

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
JULY 10, 2025**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Ted Kowalski - Supervisor  
Melissa Hanson – Clerk

Lisa Quinn – Supervisor  
Dave Johnson - Treasurer

Jeff Miller - Supervisor  
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stonebrooke

- 1) a) The meeting was called to order by Chairperson Quinn at 6:30 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to amend item 3.c) to include a request to rezone. Kowalski made a motion to approve the agenda as amended. Miller seconded. All in favor.

**2) Public Commentary**

- a) George Fiedler and Jake Fiedler, 20895 Hickory Lane- Asking for general Board opinion of variance that would put newly constructed shed fully in the setback. Kowalski suggested finding a different location for alternative septic site, which could possibly be in the setback area if allowed by County, and would therefore free up more space for shed. Board is not in favor of allowing such a significant variance for the shed in the setback.
- b) Wes Steffan, 2350 Raymond Ave-  
Spring Lake Association Updates;
  - o SLA summer concert is July 19<sup>th</sup> at Spring Lake Regional Park
  - o Boat Ramp Improvement: last phase is to replace current ramp and add length to help prevent power loading. Expected in late July or August.
  - o Night to Unite is August 5, 2025 at various locations around Spring Lake.
  - o Residential Concerns – lives next to Raymond Park and explained that he would like to work together for solution to improve west side of berm. He noted that park maintenance is going well under Township ownership.
  - o Acknowledged Ben Bakeberg for work on the Spring Lake Boat Ramps.
- c) Tom Wolf, Scott County Commissioner-
  - i) Pathways to Communities Home- Parkfield location is for sale.
  - ii) Prior Lake – \$60M park referendum on the ballot for November.
  - iii) Tax Increase – County increase could be up to 12%

**3) Agenda Items**

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed

- i) Approval of June 12, 2025 Monthly Meeting Minutes.
- ii) Approval of Amended Assessment Policy to Reference Deferment Policy

Miller made motion to approve consent agenda. Kowalski seconded. All in favor.

- b) Legislative Session Update-Representative Ben Bakeberg, gave a post session update.
  - i) Member of Labor and Workforce Committee and Vice Chair of Education Finance Committee.
  - ii) 6 pillars of last session: Stopping fraud, Make MN affordable, Make MN safe, raising standards and reducing mandates, Tax dollars for MN, building for the future.
  - iii) Focus of bonding bill - water, bridges and roads. Pedestrian bridge under 169 was able to be constructed with help from funding Angie Craig secured. Township road funds not reduced and County State aid stayed funded
  - iv) This session had one of the largest budget decreases of \$66M- the largest reduction in spending but it still leaves a budget deficit (\$3.5) leading to more difficult decision, particularly in education. Many tax increases stopped, including a large shift in budget from state to schools, counties, towns.
  - v) Bakeberg asked that we recognize and honor the memory of those who were recently shot by always listening and being respectful of each other and opinions.
- c) Consider Request to Rezone and Approval of Preliminary and Final Plat at 21551 Vergus Avenue- Jeff Prasch, DeMarc Engineer, on behalf of Creative Cash Partners is requesting support to rezone 63.3 acres from RR-1 to RR-2 and approval of the prelim and final plat. Plan is to subdivide the property into 8 lots, including one with an existing home. All parcels will have frontage on Vergus Ave. and all will utilize shared driveways and an existing driveway will remain.
  - i) Storhdahl noted that access point should be considered with more homes and garbage cans; Township will not put in the culvert but requested that the Developer consider putting in the culvert.
  - ii) Quinn suggested language be added to deed for process for maintaining shared driveways.

Kowalski made a motion to approve the rezone and prelim and final plat with condition of completion of a 3-way development agreement with Township, Developer and County. Items to be covered include, stormwater, shared driveways, road contribution of approximately \$138,000. Miller seconded. All in favor.

- d) Consider Request for Monopole located at 3696 220<sup>th</sup> Street- Leonard (Mick) McManman, APC Towers, is requesting support for a CUP to construct and operate a 145ft monopole on behalf of T-Mobile, as first tenant, in order to achieve improved coverage and capacity of the surrounding area. Board clarified that install will use existing driveway. Board requested that item be tabled so Township could send a letter to adjoining property owners for the August meeting.

