

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
AUGUST 8, 2024**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Lisa Quinn – Supervisor
Dave Johnson - Treasurer

Ted Kowalski-Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
b) Changes to the agenda. Quinn made a motion to approve the agenda as presented. Berens seconded. All in favor.
- 2) **Public Commentary**
 - a) Rep. Ben Bakeberg- 54B Representative. Introduced himself and provided information about his background as a Middle School Principal, a legislative update as well as his approach to his role as a Representative – identify issues and determine solutions finding common sense solutions with a foundation of building strong families.
 - b) Tom Wolf, Scott County Commissioner- Update-
 - i) County Budget – currently being reviewed to determine levy for 2025; examining a variety of opportunities to reduce costs.
 - ii) 169- long term project including resurfacing Marystown Road to Jordan.
 - iii) 169/282 Intersection- construction to be completed in 2027.
 - c) Troy Kuphal, Scott SWCD- Provided updates on McMahan Outlet and County Weed Spraying Program:
 - i) McMahan Outlet - Draft Plan provided to staff with draft map.
 - (1) System Information– Type: Hydroburst (underwater) compressed air cleanout. Pipe will extend 125 feet into water with cleanout on shore. Water will flow west across three properties from whom easements will be needed as County ROW is very narrow. Spring Lake Township has a Drainage & Utility easement where the pipe will need to go; County will need an agreement for an easement over it. Stordahl noted that it is unlikely that there are utilities in SLT’s easement. County owns a conservation easement in the same area. Board is not opposed to dual easement but would like to see the agreement and have our attorney review it. Kuphal explained that the pipe will be trenched in rather than bored underground. County is working with property owner/s on obtaining easements.
 - (a) Progress- final design plan being completed. Entering 2nd phase contract to include bidding and contracting and working to secure bond funds.

- ii) Township Cooperative Weed and Brush Management Program- Kuphal gave a brief overview of the program and asked SLT to reconsider joining. The benefits of the program include pictures and a map of problem areas and review of areas after spraying to make sure management plan is implemented. In past years, state grants have been received to help defray spray costs. Participants have gotten 90% of costs paid with those grants. The cost of the program includes approximately \$2600 for technical support in addition to the costs of spraying. Kuphal noted that having more participants provides for more economies of scale. He explained that each township can provide a budget within which they will work. Brush is as big of an issue as weeds but grants do not pay for Brush Control. Decision needed by January 2025 if the township would like to participate.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
 - i) Approval of July 11, 2024 Monthly Meeting Minutes.

Quinn made motion to approve consent agenda. Berens seconded. All in favor.

- b) Consider and Approve an Ordinance Regulating Peddlers and Solicitors- Because of resident concern brought before the board, the township is considering an ordinance regulating peddler/solicitor/transient merchant activities and requirement of a permit. After discussion, the Board reviewed and approved Ordinance 24-001. Quinn made a motion to approve Ordinance 24-001. Berens seconded. Staff asked to create permit application, set at \$50.00 when fee schedule set in January, and publish summary.
- c) Annexation Update – Draft agreement provided for review.
 - i) Next steps: Special Meeting August 22 with a 5:00 open house, followed by a public hearing, then a vote at 6:00.
 - ii) Communications plan: Notice in Minneapolis Star Tribune to be published on Saturday August 10th. A letter to all in the new annexation agreement and those who were to be annexed in 2024 will be mailed on or about Friday August 9th. SLT website will be updated to include an overview and potential resident impacts of Annexation as well as a link to the draft resolution.

4) Engineer's Report - Stordahl presented the August Engineer's Report.

- a) Miscellaneous
 - 2024 JPA Project – The JPA project work has been completed.
 - 21XXX Pin Oak Lane – Data request has been made and requested documents provided.
 - Ditch 13 Culvert at 190th Street – The downstream road edge was failing, eroded by strong culvert flows. The slope was repaired, but it has become apparent that water is getting outside the culvert wall and eroding the area next to the pipe wall likely do to a poor connection. After the water flows subside to a more manageable level, a more permanent repair can be made. Doug Johnson is preparing a quote for the replacement of the culvert, and staff will be looking for outside funding opportunities. Kowalski made a motion to approve the

replacement of a culvert not to exceed \$45,000 and to be completed as soon as weather permits. Berens seconded.

