

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
SEPTEMBER 12, 2024**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Lisa Quinn – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to add item 3.a)iii Approval of September 4, 2024 Budget Meeting Minutes and item 3.e Consideration of contract with Planning Consultant to the consent agenda. Berens made a motion to approve the consent agenda as amended. Quinn seconded. All in favor.

2) **Public Commentary**

Dan Aszmann, Scott County Deputy Updates:

- Crime report – 84 calls for service including 20 meds, 5 alarms, 15 traffic related, 4 vehicle crashes. Calls to note: 1 criminal sexual conduct, 1 theft, 1 search warrant. When asked, Aszmann noted that Spring Lake is on higher end of call numbers primarily as a result of population and proximity to cities.
- Medicals: Prior Lake Fire is now automatically dispatched for all medicals.
- Parkfield- the situation at a group home has been resolved but the purpose of the home remains the same.
- ATV/Golf Cart/Snowmobile – Scott County does not receive many complaints about ATV or Golf Cars. State statute applies to all for registration and helmets.
- Dangerous dog complaints and noise complaints should be directed to Sheriff’s Department to investigate.

- (a) As there is no County or Township Ordinance regulating motocross track noise, noise complaints should call either 911 or the non-emergency number at 952-445-1411 and report it so it is documented and a deputy can respond and evaluate the situation under 609.74 Public Nuisance:

609.74 PUBLIC NUISANCE.

Whoever by an act or failure to perform a legal duty intentionally does any of the following is guilty of maintaining a public nuisance, which is a misdemeanor:

- (1) maintains or permits a condition which unreasonably annoys, injures or endangers the safety, health, morals, comfort, or repose of any considerable number of members of the public

- a) Christian Morkeberg, Prior Lake Spring Lake Watershed District- explained the goal of PLSLWD: to improve water quality in streams and lakes and help with flooding.
Projects/Program Updates:
- i) Fish Lake Improvement Study– exploring 3 projects addressing external loading of phosphorus. Working on a grant plan for the projects.
 - ii) Buck Lake Stream Stabilization Project- working to restore/stabilize 1300 feet of shoreline that will reduce nutrients and sediment downstream.
 - iii) Ferric Chloride Treatment System at Cty Rd. 13 – purpose of the system is to take out phosphorous of the water that flows through it. The system is being updated and retrofitted for better access and efficiency of system.
 - iv) Fish Lake Shoreline restoration workshop held – 4 new interested properties.
 - v) Swamp Lake Iron Enhanced Sand Filter-Final Design received work will begin in 2025.
 - vi) Prior Lake Outlet Channel- grant of \$850,000 received to help repair the outlet channel to maintain water levels. Goal to start in 2025. PLSLWD will pay an additional \$150,000 for the project.
 - vii) County Ditch 13- Sand Creek repairs completed.
 - viii) Farmer Led Council meeting held in August – goal: finding solutions to improve water and benefit farmers.
 - ix) Regarding question about how water quality is measured: there are different ways- clarity, phosphorus, weed growth. Spring and Upper Prior Lake have improved significantly as a result of multiple projects in the area.
- b) Lydia Rural Industrial Area Proposal (Hwy 13 and Cty Rd 10) -Questions/Concerns and Comments Shared:
- i) Andy Jensen, 20306 Parkfield Ave –Questions regarding treatment of water going into ditch 13, well and septic systems based on soil type, other land programs that are available; costs for fire protection and other options for services, scope of rural industrial study, options for amending Hamlet Overlay area.
 - (1) Barbara Lerschen - asked about who has the final say in determination of zoning and if the township can do our own planning and zoning.
 - ii) Dan Walker, 20600 Langford Way- keep Hamlet overlay because of the increased impervious areas, supports fire department given the per person costs when broken down per day. Additional support for fire from neighbor who noted PL Fire is responding to all medicals and all are trained as EMTs.
 - iii) Trevor Weinzierl, 1633 E 205th- Expressed concerns for road safety/traffic, lighting, costs to tax payers.
 - iv) Kaitlin Johnson, 2046 Langford Apt #2- Expressed thoughts on soil suitability, dangerous traffic/intersection and adding more people/traffic.
 - v) Larry Kasten, 1261 E 205th maintaining the history of Lydia.
 - vi) Mariah Olinger, 1341 205th St E- Would like to see protection of mental health and wellbeing with buffers or trees; impact on home value, other positive reasons for project.
- c) Motocross Concerns
- i) Meg Glatly-2075 E 189th –The track has been grown over the years with more usage and is being used as a training facility for their kids and teammates. Bikes are loud with hours of use during the week. Track is about 10 acres – when does it become a commercial enterprise? Board shared that they should call Sheriff's Department and neighbor suggested asking for decibel reader.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
 - i) Approval of August, 2024 Monthly Meeting Minutes.
 - ii) Consider Amendment to Ordinance 24-001 Regulating Peddlers and Solicitors
 - iii) Approval of September 4, 2024 Budget Meeting Minutes

Quinn made motion to approve consent agenda. Berens seconded. All in favor.