#### 4) **Engineer's Report**

Stordahl presented the July Engineer's Report.

#### 1. **Township Projects:**

**A. South Shore Drive Mill & Overlay:**

*Construction Bid Total = \$404,477.42, Completion Date – Fall 2025*

*Stantec is the lead on this project.*

<i>Task</i>	<i>Description</i>	<i>% Complete</i>	<i>Completion ETA</i>	<i>Notes</i>
Task 1	Bid Opening	100%	Spring 2025	
Task 2	Preconstruction Meeting	100%	June 2025	Work scheduled to begin the week of July 7 <sup>th</sup> .
Task 3	Begin Construction	10%	July 2025	

Discussion: road milled, most of curb removed, pavement patching and concrete to be completed around 7/21, end of July to August signage replacement with paving August 4<sup>th</sup>. Storm sewer issue discovered, pricing out the cost. Damaged irrigation will be fixed by contractor.

**B. Buck Lake Circle Reconstruction:**

*Project Budget = \$1.05M, Project is under consideration.*

<i>Task</i>	<i>Description</i>	<i>% Complete</i>	<i>Completion ETA</i>	<i>Notes</i>
Task 1	Feasibility Study	100%	May 6, 2025	Study approved at the May 8 <sup>th</sup> Board meeting.
Task 2	Coordination with Prior Lake and consider getting an appraisal (Sept)	20%	Unknown	Coordinating with Prior Lake about possible cost sharing of wetland outlet costs. We have reached out but haven't heard back yet.
Task 3	Hold Public Hearing	0%		It has not been initiated yet.
Task 4	Prepare Construction Documents	0%		It has not been authorized yet.

Discussion: manner and timing for maintenance/reconstruct and assessments for them. Stordahl and Johnson will meet to discuss road projects in the next 3, 5, 10 years.

**C. JPA Road Maintenance:**

*Project Estimate = \$170,000, Project Total = \$121,161,71. Project completed in June 2025.*

**D. 2050 Comp Plan Study:**

*Stantec is the lead on this project.*

<i>Task</i>	<i>Description</i>	<i>% Complete</i>	<i>Completion ETA</i>	<i>Notes</i>
Task 1	Background data assembly	50%		
Task 2	Concept Master Plan	0%		
Task 3	Off-site aerial review of farmed wetlands and est. wetland boundaries	35%		

Task 4	Wetland Delineation, Inventory & Replacement Options	35%		
Task 5	Final Master Plan	0%		
Task 6	Community Engagement	0%		
Task 7	Land Use Plan & Zoning Amendments	0%		

Discussion: Consider options for completion of study – limit wetland review or study area.

**2. Development Projects:**

<i>Project Name</i>	<i>DRT Meeting Held?</i>	<i>Plat Submitted?</i>	<i>Construction Plans Submitted?</i>	<i>Developer's Agreement?</i>	<i>Construction Started?</i>	<i>Notes</i>
Creative Cash Partners	Yes	Yes	Yes	No	No	Developer continues to develop the project plan, working on wetland delineation and septic sites.
Schieffer 7	Yes	No	No	No	No	Comp plan update has been approved. Developer is working towards 2026 construction.

**3. Outside Agency Projects:**

<i>Owner</i>	<i>Description</i>	<i>Project Phase</i>	<i>Notes</i>
Prior Lake	Aspen Ridge Development	Construction	Site construction continues with utility construction to begin soon. Preliminary schedule shows construction completion in fall 2025.
Prior Lake	AUAR Study for Annexation Area	Study	Study development continues with a progress meeting being scheduled for late July/early August.
Scott County	Panama & 190 <sup>th</sup> Roundabout	Design	Design work continues as planned with construction scheduled for 2026.
MnDOT	Hwy 13/Hwy 282/Cty Rd 17 Roundabout	Concept	Preliminary planning has begun for the future road layout. Accident data has been collected and shared for the area.

**4. Miscellaneous:**

- Future Parks Planning – Stantec is working on the study to assess the condition of the three parks.
- Future Road Planning – The Township road ratings have been updated and an updated 3-, 5-, and 10-year road CIP has been developed.

