

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
NOVEMBER 14, 2024**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Lisa Quinn – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. None. Quinn made a motion to approve the agenda as presented. Berens seconded. All in favor.

2) Public Commentary

- a) Chris Mauk, 1806 Spring Lake Circle– Expressed frustration with placement of Three Rivers Park docks which are anchored near his home for the winter, He suggested they be removed or left in front of park. Hanson received a similar complaint earlier in the day and contacted Three Rivers Park Representative who explained that because docks are large, they aren't easily removed. They have followed best practices of leaving them in to limit damage to the docks and placed them in areas where winds and ice are less likely to damage them in the spring. Docks are to be monitored over the winter.
 - i) Quinn asked if Raymond Park area of lake would be a winter storage option for consideration now or in the future.
 - ii) Kowalski noted this issue might be better addressed by the Lake Association.
 - iii) Berens shared he would check with Three Rivers about location options.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
 - i) Approval of October 10, 2024 Monthly Meeting Minutes.
 - ii) Consider Reduction of Letter of Credit for Scenic Bay Estates
 - iii) Approval of Resolution #24-012 Delegating Cannabis Retail Registration to the County

Berens made motion to approve consent agenda. Quinn seconded. All in favor.

- b) Consider Approval of Prelim and Final Plat of Sandhill Meadow at 5140 203rd Street E. Tommy Anderson, on behalf of landowner, is requesting support to create another lot fronting Mushtown Road. The request is to split a 9.28-acre parcel into a 6.35-acre

parcel and a 2.93 acre parcel. Township Engineer has no concerns. Quinn made a motion to approve support for the prelim and final plat. Berens seconded. All in favor.

- Anderson also shared appreciation for fixing of ditch on 195th.

c) Continued Public Discussion on Proposed Lydia Industrial Park-

- Larry Kasten, 1261 205th E. St, - Shared that legacy & history of Lydia is important and all should leave things better than we found it. Expressed he is opposed to project and is asking for creativity in finding other options.
- Mariah Olinger, 1241 205th St E.- Olinger expressed her desire to understand the change and envision it by asking good questions in order to understand it.

Questions asked:

- Status of current Industrial Park at Dairy Lane. Stordahl explained Dairy Lane Industrial Park will be annexed into the City of Prior Lake with new annexation agreement. Kowalski added that we tried to develop an area at Hwy 282/Cty 13 (Hentges property) but the County denied it because of City plans for sewer and water.
- How do residents get notified and have input as the project moves along. Kowalski explained the process from Comp Plan Amendment to Rezone to application and approval for Preliminary and Final Plat all include notices. She acknowledged that not everyone is against the project but everyone wants to be part of the process.
- What is next for growing the township if this is not approved. Kowalski noted that there aren't other good areas for industrial at this time.
- Berens suggested that the township could consider its own development ordinance for industrial. Kowalski noted we will have a Developer's agreement for the project; staff noted Scott County Ordinances cover many concerns.
- Tim Arvidson, on behalf of property owner- Update:
 - Water/Soil Concerns: Property was identified as in flood plain only after a requested update in 2021. Over a year ago, FEMA established new flood plain elevations that are close to pre-2021 levels but the county maps have not yet been updated to reflect this change. Arvidson answered question about need for EPA study explaining it is not required unless there is a contaminated site and there is no indication of contamination. Ditch 13 concerns addressed by explaining the ditch has to be protected by developer with proper storm water management involving volume and rate control as well as water quality which will be cleaner after going into holding ponds. County requires development to reduce runoff to pre-settlement stages. Abandonment of a ditch by County doesn't make the issues of maintenance go away it just transfers responsibility from County to individuals who benefit from it to take care of it.
 - Residents expressed concerns about individuals rather than County maintaining it but also shared frustration that the County hasn't been responsive to ditch issues – including a beaver problem.
 - Property has been staked for lot lines, septic and wetlands. Although there are some hydric soils on the property and septic sites can't go in those areas, most of the planned septic locations were found and passed

inspection. Next step find water way utilizing flood way vs. flood fringe concerns.

