

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
MAY 8, 2025**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Ted Kowalski - Supervisor
Melissa Hanson – Clerk

Lisa Quinn – Supervisor
Dave Johnson - Treasurer

Jeff Miller - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairperson Quinn at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Hanson requested to add items 3.d) Approval of transfer of funds from checking account to investment account 3.e) Consider approval of amended Investment Policy. Kowalski made a motion to approve the agenda as amended. Miller seconded. All in favor.

2) Public Commentary

- a) Christian Morkeberg, Prior Lake Spring Lake Watershed District (PLSLWD)- Board Member/Treasurer- Updates
 - i) Swamp Lake Iron Enhanced Sand Filter bids have been received. Contract will be awarded in May.
 - ii) Ferric Chloride Treatment Facility- improvements nearly complete.
 - iii) Quotes being received for 200th street project (part of Fish Lake Improvement project). Working to reduce nutrient load and sediment into Fish Lake. Hope to complete project in Winter 2025/2026.
- b) Andy Jensen, 20636 Parkfield Ave- Inquired about ability to extend size of culvert for his driveway.
- c) Matt Handlos, 19445 Lancer Circle- Cited concerns about speed on 195th St. and asked about the ability to add Kids at Play, Bus Stop Ahead or Speed Limit signs near Oelke Circle, Oelke Dr and Lancer Circle. Stordahl explained the limited options for changing speed limits but suggested advisory signs for speed limit, additional bus stops signs or caution children at play. Board suggested bus stop ahead and speed advisory signs and asked staff to request more Sheriff's patrol in the area.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
 - i) Approval of April 10, 2025 Monthly Meeting Minutes.

Kowalski made motion to approve consent agenda. Miller seconded. All in favor.

- b) Review/Accept the feasibility Report for the Buck Lake Circle Road Improvement Project and Set Date for Public Hearing if Feasibility Study is Accepted. Stordahl presented the Feasibility Study for Buck Lake Circle that includes 3 options for addressing the drain tile as well as a fix for the culvert. Discussion had about timing for fixing drain tile and culvert, best done in the fall, with road replacement in the Spring/Summer. Kowalski asked if the project amount for the assessment could be reduced by excluding the drain tile costs which is not impacting the road. Of the 138 acres of wetland that utilize the tile, Prior Lake contributes about 44% of water to the wetland. Stordahl noted a contribution from Prior Lake for the pipe would be appropriate; Board agreed. Stordahl noted that the current project bid environment is competitive so it is a good time to do the work. Discussion had about comparison with other roads for priority, need to acquire easements for pipe and order of process to complete the work. Quinn made a motion to approve feasibility report but requested additional information including City Contribution, options for project timing and finding appraiser to understand assessment amounts. Kowalski seconded. All in favor.
- c) Consider Parks Maintenance Plan- Stordahl presented a plan to conduct a current condition assessment for Township Parks in order to plan/budget with the ability for flexibility in the future. After discussion, Kowalski made a motion to proceed with the parks assessment plan at a cost of \$4500. Miller seconded. All in favor.
- d) Consider Transfer of funds from checking account to investment account- Current investment policy requires Board Approval. Johnson requested Board approval to transfer \$2,000,000 from checking to investment account. Funds to be split evenly between investment ladder and money market which provides both flexibility and significantly better interest rates. Kowalski made a motion to transfer \$2 million to investment accounts. Miller seconded. All in favor.
- e) Consider New Investment Policy- Johnson explained the proposed amended policy provides more flexibility in investment process by moving responsibility to Treasurer, aligns with statutes, expands investment options beyond Mn G.O. Bonds, increases investment reporting from quarterly to monthly and provides internal control measures. The changes have been reviewed by Township Attorney. Miller made a motion to accept the amended investment policy. Kowalski seconded. All in favor.

