

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
MARCH 14, 2024**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Lisa Quinn – Supervisor
Sara Domer – Deputy Clerk

Ted Kowalski - Supervisor

Also Present:

Matt Stordahl - Stantec

Absent:

Dave Johnson - Treasurer

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to add item 3.f) Request for support for variance at 20010 Jasper Ave. Quinn made a motion to approve the agenda as amended. Berens seconded. All in favor.
- 2) **Public Commentary**
 - a) Christian Morkeberg, Prior Lake Spring Lake Watershed District- Update
 - i) Water Quality Projects for spring and summer under consideration include:
 - (1) Fish Lake
 - (a) Management plan and projects to improve lake quality. Resident preference is to address smaller external issues adding to the lake quality issues.
 - (b) Carp Management
 - (2) Buck Lake - stream stabilization project.
 - (3) Swamp Lake - pursuing easement for sand filter.
 - ii) Quinn addressed the WBIF grant process and drain tile examination on Buck Lake- Stordahl explained concerns about old drain tile problems the Township would like addressed. Morkeberg is in support of smaller projects that help water quality, flood control, help residents and have resident support.
 - b) Tom Wolf – Scott County Commissioner - Update
 - i) I-35 and 494 cloverleaves will be closed at some point in the future for approximately 2 years.
 - ii) Dairy Lane - Stordahl – shared the township has been denied help from MnDOT to fix the problem created when 282 was super elevated. Design defect from MnDOT and Town can't fix it because it is in the DOT ROW.
 - iii) SCALE – Staff noted the Executive committee is working on getting a committee together to plan for Urban Expansion and Preservation but they are not looking at Rural Industrial. Wolf to discuss with County Administrator.
 - iv) HF 4009- Discussion had about impacts to neighborhoods and, potentially the OAA. Many unintended consequences if this passes and will likely drive costs up. Kowalski suggested it would be better to study for a year before signing.

- v) Electric car license may be going up since they cause more wear and tear on the roads due to the weight of the vehicles.

3) Agenda Items

Consent Agenda- NONE

Approval of January 31, 2024 special meeting minutes. Berens made motion to approve minutes as presented. Quinn seconded. All in favor.

Approval of February 8, 2024 special meeting minutes. Quinn made motion to approve minutes as presented. Kowalski seconded. Approved 2/0. Berens abstained as he was absent from meeting.

Approval of February 8, 2024 monthly meeting minutes. Quinn made motion to approve minutes as presented. Kowalski seconded. Approved 2/0. Berens abstained as he was absent from meeting.

Approval of February 28, 2024 special meeting minutes. Quinn made motion to approve minutes as presented. Berens seconded. All in favor.

- a) Public Hearing for Easement Vacation at 21885 Mushtown Rd (PID 11430020)- Staff stated purpose of public hearing was to vacate ingress/egress at 21855 Mushtown Road. Quinn made a motion to open the Public Hearing. Berens seconded. Kowalski asked for comments from Public – Hearing no comments, Quinn made a motion to close the public hearing. Berens seconded. All in favor.
- b) Consider Request for Support of Vacation of Ingress/Egress Easement for Schumack 21885 Mushtown Rd. (11430020)- Wayne Schumack is requesting the township vacate an easement located on his property that was created when Mushtown was a County road. The easement was to be used as a shared driveway. Spring Lake Township now owns the road and the neighbors who were to use the shared driveway easement were granted their own driveway access so the easement is no longer needed. Kowalski made motion to approve the request for support of the vacation of ingress/egress easement located at 21855 Mushtown Road. Quinn seconded. All in favor.
- c) Consider Changes to Temporary Emergency Shelter Agreement-Scott County sent revised agreement with changes. Staff shared that Township attorney is reviewing agreement and noted proposed changes to new agreement include:
 - 1) County: Adding that Township can't say no but for conflicts.
 - 2) SLT: Removing 2-3 paragraphs that aren't applicable.
 - 3) SLT: Adding clause that County pays for damages to building.
 - 4) SLT: Remove Data Practices paragraph, we are bound by it so it is unnecessary.

Quinn made a motion to approve upon review and approval of Attorney. Berens seconded. All in favor.

- d) Consider Township Quotes/Bids for Services for 2024- Staff presented the bids for services and the following were awarded with provided reason:
 - i) Portable Toilets - Specialized Sanitation: lowest bid and prompt service.

- ii) Ditch Mowing- TJ Deutsch: good service.
- iii) Gravel Hauling –Joseph Mullens Trucking, lowest bid.
- iv) ROW Spraying- Jake Borchardt/Casey Acres. lowest bid, good service.

Quinn made a motion to approved awarding of bids to Specialized Sanitation, TJ Deutsch, Joseph Mullins Trucking and Jake Borchardt/Casey Acres. Kowalski seconded. All in favor.

- e) Consider Request for Support of Variance at 20010 Jasper Ave (PID 119280013)- Don Roach is requesting a variance from the side yard setback of 30ft to 8.5ft in order to build an addition to a new home. Stordahl reviewed and noted drainage is not problematic and has no other issues. Staff stated they talked with neighbor closest to variance area and is in support of the request. Kowalski made a motion to approve variance to setback. Berens seconded. All in favor.

