

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
May 9, 2024**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Lisa Quinn – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested the following changes
 - i) Allow Engineer Report immediately after Public Commentary to allow him to get to another meeting
 - ii) Change language on 3.c) from 150ft road frontage to 300 ft road frontage.
 - iii) Add item 3.e) Consider Request for Support of an Administrative Permit to Replace Existing Communication Tower with a Monopole and a 25' x 32' Equipment Storage Building at County Highway Department.

Quinn made a motion to approve the agenda as amended. Berens seconded. All in favor.

2) Public Commentary

- a) Kirsten Ketelson- Requested temporary parking be allowed at 2300 Raymond Ave on May 25th for a 50th birthday party as well as June 5th for a staff party. Engineer had no concerns. Board approved the request. Information will be sent to Sheriff by staff.
- b) Tom Wolf Updates:
 - i) 2029-2030 – Interchange at Hwy 35 and 2 improvements anticipated.
 - ii) 59/169 project has started.
 - iii) Jordan Candy Store may not have enough usable area to move into proposed new location.
 - iv) Niagara site has started moving dirt with goal of bottling next year.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
 - i) Approval of April 11, 2024 Monthly Meeting Minutes.

Berens made motion to approve consent agenda. Quinn seconded. All in favor.

- b) Consider Request for Support for Conditional Use Permit at 19720 Vergus Avenue- Tresa Anderson is requesting a CUP to operate her painting business, Champion Coatings, Inc, out of her home. No painting or non-office work will be done on site and there will be no additional traffic. Disposal of hazardous waste via their license with Scott County. Engineer has reviewed and has no concerns. Storage buildings will be brought up to code. Anderson explained they attempt to keep all vehicles in the garage but occasionally one will be outside. Quinn made motion to support the CUP request as presented. Berens seconded. All in favor.
- c) Consider Request for Variance at PID 119330041 from Required 300 ft of Frontage on a Publicly Maintained Road to 0ft. Parcel is land locked with access coming from a driveway easement with 21650 Malibu Ave. Abigail Box, on behalf of Debbie Alshebaiki, is requesting a variance to allow for 0ft of road frontage on a publicly maintained road to build a new home. Engineer reviewed and has no concerns about variance. Quinn noted that she would like to hear from the owner of Lot A.

Rosemary Acampora 21652 Malibu- owner of parcels A & B stated that she has had conversations with previous owners of Lot C and Chard Grading and Excavation. Chard stated the current owner must get a state survey done and a bridge plan with bluff protections which need approval by state, county and township. After clarifying with Board and staff that the current variance is only addressing the issue of the frontage variance for parcel C and not the validity or terms of the private easement Kowalski made motion to approve the variance request as presented. Berens seconded. All in favor.

- d) Consider Request for Variance to Ordinary High Water Setback for Septic at 18358 Buck Lake Circle- Charlie Bohn on behalf of Bohn Well Drilling and Colton and Rebecca Borowicz, is requesting a variance to the 150ft OHW setback to allow for a replacement for failing septic system. New system would be 79 ft from OHW mark. Engineer has reviewed and has no concerns. Kowalski made motion to approve the variance request. Berens seconded. All in favor.
- e) Consider Request for Support of an Administrative Permit to Replace Existing Communication Tower with a Monopole County and a 25' x 32' Equipment Storage Building at County Highway Department - Jeff Nelson, PSC Alliance- Request for Support for cell tower installation on County property near Dairy Lane. Kowalski made motion to support the cell tower installation as presented. Berens seconded.

4) **Engineer's Report**

Stodahl presented the May Engineer's Report.

a) Miscellaneous

- Dairy Lane & Hwy 282 – MnDOT has declared that they have done what they are going to do, attempting to make this a Township issue. The MnDOT Ombudsman sent a letter to Charlie Bohn and the Township stating that MnDOT will not be doing any additional work and that any repairs will need to be completed by the Township. The

County has tried to leverage their relationships, but it doesn't appear that anyone is having any success.

- 2024 JPA Project – The Crackseal work has been completed. After the spring road tour, it was decided to pause the sealcoat work that had been identified for 2024. The only work remaining is striping with sweeping prior.
- 21024 Pin Oak Lane – In the summer of 2023, the property owner contracted to add a pool and associated landscaping improvements. Their contractor imported a large amount of topsoil, having the trucks leave the soil on the road and then they moved it onto the property. Their contractor cleaned the road, but the Township hired a contractor to clean the storm sewer system at a price of \$5015. The landscape contractor contacted Stordahl and the Vactor company, stating that there is an issue with the cleaning invoice. Apparently, the date on the invoice is from before the date when the material was imported. The Vactor company stated that he would update Stordahl as they resolve this issue.
- Consider Request for Support for Conditional Use Permit at 19720 Vergus Avenue- Engineer reviewed and has no concerns.