4) **Engineer's Report**

Stordahl presented the April Engineer's Report.

a) Miscellaneous

- Fairlawn & 180th Street Wetland – The drain tile that serves as an outlet for this wetland complex appeared to be plugged and/or failing when inspected previously, but now the tile is flowing similar to what was observed during the Summer 2024. It is possible that the tile line was frozen when previously inspected. The condition of this tile led to the development of a feasibility study for the replacement of the tile and reconstruction of Buck Lake Circle, but this news could alter the schedule for this work if desired.
- Buck Lake Circle Reconstruction – A Feasibility Study has been prepared for the reconstruction of Buck Lake Circle that would include both the road reconstruction as well as the drain tile replacement for the Fairlawn & 180th St wetland complex.
- 2025 Spring Road Tour – The Spring Road Tour was conducted on April 24th. The roads are in generally good condition, with no significant damage observed

from the winter season. There are areas where potholes have developed, but nothing out of the ordinary for the Township Road network. In the coming weeks, the road PASER ratings will be updated and an updated recommendation for road projects will be developed. We are planning to present this information to the Board at the June Board meeting. Startview, Vergus and Spring Lake Circle maintenance will be considered when Pacer ratings are returned. Stordahl will add a 3,5,10 year road maintenance plan. Kowalski asked about timing for Dairy Lane – Prior Lake’s AUAR will examine the area and may help determine timing. Board requested to examine the assessment policy for industrial park or consider requiring subordinate service district for Industrial/Commercial/Business Parks.

Quinn asked about adding another parking space at Raymond Park – Miller questioned if there is enough room but it will be assessed when the Parks Assessment completed.

- 2025 JPA Road Maintenance – The 2025 crack seal work has been completed, and the sealcoating work will commence soon, sometime in the next few weeks.
- Ditch 13 Culvert at 190th Street – The culvert has been replaced and the area restored. We have submitted the claim to FEMA. We haven’t received any questions or comments from FEMA to date, other than they say they have what they need.
- Panama & 190th St Roundabout – A PMT meeting was held on April 8th and the project appears to be progressing per the schedule for 2026 construction. The County had originally planned for trails to be installed around the roundabout as a part of the project. After the previous meetings, they had been removed, but they have been put back in due to concerns about funding. The County has stated that they will be responsible for the maintenance of these trails.
- South Shore Dr Mill & Overlay – The project was awarded to Prior Lake Blacktop at the February 2025 Board meeting. Contracts have been sent to the Contractor and work will be completed in Summer 2025.
- MS4 Permit – The MS4 permit will likely need to be reviewed and submitted in June, per the permit schedule. We have been working with Stantec staff to make sure we have the necessary information ahead of the permit schedule deadlines.
- Prior Lake AUAR – The City of Prior Lake is working on an Alternative Urban Area Review (AUAR) for the annexation area on the west end of the Township. The City has asked if the Township would like to participate in the process, and we have told them we would.

b. Development

- a. Creative Cash Partners – Investors have purchased the property at 21551 Vergus Avenue, on the north side of Cynthia Lake. A revised lot layout with fewer lots and no new Township roads has been provided. Another DRT meeting has been held and the developer is working on collecting the necessary information to potentially proceed with this plan.
- b. CK Construction – A DRT meeting has been held for the property on the northwest side of Mushtown & Cty Rd 8 (PID #1111110010), wanting to subdivide the property to create four lots. The property has been regraded in the past by previous owners and may not be able to locate acceptable septic drainfield sites. The Owner will be exploring options.