- MS4 Permit – Stantec has been working to update the Township’s MS4 permit documentation in preparation for the permit schedule deadlines.
- Prior Lake/Spring Lake Shared Road Agreements – The City has been asked for a progress update. PL proposed 55/45 split. Board is not in support of having an agreement without a more equitable split.
- Prior Lake/Spring Lake Utilities Agreements – The City has asked for utility easements over a portion of Raymond and South Shore parks. This request has been reviewed and comments shared with the City.

## 5) Road Report

- a) Fraudulent letter to resident on 205<sup>th</sup>- A resident received a letter threatening that the Township would take action against them unless certain activities ceased. The stated author was Supervisor Miller, it was printed with the Spring Lake Township logo and a return address for the township. This letter was not drafted or sent by staff or a Supervisor; a copy of the letter, envelope and information was turned over to the Sheriff’s department for investigation.
- b) 1<sup>st</sup> round of mowing complete.
- c) County weed spraying program scheduled first two weeks of July.
- d) Additional tree removal service bids requested.
- e) Plugged culvert on 205<sup>th</sup> – mud and cattails are plugging culvert. BKJ to clear area.
- f) Oelke Circle/195th damage- BKJ fixed.
- g) Ash Trees – All trees in or out of Township ROW belong to property owner. Road Supervisor may request removal of trees if
  - i) Dead *and*
  - ii) In Township right of way *and*
  - iii) In danger of falling in right of way.
 Township has ORDINANCE NO. 11-001 may be used to require removal at residence expense of hazardous tree on any private property, which if it fell, may land within any public right-of-way.
  - iv) Consider larger tree removal project in the winter.

## 6) Town Hall and Parks Report

- a) Ash Tree Treatment – Park Trees Estimates
  - i) South Shore – Application every 2 years: 2 healthy trees @ \$216 each; larger not as healthy \$290 with 10% increase for each 2 year cycle until 2030 when contractor believes no more treatment needed. Warranty – if treated trees die, money refunded. Board is in support of treating all three ash trees.
  - ii) Fish Lake – Currently 3 of 7 trees have been treated @ \$192 each. If 4 other trees treated it would be \$751 or \$187 each – costs based on size. The total cost is \$1329 every two years plus a 10% increase until 2030. Board is in support of additional tree treatment.
- b) Park Policies Discussion- Quinn and staff will discuss policies regarding dumping on park property, volunteer waivers, worker’s comp for employees working in parks etc.
- c) Park Considerations- Quinn
  - i) Raymond Park - Meeting with SWCD regarding a controlled burn/seeding, with reclaiming some area for treatment every three years – cost \$10,000. Exploring cost share opportunity.
  - ii) South Shore – Meeting had to explore exercise area with sport court and various exercises equipment. Cost \$150,000 to \$250,000 with \$60,000 grant.

- d) Citizen Park Liaison Report – expected in August.
- e) South Shore- Memorial Bench placed, dog bag dispenser delivered and to be installed.
- f) Raymond Park- Tree and limb removal started. Berm sprayed for weeds.
- g) New recycling and waste bins – 2025 Recycling grant used to purchase bins which were delivered. Waiting labels from County before putting in parks.

**7) Water Resources Report- Quinn**

- a) County Ditch 13 conversations continue.

**8) Treasurer’s Report**

- a) Budget Meeting August 6<sup>th</sup> at 5:00.
- b) Johnson presented the June, 2025 Treasurer’s Report. In June total receipts were \$767,735.92, total disbursements were \$289,299.50, and the ending cash balance was \$1,202,448.79. Kowalski made a motion to approve the June, 2025 Treasurer’s Report. Miller seconded. All in favor.

**9) SCALE**

**10) New Business/Old Business**

- a) Ben’s Bay Update- The system is operating great. There has not been a single issue that needed to be addressed. Mowing, spraying, sludge judging, washing filters and pumps and cleaning the automatic distribution valve has been completed.
- b) Fire Meeting- working on schedule for budget meeting at the end of July.

**11) Approval of Disbursements** The Board reviewed the July, 2025 disbursement ledgers and approved checks numbered, 15271 to 15304, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Miller seconded. All in favor. The meeting was adjourned at 9:45 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Lisa Quinn, Chairperson

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Melissa Hanson, Clerk