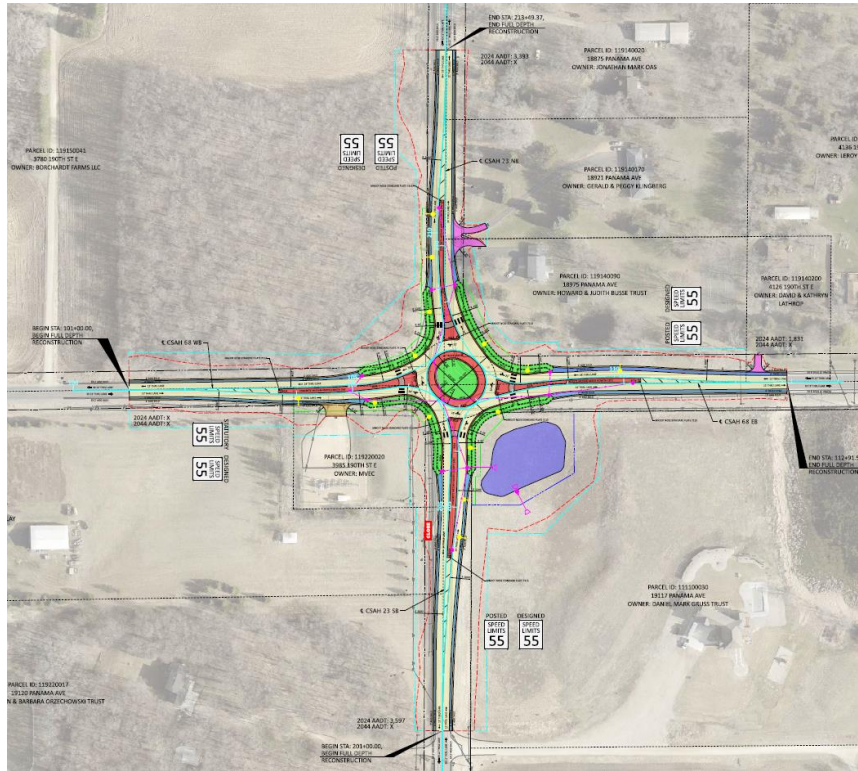
- Timing- next County meeting will be in December or January with the hope to start development next summer.
- Tim Arvidson, Stonebrooke Engineering – Recently became President of Minnesota Transportation Alliance and is seeking participation from Townships in the alliance which helps determine funding for roads, intersections and bridges and provides a direct voice to legislators at the state and federal level.
- Andy Jensen 20636 Parkfield Ave- expressed concerns about number of crashes at 282/13 and coordination of data as County has reported only 2 crashes at the intersection.

4) Engineer's Report

Stordahl presented the November Engineer's Report.

a) Miscellaneous

- County 13 Ditch – At a recent County meeting, we learned that there have been discussions about the future ownership of the County Ditch network. There have been discussions, in Spring Lake Township as well as other areas in the County, about who will own these ditches and the costs to maintain them. The County has proposed either assessing the property owners fees for the needed maintenance, or the land owners will take over the ditch responsibilities themselves.
- County 2025-34 Transportation Improvement Plan – The County has forwarded their plans for the next 10 years projects. Included is a proposed roundabout at County Road 8 and County Road 23 to improve the existing offset intersection. The Township has prepared a list of comments & questions regarding this project and has asked to be included in the development of this project.
- Ditch 13 Culvert at 190th Street – The culvert has been replaced and the area restored. We're working with FEMA to make sure they have all of the information they need to receive the reimbursement. Scott County is approved/qualified for funds.
- 2024 Sign Replacement – JAAK has completed the sign replacement project.
- SLT GIS – Fabric Mapping – We have approached BKJ about getting together to inventory and record the locations in the Township where fabric has been utilized as a component of road construction. As soon as schedules permit, we will get together and gather this information to be incorporated into our GIS database.
- Panama & 190th St Roundabout – Scott County hosted an Open House at the Spring Lake Township Hall on October 10th. A good number of residents attended, and seemed to be happy with the information shared about the project.



- Ditch near 20640 Langford Way is not draining well. Engineer surveyed to determine next steps.

b) Development

- Orderly Annexation Agreement – Prior Lake and the Township have approved the agreement. Township and City staff are now working on shared road and utility agreements, which have been forwarded to the City Attorney for their final review.
- Developments –
 - Sandhill Meadow: The property owner at 5140 230th Street is proposing to split their lot, creating a new property that fronts Mushtown Road. There would be no new Township roads, and the location of the driveway does not create any safety concerns.
 - Comp Plan Amendment: Lydia Rural Industrial, Phase 1: Nomadic Homes & Schieffer 7 – County staff provided a schedule for proceeding with the Comp Plan Update, and a DRT meeting has been held. The next steps and schedule are summarized as follows:
 - August – September: Property owners prepare plats and plans for application submittal to rezone and subdivide properties with the anticipation of CPA approval, and informed by the detailed transportation study.
 - August – September: Consider communicating with Lydia residents about the CPA and the potential impacts to the properties in the area.