- b) Recess for the Continuation of the Annual Town Meeting for the Purpose of Approving the 2025 General Fund Levy and Road & Bridge Fund Levy - Quinn made a motion to recess the monthly meeting in order to reconvene the Annual Town Meeting. Berens seconded. All in favor. The September monthly meeting was recessed at 9:00 p.m. Loren Hanson acted as moderator and reconvened the annual town meeting. Treasurer Dave Johnson reviewed and presented the 2025 General Fund Budget and Levy as well as the Road and Bridge Fund Budget and Levy with an overall increase at 5.8% or about \$75,000. General discussion had- noted in Annual Meeting Minutes
Johnson reviewed the road and bridge fund budget and levy. General discussion had - noted in Annual Meeting Minutes. Questions asked about cash flow for year, roundabouts, and if costs of asphalt has gone up. Kowalski made a motion to accept the 2025 General Fund Levy of \$625,000. Lerschen seconded. Approved by unanimous voice vote. Berens made a motion to accept the 2025 Road and Bridge Levy of \$750,000. Lerschen seconded. Approved by a unanimous voice vote. Hanson made a motion to adjourn the Annual Meeting, Kowalski seconded and approved by a voice vote. Following the adjournment of the 2024 Annual Town Meeting, the Board meeting was reconvened at 9:15 p.m.
- c) Review and Consider Approval of the 2025 General Fund Budget and Road & Bridge Fund Budget- Johnson presented the proposed 2025 General and Road and Bridge fund budgets. Berens made a motion to approve the General Fund Budget of \$740,000 and the Road and Bridge Fund Budget of \$650,000. Kowalski seconded. All in favor.
- d) Consider Resolution Directing Staff to Certify the 2025 Levy for the General Fund and the Road & Bridge Fund-Quinn made a motion to adopt Resolution #24-005 certifying the 2025 General Fund Levy of \$625,000 and Road & Bridge Fund Levy of \$750,000. Kowalski seconded. Motion passed 3-0.
- e) Consideration of Contract with Planning Consultant – Staff explained that over the last year the Board has been evaluating various options for planning the future of the township including incorporation, annexation agreements, rural development, comp plan amendments and taking on planning and zoning responsibilities. During these discussions it became apparent that hiring a planner to represent and help plan for the future of Spring Lake Township is critical. Before the Board tonight is a proposal for services with Swanson Haskamp Consulting. Quinn appreciated the professional presentation, demeanor, costs, and experience but would also like to keep open other options in the future. Berens noted that Haskamp had experience with smaller communities. Berens made a motion to enter an agreement HSK until 2026 with a budget not to exceed \$35,000. Quinn seconded. All in favor.

4) Engineer's Report

Stordahl presented the September Engineer's Report.

a) Miscellaneous

- 21XXX Pin Oak Lane – Data request has been made and requested documents provided.
- Ditch 13 Culvert at 190th Street – The downstream road edge was failing, eroded by strong culvert flows. The slope was repaired, but it has become apparent that water is getting outside the culvert wall and eroding the area next to the pipe wall. After the water flows subside to a more manageable level, a more permanent repair can be made. Doug Johnson was awarded the project and will complete the work before the end of the season. A meeting was held to explore to possibility of funding some portion of the project with FEMA funds.
- 195th St Ditch Cleaning – Township representatives met with the landowner on the north side of 195th between Vergus and Payten Ln to discuss a complaint about excess drainage that might be going across their field, reducing the amount of tillable ground they have available. Doug Johnson will clean a portion of this ditch and establish a small berm along the ROW line before the end of the year. There's no guarantee that this will satisfy their concern, but the effort is minimal so we agreed to try. There was also a request to regrade the area east of Payten, but further review will need to be done to see if this is feasible. The recent rains have hindered this work somewhat, but as soon as conditions permit it will be completed. Plan is to do the work next week.
- 2024 Sign Replacement – JAAK has received the signs and will be installing them in the next few weeks.
- Panama & 190th St Roundabout – Scott County has received a grant to construct a roundabout at Panama & 190th in an effort to improve safety. The County is planning an Open House on Oct 10th at the Township Hall from 4:30 – 6:00.