4) **Engineer's Report**

Stordahl presented the March Engineer's Report.

1. Miscellaneous

- Dairy Lane & Hwy 282 – MnDOT has declared that they have done what they are going to do, attempting to make this a Township issue. The MnDOT Ombudsman sent a letter to Charlie Bohn and the Township stating that MnDOT will not be doing any additional work and that any repairs will need to be completed by the Township.
- Vergus Tree Maintenance – Cole Cuts has completed the project work.
- 2024 JPA Project – The JPA project has bid and we're waiting for the official bid results from Burnsville.
- 21024 Pin Oak Lane – In the summer of 2023, the property owner contracted to add a pool and associated landscaping improvements. Their contractor imported a large amount of topsoil, having the trucks leave the soil on the road and then they moved it onto the property. This practice created two issues. First, their drivers were not careful about where they dumped the material and dumped it directly into the storm sewer catch basin. The second issue was that when they were doing this work, there was a significant rainstorm, and the roads were excessively dirty as a result. Their contractor cleaned the road, but the Township hired a contractor to clean the storm sewer system at a price of \$5015. This invoice has been forwarded to the property owner, but they have not responded. Kowalski will meet with home owner directly. Staff to provide resident information.

2. Development

- Orderly Annexation Agreement – Prior Lake and the Township have held several meetings, reviewing a draft OAA document. The City and the Township appear to be close to having an acceptable agreement, but the City has had to divert their attention to a legislative issue surrounding housing density being discussed at the State Capital. We need to consider timing for South Shore Drive and explore subdivision ordinance.
- Developments –
 - Nomadic Homes & Schieffer 7 – There are some early discussions surrounding possible development in the area of TH13 and Cty Rd 10. Nomadic Homes would like to construct a 50,000 SF warehouse

facility on the west side of TH13, and a preliminary discussion with Mr. Schiffer was had to determine his interest in doing something with his parcels on the east side of the highway. These projects would involve a Comp Plan amendment, and preliminary discussions with the County lead us to believe that they would support the projects.

- Rural Industrial Study – Stordahl presented a proposal for a Rural Industrial Study that would review approximately 600 acres and help guide its development rural industrial and rural residential. Tasks include Concept Master Plan, Wetland Review and Delineation, Final Master Plan, Community Engagement and Plan Amendments. The total cost \$107,000 with a possible 50% grant from the CDA. Consider fee schedule to recoup the funds at a per acre level. Stordahl explained the next step is review of study plan by CDA. Board asked that Stordahl also work with Treasurer to determine timing for funding of study before final Board approval.

5) Road Report

- a) Road Restrictions going off on Monday 18th at 1:00 a.m.
- b) Road Tour – Doug will start this weekend and will give feedback to Matt.
- c) Staff asked to schedule a workshop to review assessment policy for road maintenance.
- d) Township Dust Coating-
 - i) Collector Roads - 2023 cost approximately \$35,000 (\$2100 resident paid on 160th in Shakopee). Berens noted the roads have stayed in good shape and would like to continue the project on collector roads. Quinn noted that it seems to be effective.
 - ii) Non-Collector Road Coordination - Board decided not to coordinate with individual residents for dust control but to allow them to contract for services at their own discretion. Letter will be sent to residents who have used service in the past to inform them of change.

6) Town Hall and Parks Report

- a) Scott County recycling grant money available for Spring Lake Township. SLT is allocated \$1600. Staff to explore costs to purchase bottle filler for water fountain in Town Hall.

7) Water Resources Report- Quinn

- a) WBIF Process and Match- Quinn explained Fish Lake project will likely be completed and considerations of any will require match commitment. Kowalski approved to up to \$12,000 for grant match under WBIF. Berens seconded. All in favor
- b) WMO – 2030-2050 Plan is underway and will take some engineering time.

8) Treasurer's Report

- a) Johnson presented the February, 2024 Treasurer's Report. In February total receipts \$55,067.01, total disbursements were \$318,176.45 and the ending cash balance was \$2,731,444.60. Berens made a motion to approve the February, 2024 Treasurer's Report. Quinn seconded. All in favor.

9) SCALE

- a) Annual renewal of \$1800- on hold.

- b) SCALE committee reserving and reviewing urban expansion areas. Discussion had including concerns about potential reactionary response to what is happening between Jordan and Sand Creek. Staff informed that Rural Industrial and Rural Residential is not going to be explored.

10) New Business/Old Business

- a) Historic site for cell phone tower proposed near County Highway Department – Board is not aware of any historic sites in the area of proposed tower.
- b) City of Prior Lake shared parks and trail plan update and asked for feedback.

11) Approval of Disbursements The Board reviewed the March, 2024 disbursement ledgers and approved checks numbered, 14712 to 14751, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Quinn made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 9:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Ted Kowalski, Chairman

Melissa Hanson, Clerk