed appreciation to Manager Geise for Ditch Authority presentation and the importance of managing the ditch.
  - ii) Spring Lake West Sand Filter is being planned, grant applications will be submitted when design is further along.
  - iii) Ferric chloride facility updates are complete.
    - (1) Analysis of other options for increasing effectiveness of plant to reduce phosphorous are underway.
  - iv) Fish Lake Phosphorus reduction project- 200<sup>th</sup> Street project anticipated in 2026.
  - v) Swamp Lake Iron Enhanced Sand Filter - under construction; benefits Spring Lake.

**3) Agenda Items**

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
  - i) Approval of September 11, 2025 Monthly Meeting Minutes.
  - ii) Consider Request for Approval of Liquor License Resolutions: Country Prime Time, MN Horse and Hunt, Doherty's
  - iii) Consider Approval of Resolution 25-015 Certifying Unpaid Utilities Owed to the Township
  - iv) ~~Approve Pay Request #3 to Prior Lake Blacktop for South Shore Drive Road Project~~

### 3.a.1. Removed Consent Agenda Items

Kowalski made motion to approve consent agenda. Miller seconded. All in favor.

- b) Discuss Prior Lake Spring Lake Watershed District (PLSLWD) Taking Over County Ditch 13 Authority, Joni Geise Prior Lake Spring Lake Watershed Administrator- Explained that Scott County requested PLSLWD take over as Authority of Ditch 13- and shared presentation to explain process. Presentation included.
- i) Highlights:
- (1) Ditch 13 is a key sub-watershed feeding into Spring Lake (an impaired water). PLSLWD as authority will permit streamlined processes/projects and aligns well with goal of finding multipurpose drainage projects.
  - (2) Goal to manage under state statute 103D vs 103E allowing watershed management district to be completed at 1/3<sup>rd</sup> of the cost of redetermination of benefits initiative required under 103E.
    - (i) Chris Lage, Scott County- briefly explained the process of redetermination of benefits and how costs are determined. Also stated easements transfer with the transition of the project from one to the other entity.
  - (3) Concurrence required by Sand Creek, Spring Lake and Prior Lake. Current spend is approximately \$20,000 a year by Scott County which seems to be appropriate.
  - (4) Recent ditch inspection results: need for sediment, tree and weed removal.

Geise requested the Board's concurrence for PLSLWD taking over as Ditch Authority. Kowalski made a motion for Board concurrence for PLSLWD to manage County Ditch 13 under Minnesota Statute 103D authority. Quinn seconded. All in favor.

- c) Public Hearing Regarding Assessments for the Lydia Street Light Subordinate Service District - Johnson explained that since 2010, when this subordinate service district was created, the board holds a hearing every 5 years to reassess costs for street lights. As we have had seven years of experience with LED lights, Johnson recommended the fee increase from \$35 per year to \$40 to cover costs for next 5 years- Years 2026-2030. Kowalski made a motion to open the public hearing. Quinn seconded. All in favor. Quinn asked for any questions about the assessment. Hearing none, Quinn made a motion to close the public hearing. Kowalski seconded. All in favor. The Public Hearing was closed at 7:15
- d) Consider Approval of Resolution 25-010 Annual Assessment for Lydia Street Lights for Years 2026-2030 Kowalski made a motion to adopt Resolution #25-010 certifying an annual assessment of \$40 per parcel for the years 2026–2030. Miller seconded. All in favor.

#### 4) Engineer's Report

Stordahl/Drews presented the October Engineer's Report.

- a) South Shore Drive Mill & Overlay: Stantec

Construction Bid Total = \$404,477.42, Completion Date – Fall 2025

Project substantially complete. Catch Basin “No Dumping” markings done/ minor Landscape repairs remain. Final project closeout anticipated for the November meeting.

b) Buck Lake Circle Reconstruction: Stonebrooke

-Project Budget = \$1.05M, Project is under consideration. Cost of appraiser study estimate: \$15,000. Staff has reached out to second appraiser for estimate.

-Water is 16 inches from overtopping road, 12 from impacting properties. If sudden rains, pumping would be “easy” but expensive and will require a permit which could be difficult to get. Board requested Stonebrooke to pursue getting permit in case the need arises to pump the wetland.

-Stordahl asked Prior Lake if they would consider helping with Buck Lake project – they declined saying their stormwater is contained on their side of 180th. Modeling will be reviewed before moving forward as Stordahl explained that the culverts on the Prior Lake side are feeding the wetland on the other side of 180th. Rate control would be implemented before getting to Buck Lake.

Kowalski made a motion to approve wetland outlet improvements according to the master client agreement work order (task 1). Miller seconded. All in favor. Staff will send a letter inviting Buck Lake residents to December meeting to review options for pipe/street.

