

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
AUGUST 14, 2025**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Lisa Quinn – Supervisor

Jeff Miller - Supervisor

Melissa Hanson – Clerk

Dave Johnson - Treasurer

Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stonebrooke

Nate Drews - Stantec

Absent:

Ted Kowalski

- 1) a) The meeting was called to order by Chairperson Quinn at 6:30 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to add item 3.a)iv Approval of Pay Request #1 for South Shore Drive Road Project in the amount of \$299,113.87 to the agenda. Miller made a motion to approve the agenda as amended. Quinn seconded. All in favor.

2) Public Commentary

- a) Christian Morkeberg, Prior Lake Spring Lake Watershed District-
 - i) Scott County has asked PLSLWD to take over Ditch 13. PLSLWD is considering with various conditions. County will contact SLT about PLSLWD taking over the ditch.
 - ii) Swamp Lake- iron enhanced sand filter construction starting at the end of August.
 - iii) Spring Lake West – long awaited gravity-based iron enhanced sand filter was approved. Grant search starting.
 - iv) CAC has proposed support for Spring Lake Township park signs for \$150.
 - v) Morkeberg received award from Scott County for pollinator and rain garden and will go on to state competition. Goal of pollinator garden to protect rusty patch bumble bees.
 - vi) PLSLWD working on budget.
 - vii) On a personal note - expressed gratitude for Raymond Park care.
- b) Derek Larson –D Larson Services, LLC - Quinn stated that she met with County representative who said that buckthorn should be controlled and the County shared Larson’s information. Larson has a forestry mulcher and proposed to grind down buckthorn, clear area and seed with fescue grasses that inhibit buckthorn growth but allow oaks to grow. Area would require mowing twice a year for the first few years. Loop is 1.83 acres about \$10,000-12,000. Questions asked about buckthorn at tree line and shoreline and if seed mixture could include wild flowers. In order to make to consider project, item will be on September agenda.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
- i) Approval of July 10, 2025 Monthly Meeting Minutes.
 - ii) Approval of Resolution 25-009 Adopting Assessment for Improvement of 185th Street for PID 119160440
 - iii) Approval of Resolution 25-008 Delegating Authority for Automatic Payments
 - iv) Consider Approval of Pay Request for South Shore Drive Road Project in the Amount of \$299,113.87

Miller made motion to approve consent agenda. Quinn seconded. All in favor. Kowalski absent.

- b) Consider Request for CUP for Monopole located at 3696 220th Street- After being tabled at the July meeting, a letter notifying residents in the surrounding area of the project was sent by the Township. Leonard (Mick) McManman, APC Towers, is back requesting support for a CUP to construct and operate a 145ft monopole on behalf of T-Mobile, as first tenant, in order to achieve improved coverage and capacity of the surrounding area in 2026. McManman confirmed county requirements are being met with application and seeking recommendation of Township Board for submission.
- Cindy Grolla 21556 Panama Ave- sent letter to Township about concerns and shared them with the Board: Concerns include location of pole, as it borders property, view of tower extending beyond the tree line, concern about property devaluation, construction issues, noise level, coverage map and inquired about possibilities of other location where there are fewer homes.
-----McManman shared design information that meets ordinance rules: tower is 145 feet tall, antennas below the top of tower and no lights. Construction concerns– set back is far enough that construction won't impact trees. Foundation will be built then crane will add each section and bucket will be used to put on remaining cellular equipment antennas etc. Towers are designed for 3 carriers based on coverage area. There is noise during construction but noise doesn't emanate from tower unless someone is standing right next to it. McManman has never received noise complaints from the antennas themselves.
 - Jeff Marthalar, 21552 Panama Ave- has same concerns with location, impact to home value and if there are other location options.
-----McManman explained vendors generally try to find 3 candidates and pick the one with best coverage. He did not do the candidate visits so is not aware if they did 3 or where they might be.

Quinn shared that she understands the concerns but feels that the ordinance will control the County decision. The Board will revisit next month as a consensus could not be reached.

- c) Review of Preliminary Fire Budget- The annual fire meeting was held on July 23 with Spring Lake Township, Prior Lake, and Credit River. The 2026 budget was established

at \$3,527,207 of which Spring Lake is responsible \$432,000 or 12.25% of the total cost which is reflective of the Township's Estimated Market Value. Prior Lake has approved 3 more full time fighters for 2028 which will allow an extra rig to be deployed; the increase in cost to Spring Lake Township is \$100,000. Quinn noted that SCALE is reviewing opportunities for JPA and Fire Districts.

4) Engineer's Report

Stordahl and Drews and presented the August Engineer's Report.

Township Projects:

A. South Shore Drive Mill & Overlay:

Stantec Update: everything completed with punch list to contractor this week and final pay request for September meeting.

Construction Bid Total = \$404,477.42, Completion Date – Fall 2025

Stantec is the lead on this project.

<i>Task</i>	<i>Description</i>	<i>% Complete</i>	<i>Completion ETA</i>	<i>Notes</i>
Task 1	Bid Opening	100%	Spring 2025	
Task 2	Preconstruction Meeting	100%	June 2025	Work scheduled to begin the week of July 7 th .
Task 3	Begin Construction	95%	July 2025	Curb removal & replacement has been completed, paving work is completed. Restoration work remains.

B. Buck Lake Circle Reconstruction:

Update: Wetland is getting higher. Potentially the bank on one side might have collapsed BKJ to explore. Stordahl will contact resident for permission to access property. Board requested to move forward with appraiser project.

Project Budget = \$1.05M, Project is under consideration.

