

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
JANUARY 9, 2025**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Ted Kowalski - Supervisor Lisa Quinn – Supervisor Jeff Miller - Supervisor
Melissa Hanson – Clerk Sara Domer – Deputy Clerk

Absent:

Matt Stordahl - Stantec Dave Johnson - Treasurer

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested item 3.d) be removed as requestor can no longer attend meeting. Quinn made a motion to approve the agenda as amended. Miller seconded. All in favor.
- c) Kowalski introduced Supervisor Jeff Miller as new supervisor

2) Public Commentary

- a) Tom Wolf, Scott County Commissioner-
 - i) Election issue in 54A should be resolved by judge on Tuesday, January 14th.
 - ii) Red Fox Tavern will be re-opening in New Market Township.
 - iii) Seeking legislative change to permit legal notices on website rather than newspapers due to low circulations.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
 - i) Approval of December 12, 2024 Monthly Meeting Minutes.

Quinn made motion to approve consent agenda. Miller seconded. All in favor.

- b) Consider Resolution Approving Temporary Liquor License for the Jordan Lions Club- Joe Menke, on behalf of the club requested temporary liquor license. The Jordan Lions Club have rented the town hall on March 29, 2025 to host a Euchre tournament and plan to sell alcohol. Therefore, at the County’s direction, the township is asked to consider Resolution 25-001 in support of a temporary liquor license for the day. Quinn made motion to approve Resolution 25-001-A Temporary Liquor License for the Jordan Lions Club. Miller seconded. All in favor.
- c) Consider Revisions to the Township Fee Schedule Ordinance- Staff presented revised fee ordinance 14-003 with updated costs for municipal sewer and water connection fees

per the City of Prior Lake. An increase in ROW/Utility permit fees and Driveway Permit fee to \$420 was recommended due to increasing engineer costs. A peddler-solicitor fee of \$50 was added because of the passage of the Peddler-Solicitor Ordinance. Kowalski made a motion to approve amended Ordinance 14-003 as presented. Quinn seconded. Approved 3-0.

d) ~~Consider Request for Townhall for Short-Term Rental~~

e) Discuss Survey Results for Maple Drive Annexation- Results of the survey letter were received. Three owners of five properties expressed a desire to be annexed for services; four owners of four properties do not want to be annexed. Three owners of four properties did not respond. Quinn explained that if the City was to provide annexation, they would likely be annexed immediately. Quinn suggested that the residents do a grass-roots effort to bolster interest in the project and contact the Township with renewed interest. Quinn explained efforts that have been taken to try to partner with solutions with the City of Prior Lake. Staff suggested contacting septic company to learn what new options may be available.

4) Engineer's Report

Hanson presented the January Engineer's Report on behalf of Stordahl.

1. Miscellaneous

- 2025 JPA Road Maintenance – The preliminary planning work for the 2025 JPA project has started, with the kickoff meeting scheduled for January.
- Ditch 13 Culvert at 190th Street – The culvert has been replaced and the area restored. We're working with FEMA to make sure they have all of the information they need to receive the reimbursement.
- SLT GIS – Fabric Mapping – We have approached BKJ about getting together to inventory and record the locations in the Township where fabric has been utilized as a component of road construction. As soon as schedules permit, we will get together and gather this information to be incorporated into our GIS database.
- Panama & 190th St Roundabout – A wetland delineation has been completed for the wetlands in the area of the proposed roundabout. The identified wetlands do not appear to affect the project design.

2. Development

- Orderly Annexation Agreement – Township and City staff are working on shared road and utility agreements, which have been forwarded to City staff for their review. A meeting is scheduled for January 22nd with the City to discuss.
- Developments –
 - Comp Plan Amendment: Lydia Rural Industrial, Phase 1: Nomadic Homes & Schiffer 7 – County staff provided a schedule for proceeding with the Comp Plan Update, and a DRT meeting has been held. The next steps and schedule are summarized as follows:
 - ❖ The County Planning Commission at the January 13th meeting.
 - ~~October~~: DRT meetings on develop proposals. Property owners submit rezone and plat applications.
 - ~~October~~ – November: Met Council review and determination.
 - ~~November~~: County Board takes final action on CPA.