b) Development

- Orderly Annexation Agreement – Prior Lake and the Township have held several meetings, reviewing a draft OAA document. The City and the Township appear to be close to having an acceptable agreement. The Agreement has been sent to the Township by the City, with the intention being that this is the final Agreement that could be approved.
- Developments –
 - Grube Property Development (Prior Lake project) – A developer is working with Prior Lake to develop the property between Maple Drive and 180th St on the east side of Fairlawn. Staff has had conversations with Prior Lake staff regarding the possibility of providing sewer & water for the Maple Drive, but there does not appear to be a way to have the developer contribute to that effort. There has also been some discussions about the future of 180th St, whether it should be paved or gravel, City or Township, or removed completely. The Board

made it clear that the township will not be fund any portion of paving a road particularly when traffic volumes are low at 100 trips per day. The Township does have some concern about the wetland outlet, which will be discussed and monitored as the project develops.

1. Maple Drive – Stantec prepared an estimate for costs of a feasibility study. The cost of the study is \$23,200 which could be completed by January. Staff explained that a letter has been drafted outlining the process and including cost estimates as well as a survey. Board asked for results for October meeting.
- Lydia Rural Industrial, Phase 1: Nomadic Homes & Schiffer 7 – County staff provided a schedule for proceeding with the Comp Plan Update, and a DRT meeting has been held. The next steps and schedule are summarized as follows:
 1. Second week of June: County checks for complete application and sends out 60-day notice letter to adjacent and affected jurisdictions.
 2. Mid-June to Mid-August: 60-day comment period.
 3. Mid-August – September 1: County prepares staff report for public hearing, informed by the results of the detailed transportation study.
 4. Mid-September: County holds public hearing on CPA.
 5. August – September: Property owners prepare plats and plans for application submittal to rezone and subdivide properties with the anticipation of CPA approval, and informed by the detailed transportation study.
 6. August – September: Consider communicating with Lydia residents about the CPA and the potential impacts to the properties in the area.
 7. Late September – Early October: County Board takes preliminary action on CPA.
 8. October: DRT meetings on develop proposals. Property owners submit rezone and plat applications.
 9. October – November: Met Council review and determination.
 10. November: County Board takes final action on CPA.
 11. December: County holds public hearings on property rezone and plat applications.

The EDP Grant Application has been approved by the CDA, and the Township has approved \$48,000 in matching funds to fully fund the study for the greater study area.

There was a Planning Commission public hearing at the County Building on Sept 9th. The Commission tabled the matter to a later date, hoping to get more information about soils and water issues that the residents discussed.

5) Road Report

- a) July- No issues to report

- b) August- No issues to report
- c) Berens noted biggest concern is dying ash trees.

6) Town Hall and Parks Report

- a) Quinn spoke to PLSLWD regarding maintenance of Raymond park per terms of grant. She also noted that she got some input from Prior Lake about their maintenance schedule.

7) Water Resources Report

Morkeberg addressed projects during Public Commentary.

8) Treasurer's Report

- a) Johnson presented the August, 2024 Treasurer's Report. In August total receipts were \$19,859.40, total disbursements were \$98,069.03, and the ending cash balance was \$276,3232.54. Quinn made a motion to approve the August, 2024 Treasurer's Report. Berens seconded. All in favor.

9) SCALE

- a) Quinn will attend MAT Legislative Session on Sept 13.

10) New Business/Old Business

- a) Berens approved items 3 & 4 on Cole Cuts estimates.
- b) 180th and Fairview (Grube)– At Planning Hearing concerns raised about wetlands on south side of 180th. Berens suggested option of directionally boring a pipe rather than tying it into Buck Lake road project.

11) Approval of Disbursements The Board reviewed the September, 2024 disbursement ledgers and approved checks numbered, 14925 to 14962, to be issued. The checks were signed and given to Hanson for mailing.

12) The following items were included in the Board's information packets for informational purposes:

There being no further business before the Board, Quinn made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 10:15 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Ted Kowalski, Chairman

Melissa Hanson, Clerk