<i>Task</i>	<i>Description</i>	<i>% Complete</i>	<i>Completion ETA</i>	<i>Notes</i>
Task 1	Feasibility Study	100%	May 6, 2025	Study approved at the May 8 th Board meeting.
Task 2	Coordination with Prior Lake	20%	Unknown	Coordinating with Prior Lake about possible cost sharing of wetland outlet costs. We have reached out but haven't heard back yet.
Task 3	Hold Public Hearing	0%		It has not been initiated yet.
Task 4	Prepare Construction Documents	0%		It has not been authorized yet.

C. 2050 Comp Plan Study:

Stantec is the lead on this project. Finished the wetland work, Field work completed on properties that granted permission and desktop work done for parcels without access using

assumed wetland boundary. New people working on the Background data which is dependent on tasks 2 & 3 to move project forward.

<i>Task</i>	<i>Description</i>	<i>% Complete</i>	<i>Completion ETA</i>	<i>Notes</i>
Task 1	Background data assembly	50%		
Task 2	Concept Master Plan	0%		
Task 3	Off-site aerial review of farmed wetlands and est. wetland boundaries	35%		
Task 4	Wetland Delineation, Inventory & Replacement Options	35%		
Task 5	Final Master Plan	0%		
Task 6	Community Engagement	0%		
Task 7	Land Use Plan & Zoning Amendments	0%		

Development Projects:

<i>Project Name</i>	<i>DRT Meeting Held?</i>	<i>Plat Submitted?</i>	<i>Construction Plans Submitted?</i>	<i>Developer's Agreement?</i>	<i>Construction Started?</i>	<i>Notes</i>
Creative Cash Partners	Yes	Yes	Yes	No	No	Developer's Agreement is nearly ready to approve.
Schieffer 7	Yes	No	No	No	No	Comp plan update has been approved. Developer is working towards 2026 construction.

Outside Agency Projects:

<i>Owner</i>	<i>Description</i>	<i>Project Phase</i>	<i>Notes</i>
Prior Lake	Aspen Ridge Development	Construction	Site construction continues with utility construction underway. Preliminary schedule shows construction completion in fall 2025.
Prior Lake	AUAR Study for Annexation Area	Study	Study is underway. A progress meeting was held August 6 th to update the parties.
Scott County	Panama & 190 th Roundabout	Design	Design work is nearly complete. A progress meeting was held on August 11 th .
MnDOT	Hwy 13/Hwy	Concept	Preliminary planning has begun for the

	282/Cty Rd 17 Roundabout		future road layout, trending towards a roundabout. Accident data has been collected and shared for the area.
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Miscellaneous:

- Future Parks Planning – Stantec has completed the Parks study and is prepared to present at the September meeting. Stantec will provide a condensed version at the September meeting.
- Future Road Planning – The Township road ratings have been updated and an updated 3-, 5-, and 10-year road CIP has been developed.
- MS4 Permit – Stantec has been working to update the Township’s MS4 permit documentation in preparation for the permit schedule deadlines.
- Prior Lake/Spring Lake Shared Road Agreements – The City has been asked for a progress update. Prior Lake offered 60/40 option.
- Prior Lake/Spring Lake Utilities Agreements – The City has asked for utility easements over a portion of Raymond and South Shore parks. This request has been reviewed and comments shared with the City.

5) Road Report- Miller and Staff Updates

- a) Major Road Project list created by Miller to help identify the top road needs and priorities for the next 3 years.
- b) Resident concerns:
 - i) 182nd gravel road asked about grading of road.
 - ii) 180th and Panama will be graded in the next couple of weeks.
 - iii) 165th trees on private property were cut without permission.
- c) Tree Ordinance Discussion will be discussed next month.

6) Town Hall and Parks Report- Quinn and Staff Updates

- a) Summer camp pavilion rental was a success this year, would like to rent again in 2026: July 13-17, July 20-24, July 27-31. Board supports request.
- b) Park Signs for Fish, Raymond and South Shore have been designed and ready to be printed. Costs are being shared partners - Scott Soil and Water and Prior Lake Spring Lake Watershed District – approximately \$150 per entity.
- c) Park Assessment report completed–Stantec to present report and park committee will attend September’s meeting.

7) Water Resources Report- Quinn Updates

- a) WBIF 2026-27 Grant cycle. September meeting for projects.
- b) County Ditch 13- if turned over to PLSLWD there could be assessments to Spring Lake Residents.

8) Treasurer’s Report

- a) Johnson presented the July, 2025 Treasurer’s Report. In July total receipts were \$12,733.27, total disbursements were \$63,460.18, and the ending cash balance was \$1,151,721.88. Miller made a motion to approve the July, 2025 Treasurer’s Report. Quinn seconded. All in favor.

9) SCALE- Quinn Updates

- a) SCALE Exec –moved to 3rd Friday of the month – Quinn to attend August meeting.

10) New Business/Old Business- Staff Updates

- a) Noxious Weed Spraying Update- Weed spraying completed by County program. 31 Miles of ROW, 49.33 acres were sprayed. Total cost was \$8041 with 75% paid by grant. Leaving \$3329 to be paid by Township. If we choose to spray in fall, cost may be higher that previous year (\$4275 paid in 2024) but costs should decrease year over year with current program that utilizes mapping tools.
- b) MS4/GIS- Stantec has submitted an estimate to complete the final portion for integration of stormwater information into GIS so that we can accurately and efficiently track for MS4 reporting purposes. Additional information needed before estimate can be reviewed by Board.

11) Approval of Disbursements- The Board reviewed the August, 2025 disbursement ledgers and approved checks numbered, 15305 to 15345, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Quinn made a motion to adjourn. Miller seconded. All in favor. The meeting was adjourned at 9:15 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Lisa Quinn, Chairperson

Melissa Hanson, Clerk