- c. Aspen Ridge (Grube, Prior Lake development) – A preconstruction meeting has been scheduled for April 14th. The City has taken soil borings on 180th Street between Fairlawn and Yorkshire, which revealed that unstable soils exist beneath the road. To pave this road would require extensive work and construction practices that are not typical for the Township.
 - d. Orderly Annexation Agreement – Township and City staff are working on shared road and utility agreements, which have been forwarded to City staff for their review. The Shared Road Agreement still has some negotiation work to be done. The City has requested utility easements for portions of Raymond and South Shore parks to help aid in the maintenance and eventual replacement of the sewer and water pipes. We are working with the City on this request.
 - e. Developments –
 - i. Scenic Bay Estates – The development improvements were inspected in April to assess if any warranty work is needed prior to the end of the development’s warranty period. The improvements are in good condition with no warranty work needed. As a result, the development can be considered complete and any remaining Letter of Credit returned.
 - ii. Comp Plan Amendment: Lydia Rural Industrial, Phase 1: Nomadic Homes & Schieffer 7 – County staff provided a schedule for proceeding with the Comp Plan Update, and a DRT meeting has been held. The next steps and schedule are summarized as follows:
 - i. The County Board has approved the Comp Plan Amendment and it has been forwarded to the Met Council for their review.
 - ii. Schieffer Wetland Delineation has been shared with PLSLWD.
 - iii. A DRT meeting was held on March 5th to discuss the plans for the properties on the east side of Hwy 13 – originally known as the Schieffer 7. The Developer is proceeding with the next steps of this project.
- ~~October~~: DRT meetings on develop proposals. Property owners submit rezone and plat applications.
 - ~~October~~ – November: Met Council review and determination.
 - ~~November~~: County Board takes final action on CPA.
 - ~~December~~: County holds public hearings on property rezone and plat applications. There was a Planning Commission public hearing at the County Building on Sept 9th.

- 2050 Comp Plan Update- Study: Rural Industrial Study Phase 2
EDP Grant approved by the CDA, Township has approved \$48,000 in matching funds to fully fund the study for the greater study area.

Task	Description	% Complete	ETA of Completion
Task 1	Background data assembly	50%	
Task 2	Concept Master Plan	0%	
Task 3	Off-site aerial review of		

	farmed wetlands and est. wetland boundaries	75%	
Task 4	Wetland Delineation, Inventory & Replacement options	35%	
Task 5	Final Master Plan	0%	
Task 6	Community Engagement	0%	
Task 7	Land Use Plan & Zoning Amendments	0%	

5) Road Report

- a) Road Tour completed – see Engineer’s Report
- b) County Weed Program – Board to sign map for weed spraying. Staff will post dates for spraying, approved map and process for do not spray. For any project questions contact Meghan Darley, Scott County.
- c) Dust Coating
 - i) Collector road application completed by Scott County/Envirotech.
 - (1) Some roads not fully covered, staff to contact Scott County.
 - ii) Thank you for dust coating received from Gerry Felden as well as concern for the larger size gravel.

6) Town Hall and Parks Report

- a) First Parks Committee meeting to be held 5/21 from 7:00-8:00pm at Town Hall. Three people have signed up to date. Email will be sent to resident email list. Consideration of flail cutting and treating of Buckthorn at Raymond.
- b) New Dog Waste signs for Raymond and South Shore Drive received from SWCD and posted at parks.
- c) Irrigation system start up complete- another issue with bottle filler.

7) Water Resources Report- Quinn

- a) No other updates than were provided by Morkeberg during public commentary.

8) Treasurer’s Report

- a) Johnson presented the April, 2025 Treasurer’s Report. Savings account closed transferred to checking and will be moved to investment account based on Board action on 5/8/2025. In April total receipts were \$760,872 total disbursements were \$788,226.09, and the ending cash balance was \$2,781,110. Kowalski made a motion to approve the April, 2025 Treasurer’s Report. Miller seconded. All in favor.

9) SCALE

- a) SCALE Executive – Interest in the use of the Regional Training Facility (RTF) is waning.
- b) SCALE General – Trash presentation with DemCon and Scott County representatives.

10) New Business/Old Business

- a) Draft cannabis ordinance changes proposed- low potency edibles/drinks at establishments with liquor license and ½ acre growth in agricultural zoning areas.

- b) Parkfield Ave- Staff has shared information with Sheriff, Scott County Health and Commissioner Wolf with number of calls over the 18 months.
- c) 282/13 Accident issues – Township Engineer has contacted the DOT to look at sign options at the intersection.
- d) Township Board Meeting Time: Board discussed changing meeting from 7:00pm to 6:30pm on the second Thursday of the month. Kowalski made a motion to approve a change to 6:30pm starting in July. Quinn seconded. All in favor.

11) Approval of Disbursements The Board reviewed the May, 2025 disbursement ledgers and approved checks numbered, 15185 to 15230, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Quinn seconded. All in favor. The meeting was adjourned at 9:45 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Lisa Quinn, Chairperson

Melissa Hanson, Clerk