- ~~December:~~ County holds public hearings on property rezone and plat applications. There was a Planning Commission public hearing at the County Building on Sept 9th.
- DRT- Hentges property – 6 homes primarily fronting on Vergus but concerns about wetlands and flood plains. Developer will check septic compatibility and follow up in the spring.
- 2050 Comp Plan Update- Study: Rural Industrial Study Phase 2
EDP Grant approved by the CDA, Township has approved \$48,000 in matching funds to fully fund the study for the greater study area.

Task	Description	% Complete	ETA of Completion
Task 1	Background data assembly	50%	
Task 2	Concept Master Plan	0%	
Task 3	Off-site aerial review of farmed wetlands and est. wetland boundaries	75%	
Task 4	Wetland Delineation, Inventory & Replacement options	35%	
Task 5	Final Master Plan	0%	
Task 6	Community Engagement	0%	
Task 7	Land Use Plan & Zoning Amendments	0%	

5) Road Report

- No road issues to report.
- Mailbox damage: Two complaints in December- one hit by the plow which was temporarily fixed and will be replaced with swing away post by contractor in spring; one by snow wash and is owners responsibility.

6) Town Hall and Parks Report

- Replaced wires on cameras (water infiltrated wires)- all cameras are functional.

7) Water Resources Report

- Quinn shared report from Christian Morkeberg
 - Grant received for Swamp Lake Sand Filter- \$443,975 grant received with goal to complete construction in 2026. Filter will positively impact Spring Lake water quality.
 - President Bruce Loney is retiring from PLSWD Board in March 2025
- Quinn and Stordahl to meet with Joni Geise (PLSLWD) about watershed projects in Lydia on January 17th at 1:00 pm- staff to post.

8) Treasurer's Report

- Domer, on behalf of Johnson, presented the December, 2024 Treasurer's Report. In December total receipts were \$643,102.79, total disbursements were \$46,540.20, and the ending cash balance was \$3,230,846.43. Quinn made a motion to approve the December, 2024 Treasurer's Report. Kowalski seconded. All in favor.

9) SCALE- Quinn provided update:

- a) SCALE Exec-
 - i) Regional Training Facility – participation and amount of contribution conversations for RTF continue.
 - ii) Exploring consortium for health insurance for municipalities with possible inclusion of Carver County.

10) New Business/Old Business

- a) Memorial Bench Program Follow Up- Revised guidelines presented to board after discussion at December meeting. Staff to contact town attorney regarding contract specifics of ownership of bench vs donation to town.
- b) Grube Property- Prior Lake shared that the Grube property is under contract with Distinctive Design Build and the developer is working with Wooddale Builders to pick up the Aspen Ridge development where they left off. It is not clear if they will keep the plan as is or make some minor changes.
- c) Sewer and Water Fee- On December 10th, Prior Lake City Council approved the max increase of 20% for utility fees for those receiving services in the Vergus and South Shore areas. Excluded from cost are those for stormwater maintenance which is the Township’s responsibility. Staff will confirm that road costs are also not included in calculated fees. Actual costs per home are based on level of water consumption (low/medium/high) – a rough estimate of the net change is \$25 per billing cycle.
- d) GeoThermal Pilot Inquiry-CenterPoint is issuing a Request for Information (RFI) to served communities to gauge your interest in collaborating to develop a net-geo pilot. Staff suggested that Lydia may be a potential area to benefit new builds and existing homes. Staff encouraged to apply.
- e) Light at Hwy 13 and Sunset Trail – \$15.40 per month costs reverting to Township from Scott County as a result of road turnback several years ago.
- f) First solicitor permit application received and approved.

11) Approval of Disbursements The Board reviewed the January, 2025 disbursement ledgers and approved checks numbered, 15068 to 15095, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Quinn made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 8:15 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Lisa Quinn, Chairperson

Melissa Hanson, Clerk