- Late September – Early October: County Board takes preliminary action on CPA.
 - ❖ The Commission tabled the matter to their November meeting, hoping to get more information about soils and water issues that the residents discussed. Applicant requested December to get additional information requested.
 - ~~October~~: DRT meetings on develop proposals. Property owners submit rezone and plat applications.
 - ~~October~~ – November: Met Council review and determination.
 - ~~November~~: County Board takes final action on CPA.
 - ~~December~~: County holds public hearings on property rezone and plat applications. There was a Planning Commission public hearing at the County Building on Sept 9th.
- 2050 Comp Plan Update- Study: Rural Industrial Study Phase 2
EDP Grant approved by the CDA, Township has approved \$48,000 in matching funds to fully fund the study for the greater study area.

Task	Description	% Complete	ETA of Completion
Task 1	Background data assembly	50%	
Task 2	Concept Master Plan	0%	
Task 3	Off-site aerial review of farmed wetlands and est. wetland boundaries	75%	
Task 4	Wetland Delineation, Inventory & Replacement options	35%	
Task 5	Final Master Plan	0%	
Task 6	Community Engagement	0%	
Task 7	Land Use Plan & Zoning Amendments	0%	

5) Road Report

- a) Parkfield – road sustained damage after resident dug ruts to slow down traffic. Area regraded but Township will watch for deterioration.
- b) Addison Dr.- sign project included no parking signs for area of Addison where BKJ noted them missing. Further conversations led to understanding that signs were intentionally removed because neighbors believe parking concerns are no longer an issue. Signs not replaced as planned but will be if safety or maintenance issues are encountered on the road.
- c) Mushtown Striping – Resident shared concern about striping on Mushtown north or 180th. Prior Lake will restripe next year as part of their JPA and consistent with the current road agreement.
- d) Gravel Roads - graded for winter.

6) Town Hall and Parks Report

- a) Memorial Bench Program- Staff directed to move forward with drafting memorial bench policy for South Shore and Fish Lake. Raymond program will be designed later.
- b) South Shore and Raymond Parks-

- i) South Shore Park sign will be replaced with road project in 2025.
- ii) Raymond Park signs will be reviewed when park is turned over to SLT.
- iii) Cole Cuts to review tree concerns in Raymond and provide estimate.

7) Water Resources Report - Christian Morkeberg Prior Lake Spring Lake Watershed District – update sent to and read by Hanson:

- a) We are finishing the final stages of a stream stabilization project on Buck stream, which flows into Buck Lake and then onto Spring Lake. The project will restore 1,300 ft and reduce sediment and nutrient loading to the downstream waterbodies. Construction will be completed within the next few weeks.
- b) We are conducting a survey of Buck Lake and its outlet area to understand historic and current conditions and be able to inform future lake recommendations.
- c) We are soliciting quotes to update our Ferric Chloride system in 2025. The update will include replacing aged parts, retrofitting the building to replace the tank, and improving the access drive for deliveries. Other system efficiencies are being studied currently.
- d) We have contracted with Stantec to conduct the Lakeridge Stormwater Study and they are beginning field work. The study is expected to be completed in spring and will include meetings/presentations with the PLSLWD Board, Spring Lake Township, and public open house. Thank you Spring Lake Township for the \$7,500 contribution to this study.
- e) Began field work to advance the design of the iron enhanced sand filter near Swamp Lake. Pending grant award, it is expected that we would try and construct in 2025/2026. The project focuses on improving water quality at the farthest upstream end of County Ditch 13, and will benefit the downstream miles of County Ditch 13, Spring Lake and Prior Lakes. Thank you Spring Lake Township for the \$2,000 contribution to this project.
- i) Quinn attended WMO meeting and reported on concerns about flood plain

8) Treasurer's Report

- a) Johnson presented the October, 2024 Treasurer's Report. In October total receipts were \$22415.35, total disbursements were \$30765.90, and the ending cash balance was \$2,723,169.57. Kowalski made a motion to approve the October, 2024 Treasurer's Report. Quinn seconded. All in favor.

9) SCALE

- a) **SCALE Meeting 11/8-** Legislative Priorities reviewed including reform of public notices and franchise fees for internet. Both could benefit townships.

10) New Business/Old Business

- a) Spring Lake Township - Online merchandise store is live.
- b) Homeschool group use of town hall follow up. Quinn expressed that full-time occupancy during business hours from September to May would not be conducive to conducting township business which is the primary purpose noted in rental policy. Board not in favor of on-going every day use by groups.
- c) Maple Drive - Survey regarding annexation reviewed: Survey sent to 10 owners who own 13 parcels on Maple Drive. Three owners representing 5 parcels are in favor of

annexation. Four owners representing 4 parcels are not in favor of annexation. Three owners representing 4 properties did not respond. Item to be added to agenda for December meeting.

11) Approval of Disbursements The Board reviewed the November, 2024 disbursement ledgers and approved checks numbered, 14996 to 15037, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Berens made a motion to adjourn. Quinn seconded. All in favor. The meeting was adjourned at 9:00 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Ted Kowalski, Chairman

Melissa Hanson, Clerk