- 195th St Ditch Cleaning – Township representatives met with the landowner on the north side of 195th between Vergus and Payten Ln to discuss a complaint about excess drainage that might be going across their field, reducing the amount of tillable ground they have available. Doug Johnson will clean a portion of this ditch and establish a small berm along the ROW line before the end of the year. There's no guarantee that this will satisfy their concern, but the effort is minimal so we agreed to try. There was also a request to regrade the area east of Payten, but further review will need to be done to see if this is feasible.
- 2024 Sign Replacement – JAAK has ordered the signs (6 week lead time) and should be installing them in the next few weeks.
- Panama & 190th St Roundabout – Scott County has received a grant to construct a roundabout at Panama & 190th in an effort to improve safety. The County hosted a preliminary design meeting to talk through the first steps of the project design, with construction scheduled for 2026. Initial plans called for a trail but that has been removed.

b) Development

- Orderly Annexation Agreement – Prior Lake and the Township have held several meetings, reviewing a draft OAA document. The City and the Township appear to be close to having an acceptable agreement. The Agreement has been sent to the Township by the City, with the intention being that this is the final Agreement that could be approved.
- Developments –
 - Grube Property Development (Prior Lake project) – A developer is working with Prior Lake to develop the property between Maple Drive and 180th St on the east side of Fairlawn. Staff has had conversations with Prior Lake staff regarding the possibility of providing sewer & water for the Maple Drive, but there does not appear to be a way to have the developer contribute to that effort. There has also been some discussions about the future of 180th St, whether it should be paved or gravel, City or Township, or removed completely. The Township does have some concern about the wetland outlet, which will be discussed and monitored as the project develops.
 - Lydia Rural Industrial, Phase 1: Nomadic Homes & Schieffer 7 – County staff provided a schedule for proceeding with the Comp Plan Update, and a DRT meeting has been held. The next steps and schedule are summarized as follows:
 1. Second week of June: County checks for complete application and sends out 60-day notice letter to adjacent and affected jurisdictions.
 2. Mid-June to Mid-August: 60-day comment period.
 3. Mid-August – September 1: County prepares staff report for public hearing, informed by the results of the detailed transportation study.
 4. Mid-September: County holds public hearing on CPA.

5. August – September: Property owners prepare plats and plans for application submittal to rezone and subdivide properties with the anticipation of CPA approval, and informed by the detailed transportation study.
6. August – September: Consider communicating with Lydia residents about the CPA and the potential impacts to the properties in the area.
7. Late September – Early October: County Board takes preliminary action on CPA.
8. October: DRT meetings on develop proposals. Property owners submit rezone and plat applications.
9. October – November: Met Council review and determination.
10. November: County Board takes final action on CPA.
11. December: County holds public hearings on property rezone and plat applications.

The EDP Grant Application has been approved by the CDA, and the Township has approved \$48,000 in matching funds to fully fund the study for the greater study area.

The Transportation analysis has been completed and will be forwarded to the County for their review.

5) Road Report

- a) Storm resulted in several tree issues across the town but all addressed.

6) Town Hall and Parks Report

- a) Internet was down for a week because of defective router. Staff worked with Metronet to upgrade to higher speed, have new router installed and saved \$25.00 per month. Upgrade impacted printer but that too was resolved.
- b) Cameras- waiting on estimates for replacement on two analog cameras.

7) Water Resources Report - Quinn

- a) Scott WMO working on water management plan for 2040 – comments submitted by SLT.

8) Treasurer's Report

- a) Johnson presented the July, 2024 Treasurer's Report. In July total receipts were \$16,560.87 total disbursements were \$319,962.79, and the ending cash balance was \$2,841,442.17. Kowalski made a motion to approve the July, 2024 Treasurer's Report. Quinn seconded. All in favor.

9) SCALE-

- a) No meeting in July
- b) August Meeting 8/9/2024 – Code Enforcement Across Scott County
- c) SCALE survey for legislative priorities
 - i) Capital investment for community projects previously outlined 2024
 - ii) Lobbying efforts Survey

- (1) To retain local control over street improvement fees and maintain local control over affordable housing and zoning restrictions;
- (2) For education
- (3) In the economic sector including business development and/or workforce needs in our area.
- (4) To mitigate or minimize the cost and complexity that may result from these recent changes for mandated employee benefit programs.
- (5) To advocate for more clarity on cannabis legislation and reporting requirement.

Quinn and Hanson to complete survey on behalf of Township.

10) New Business/Old Business

- a) Scenic Bay Plat Correction- Probe Engineering is requesting approval of a plat correction for Scenic Bay Estates for a line that should have continued 59.8ft to the water’s edge. Kowalski made motion to approve the correction. Quinn seconded. All in favor.
- b) Reminders – Primary Election on August 13, Special Meeting on August 22 with Open House at 5:00 followed by Public Hearing and Vote at 6:00, Budget Meeting September 4th at 4:30, Prior Lake Hearings for OAA and Grube Annexation on September 10th 7:00 PM; Continuation of Annual Meeting on September 12th at 7:00 as part of regular Board Meeting.
- c) Quinn requested exploring a CIP program for the parks after annexation. Consideration for maintenance of trails, shelters and the fishing pier. Staff will request costs for maintenance of parks.

11) Approval of Disbursements The Board reviewed the August, 2024 disbursement ledgers and approved checks numbered, 14900 to 14924, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Quinn made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:45 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Ted Kowalski, Board Chair

Melissa Hanson, Clerk