

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
JULY 11, 2024**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Lisa Quinn – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Quinn made a motion to approve the agenda as presented. Berens seconded. All in favor.

2) Public Commentary

- a) Jeff Zaun, 20168 Xeon Ave.- Expressed concern about traffic impacts on Xeon during two week closure on Naylor Avenue from August 12th-30th. Asked for more clarity on some of the signage for the detour redirecting the traffic onto Hwy 13 to be sure Xeon is not utilized. Stordahl to take a look at the signage. Zaun is also concerned the heavy traffic from Marshall Rd and 282 will also use Xeon as a path of least resistance.
- b) Christian Morkeberg, Prior Lake Spring Lake Watershed District-
 - i) Hosted tour for PLSLSWD Board and CAC, as well as other partners. Various township projects were visited-impressed with stewardships.
 - ii) WBIF Funds have been distributed for Fish Lake project and Swamp Lake Iron Enhanced Sand Filter. Morkeberg expressed appreciation for township support for projects in the township.
 - iii) Engaging with Fish Lake residents for participation in projects, including shoreline stabilization projects. Hosting shoreline stabilization workshop at SLT town hall on 7/18 with extra funds for Fish Lake residents.
 - iv) Landowner agreement secured for buck lake stabilization stream project. Quotes being solicited for a late summer/early fall start.
 - v) Priorities- Water Quality and Flood Water Management. Seeking input about how the recent flood impacted residents.
 - vi) Budget continues to be worked on.
 - vii) Prior Lake Outlet channel (PLOC) was opened because of the increased water.
 - (1) PLOC- Bonding bill did not pass for funding for reinforcing the liner in the outlet, 2 grants applied for- one did not get awarded, the other they are still waiting to hear from.
- c) Gail Molden, 17334 Vergus Ave – Expressed concern over a yard not being maintained in her neighborhood. Asked if township has an ordinance to address this.
- d) Tom Wolf, Scott County Commissioner-
 - i) Most of the flooded roads are now open.

- e) Lauren Drilling, 20705 Calmor Ave- June issue with EcoShield Pest Control solicitors in their neighborhood. She learned from sheriff that ‘no soliciting’ is not enforced but ‘no trespass’ is enforceable. Stated EcoShield has had some questionable practices and asked the Board to consider an ordinance to require permits for solicitors/peddlers, like surrounding cities do, for the safety of the residents. Board to discuss at a future meeting.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed

- i) Approval of June 13, 2024 Monthly Meeting Minutes.

Berens made motion to approve the consent agenda. Quinn seconded. Kowalski abstained as he was absent from June meeting.

- b) Ben’s Bay System’s Update - Ben Rynda, owner Advanced Septic Systems, provided a summary of the last year of operations for Ben’s Bay. No major concerns reported. Everything is operating properly. Weed spraying and mowing has been completed, would like to mow again in August and start winterization. Flow rates were high with large rains but has normalized.
- c) Annexation Status Update- Attorneys from the City of Prior Lake and Spring Lake Township are reviewing the final drafts of the proposed new agreement which would keep areas 24.1 and 24.2 in the Township. The areas under consideration for inclusion in the updated annexation agreement are all areas currently included in the 2003 annexation agreement, with the exception of 24.1 and 24.2.
 - i) Barbara Lerschen, 2771 South Shore Drive – Questioned the permanency of the agreement. Hanson stated the agreement is 50 years or when all land is annexed, whichever is longer.
- d) 17801 Fairlawn Ave. Grube Property- Developer meeting with neighbors held on 7/10/2024. Kowalski attended. Support for the overall plan received. Kowalski expressed concerns of paving 180th St. which is the City’s policy as 180th cuts through a wetland and has had stability issues because of the water which is foundation for concerns about paving as well as future maintenance with no homes taking access from the western most part of the road. The developer will not be utilizing Maple Drive for sewer and water access. Discussion had about opportunities for annexation of Maple Drive. Other township considerations for development is maintenance and reconstruction responsibility on the portion of Fairlawn that has been annexed. Consider having the City annex the entire road.
- e) Road Assessment Policy Discussion- Hanson gave a recap of three options explored for Mill and Overlay assessment:
 - 1. 429 process
 - 2. Flat fee
 - 3. Continue with current policy of no assessment (mill and overlay as maintenance)Kowalski noted that he doesn’t think we need to change the policy. Quinn expressed concern with inflationary environment and needing to cost share. Berens stated the Township does not do many mill and overlays, 3 have been done in the last 12 years.

Discussion tabled until CIP completed.