b) Development

- Orderly Annexation Agreement – Prior Lake and the Township have held several meetings, reviewing a draft OAA document. The City and the Township appear to be close to having an acceptable agreement, but the City has had to divert their attention to a legislative issue surrounding housing density being discussed at the State Capital. Township and City staff met on May 6th to discuss the possibility of proceeding with the South Shore Drive overlay project. City staff stated that the Council is not confident that, while the proposed legislation appears to have stalled due to extensive complaints from municipalities, that the legislation won't come back up again in a future session. Without some sense that this legislation won't pass, City staff isn't confident that an OAA will be a priority anymore.
- Developments –
 - Nomadic Homes & Schieffer 7 – There are some early discussions surrounding possible development in the area of TH13 and Cty Rd 10. Nomadic Homes would like to construct a 50,000 SF warehouse facility on the west side of TH13, and a preliminary discussion with Mr. Schiffer was had to determine his interest in doing something with his parcels on the east side of the highway. These projects would involve a Comp Plan amendment, and preliminary discussions with the County lead us to believe that they would support the projects. A proposal to study the land in this area and help guide its development is being prepared for Township Board consideration and a possible County CDA grant. County staff has provided a schedule for proceeding with the Comp Plan Update, and Township staff has asked for a DRT meeting as the first step in the process.

- Reviewed CUP and both variances on agenda and had no concerns about any of them.

5) Road Report

- a) Roads graveled: Vergus, Parkfield, 200th, 205th/Kane's lane, 170th, Flag trail.
- b) Grading completed as well as dust coating done on collector roads.
- c) Revere from 180th to 190th may need to be overlaid in 2025.
- d) Sweeping of McCay, Dairy and Pin Oak completed by Scott County.

6) Town Hall and Parks Report

- a) Park: Irrigation system started up for year and new bottle filler installed.
- b) Town Hall Building:
 - i) Bottle filler installed on existing water fountain.
 - ii) Quote received from Solar Shield for tinting town hall windows/doors: \$3800 for all windows and doors (but for main) or \$653.00 for just doors in meeting room. After discussion, Kowalski made a motion to approve quote for \$3800 from Solar Shield. Berens seconded. All in favor.

7) Water Resources Report

- a) WBIF Meeting – Considerations: \$50,000 for Fish Lake phosphorous reduction; \$20,000 for Raymond Park project. \$1,000,000 for 180th and Fairlawn wetland project.
 - i) Fish Lake- The first external phosphorous loading project will likely be funded by PLSLWD.
 - ii) Raymond Park -Feasibility Study of Water Quality Structure at Raymond Park/Ducks Unlimited Wetland- \$2,000 match from Spring Lake.
 - iii) Fairlawn Wetland Project- Requires \$80,000 for feasibility study. PLSLWD –grant for \$20,000 could be requested with Township needing to fund \$60,000. Board declined opportunity this round.
- b) McMahon Outlet – Public Hearing held on May 7th levy at \$200 for 22 homes per year. Easement has not yet been obtained from land owner for outlet.
- c) Buck Lake Stream Stabilization Project- A joint project with PLSLWD and SWCD home owner is being undertaken; discussion about permit and other items to be had with project lead and township.

8) Treasurer's Report

- a) Johnson presented the March, 2024 Treasurer's Report. In April total receipts were \$10,074.47 total disbursements were \$35,448.22, and the ending cash balance was \$2,6435,37.81. Quinn made a motion to approve the April, 2024 Treasurer's Report. Berens seconded. All in favor.

9) SCALE

- a) Quinn will continue to attend SCALE Exec Meetings.

10) New Business/Old Business

- a) Fire Services-
 - i) Changes are being made to Scott County Dispatch protocols to provide for Prior Lake Fire to be dispatched on all medical calls in same fashion as Prior Lake Police protocols. Changes will take 1-2 months.

- ii) Fire Department operations demonstration: At the SCALE Regional Training Center on Saturday September 21st from 9am-2PM.
- iii) SMSC Public Safety Building Tour – Kowalski and Hanson attended to learn about EMS protocols. Learned PLFD used to respond to all medicals until 2008 when protocols changed with too many calls for a volunteer department.
- b) Sand Creek/Jordan - Sand Creek and Jordan have met to enter into a orderly annexation agreement. The county tentatively feels that it will make their subdivision ordinance unnecessary if those talks proceed in good faith. Nevertheless, they approved the county subdivision ordinance covering Sand Creek only; if it proves unnecessary, they will revoke it under the 90 day rule.
- c) Board will vet Township planners in the next couple of months.

11) Approval of Disbursements The Board reviewed the May, 2024 disbursement ledgers and approved checks numbered, 14783 to 14817, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Quinn made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 8:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Lisa Quinn, Vice Chair

Melissa Hanson, Clerk