<i>Task</i>	<i>Description</i>	<i>% Complete</i>	<i>Completion ETA</i>	<i>Notes</i>
Task 1	Feasibility Study	100%	May 6, 2025	Study approved at the May 8 <sup>th</sup> Board meeting.
Task 2	Coordination with Prior Lake	90%	Unknown	Prior Lake is claiming they do not contribute any water to the wetland complex and will not participate in SLT’s project costs.
Task 3	Hold Public Hearing	0%		It has not been initiated yet.
Task 4	Prepare Construction Documents	0%		It has not been authorized yet.

c) 2050 Comp Plan Study: Stantec

Wetland review completed; background data assembled to be provided to Board in November

Rural Industrial Study-

<b>Task</b>	<b>Description</b>	<b>% Complete</b>	<b>ETA of Completion</b>
Task 1	Background data assembly	95%	A draft of the Background will be sent to the Township by the end of next week- <i>Stantec will present at November meeting.</i>
Task 2	Concept Master Plan	0%	Planning to provide a draft Concept Master Plan mid-October. <i>Elements of Task 4 are prerequisite.</i>
Task 3	Off-site aerial review of farmed wetlands and	100%	Task 3 is complete. Wetland area map shared.

	est. wetland boundaries		
Task 4	Wetland Delineation, Inventory & Replacement options	35%	Subtask 1 (Field work) complete. Subtask 3 will most likely be done in November, when the Wetland Conservation Act (WCA) Technical Evaluation Panel (TEP) is available for meetings.
Task 5	Final Master Plan	0%	
Task 6	Community Engagement	0%	
Task 7	Land Use Plan & Zoning Amendments	0%	

d) Development Projects: Stonebrooke – Creative Cash/Lakeview is having difficulty finding someone to install culverts for driveways.

<i>Project Name</i>	<i>DRT MtgHeld</i>	<i>Plat</i>	<i>Construction Plans?</i>	<i>Developers Agmt?</i>	<i>Construction Started?</i>	<i>Notes</i>
Creative Cash Partners	Yes	Yes	Yes	Yes	No	Developer's Agreement is ready to approve.
Schieffer 7	Yes	No	No	No	No	Comp plan update has been approved. Developer is working towards 2026 construction. Right turn lane into neighborhood a good idea but left turn in might be difficult.

e) Outside Agency Projects:

<i>Owner</i>	<i>Description</i>	<i>Project Phase</i>	<i>Notes</i>
Prior Lake	Aspen Ridge Development	Construction	2025 Construction is nearly complete.
Prior Lake	AUAR Study for Annexation Area	Study	Study is underway. A progress meeting was held August 6 <sup>th</sup> to update the parties. Next meeting Oct 16 <sup>th</sup> to review draft of surface water.
Scott County	Panama & 190 <sup>th</sup> Roundabout	Design	Design work is nearly complete and the review process has begun. The project has Federal

			funding, so the review process is expected to take a long time. Timing 2026 Multi-mailbox placement is under consideration.
MnDOT	Hwy 13/Hwy 282/Cty Rd 17 Roundabout	Concept	Preliminary planning has begun for the future road layout, trending towards a roundabout. Accident data has been collected and shared for the area.

f) Miscellaneous:

- Future Road Planning – The Township road ratings have been updated and an updated 3-, 5-, and 10-year road CIP has been developed.
- MS4 Permit – Stantec has been working to update the Township’s MS4 permit documentation in preparation for the permit schedule deadlines. MS4 Inspections begin 10/6.
- Prior Lake/Spring Lake Shared Road Agreements, Stonebrooke– The City has proposed a 60% City; 40% Township split for costs of M/O reconstructs impacting Fairlawn (Hwy 13 to 180<sup>th</sup>), Mushtown (Ponds Parkway to 180<sup>th</sup>); 180<sup>th</sup> E (Mushtown to Revere). Future paving/maintenance of 180<sup>th</sup> St E at Fairlawn would be Prior Lake’s. Other road maintenance activities would be as currently shared in the agreement.
- Prior Lake/Spring Lake Utilities Agreement, Stonebrooke– The City has asked for utility easements over a portion of Raymond and South Shore parks. This request has been reviewed and comments shared with the City.

**5) Road Report**

- a) LRIP Grant consideration for Revere and/or 190th. Stantec to pursue after discussing with County.
- b) Culvert Issue 205<sup>th</sup> – two beavers have been removed.

**6) Town Hall and Parks Report**

- a) Winter Prep Starting – Biffy removals from parks, irrigation shut down, pavilions blown out by end of October. Three Rivers Parks will secure Raymond dock for the winter and include either reflective tape or cones to mark; cable and some other equipment have to be purchased to secure dock. Three Rivers will place their docks as close to the shore as low lake level allows.
- b) Working on installation of signs at all parks.
- c) Hanson met with rep from GameTime at South Shore Park. Park is dated but in good shape. Replacement of landing areas (one getting a little rusty) between \$3-10K depending on how many but not safety issues noted.

**7) Water Resources Report**

- a) Nothing new to report

**8) Treasurer’s Report**

- a) Johnson presented the September, 2025 Treasurer’s Report. In September total receipts were \$14,893.79, total disbursements were \$393,682.79, and the ending cash balance was \$472,787.21. Kowalski made a motion to approve the September, 2025 Treasurer’s Report. Miller seconded. All in favor.

**9) SCALE**

- a) General meeting on 9/11, school based mental health and legislative priorities to be reviewed

**10) New Business/Old Business**

- a) Consider 6:00pm monthly meeting start time in 2026. Board requested to move meeting to 6:00 starting January 2026.
- b) Review of annual meeting minutes and provide feedback. Final approval in March.

**11) Approval of Disbursements** The Board reviewed the October, 2025 disbursement ledgers and approved checks numbered, 15376 to 15397, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Miller seconded. All in favor. The meeting was adjourned at 9:00 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Lisa Quinn, Chairperson

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Melissa Hanson, Clerk