4) Engineer's Report

Stordahl presented the July Engineer's Report.

a) Miscellaneous

- 2024 JPA Project – The Crackseal work had previously been completed, and the Township Hall parking lot has now been striped. The parking lot crew is a different crew than the long line work, so that is the only portion of the JPA project that remains.
- 210XX Pin Oak Lane – In the summer of 2023, the property owner contracted to add a pool and associated landscaping improvements. Their contractor imported a large amount of topsoil, having the trucks leave the soil on the road and then they moved it onto the property. Their contractor cleaned the road, but the Township had to hire a contractor to clean the storm sewer system. The invoice that had been sent to the property owner previously was not billed correctly due to a billing discrepancy by the contractor. Any future correspondence should be done through the Township Attorney.
- South Shore Drive Mill & Overlay – Because the City and Township appear to be close to having an approvable Orderly Annexation Agreement, we have prepared a proposal to update the Construction Documents from 2023 and prepare to bid the project again. Project will be reconsidered for bid in January
- Ditch 13 Culvert at 190th Street – The downstream road edge was failing, eroded by strong culvert flows. The slope was repaired, but it has become apparent that water is getting outside the culvert wall and eroding the area next to the pipe wall. After the water flows subside to a more manageable level, a more permanent repair can be made. Berens noted that it is an old pipe and should be replaced. Stordahl will look at options to partner with others to help with project costs.

b) Development

- Orderly Annexation Agreement – Prior Lake and the Township have held several meetings, reviewing a draft OAA document. The City and the Township appear to be close to having an acceptable agreement. The draft Agreement has been forwarded to the Township and City Attorneys for their review and recommendations. The desire is to have a draft for Township Board and City Council consideration at the August meetings.
- Developments –
 - Lydia Rural Industrial, Phase 1: Nomadic Homes & Schieffer 7 – County staff provided a schedule for proceeding with the Comp Plan Update, and a DRT meeting has been held. The next steps and schedule are summarized as follows:
 1. Second week of June: County checks for complete application and sends out 60-day notice letter to adjacent and affected jurisdictions.
 2. Mid-June to Mid-August: 60-day comment period.

3. Mid-August – September 1: County prepares staff report for public hearing, informed by the results of the detailed transportation study.
4. Mid-September: County holds public hearing on CPA.
5. August – September: Property owners prepare plats and plans for application submittal to rezone and subdivide properties with the anticipation of CPA approval, and informed by the detailed transportation study.
6. August – September: Consider communicating with Lydia residents about the CPA and the potential impacts to the properties in the area.
7. Late September – Early October: County Board takes preliminary action on CPA.
8. October: DRT meetings on develop proposals. Property owners submit rezone and plat applications.
9. October – November: Met Council review and determination.
10. November: County Board takes final action on CPA.
11. December: County holds public hearings on property rezone and plat applications.

The EDP Grant Application has been approved by the CDA, and the Township has approved \$48,000 in matching funds to fully fund the study for the greater study area.

5) Road Report

- a) May and June- Road overseer states there are no issues.
- b) Tree Removal – Quote for removal of 7 trees in ROW on 180th and others on Mushtown received from Cole Cuts for \$7,900.

Kowalski made a motion to approve the quote. Berens seconded. Discussion had about costs and location. Motion passed 2 to 1.

6) Town Hall and Parks Report

- a) Possible 2025 Pavilion rental for summer camp through Fish Lake Immanuel:
 - Dates: Weeks of July 7, 14, 21 & 28 of 2025, depending on interest and enrollment. Monday - Friday
 - Time in use (approximate): 12:30 - 4:00pm
 - Numbers: 45-55 people total. 5 adults, 40-50 children
- b) Board asked to check with Prior Lake on condition of Raymond Park before turning over to the township.

7) Water Resources Report

- a) Quinn attended PLSLWD tour highlighting projects in Spring Lake Township.
- b) Comp Plan for Scott WMO open house on the 7/22

8) Treasurer's Report

- a) Johnson presented the June, 2024 Treasurer's Report. In June total receipts were \$709,552.60 total disbursements were \$178,011.53 and the ending cash balance was

\$3,144,844.09. Kowalski made a motion to approve the June, 2024 Treasurer's Report. Quinn seconded. All in favor.

b) Budget meeting set for Wednesday, 9/4 at 4:30.

9) SCALE

- a) SCALE Exec canceled.
- b) SCALE General – nothing to report.

10) New Business/Old Business

- a) Solicitor/Peddler Ordinance- Only township in County that has one is Belle Plaine Township, Credit River had one when they were a Township.
 - Prior Lake- Solicitor permit fee- \$50, Peddler permit fee \$150
 - Credit River- Solicitor/Peddler permit fee \$50
 - Savage – Solicitor/Peddler permit fee \$150
- b) Golf Cart, UTV and ATV Ordinance- Berens was contacted by a resident asking if the township has an ordinance for permitting golf cart usage on roads. Board to discuss at a future meeting.
 - Credit River permit fee \$30, 3 year length
 - Prior Lake permit is free, 3 year length
- c) Planner Workshop Discussion- Board discussed how a planner would be beneficial by either taking on our planning and zoning or having a consultant planner work with us for the Comp Plan. After discussion, the Board will seek costs for using a planner as a consultant for the comp plan.

11) Approval of Disbursements The Board reviewed the July, 2024 disbursement ledgers and approved checks numbered, 14861 to 14899, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:00p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Ted Kowalski, Chairman

Melissa Hanson, Clerk