

SPECIAL MEETING MINUTES
ORDERLY ANNEXATION
January 31, 2024
20381 Fairlawn Ave, Prior Lake

Present: Spring Lake Township

Ted Kowalski –Supervisor	Doug Berens -Supervisor	Lisa Quinn -Supervisor
Melissa Hanson - Clerk	Sara Domer- Deputy Clerk	Matt Stordahl - Town Engineer
Peter Tiede – Town Attorney		

The meeting was called to order by Chairman Kowalski at 9:00 a.m. Quinn made motion to convene the special meeting. Berens seconded.

Staff shared the purpose of the meeting – to discuss terms of OAA draft as presented by the City and to discuss concerns and propose options.

Hanson reiterated that this agreement is permanent; Board acknowledged desire to have a permanent agreement as County won't allow rezoning of the 1900 acres; further discussion had about impact on larger parcels in 24.2.

Discussion had about

Initial agreement as sent by City, suggested changes and context for changes include.

Phasing of annexation based on sewer lines and how to ensure parcels aren't annexed and yet don't get services within 2 years even though services are within 150ft of parcel- proposed max 150 acres and/or detach.

Role of Township as “recommending body” for variances, IUP/CUP, vacations in new OAA area.

Roads and maintenance: Consider utilizing PACER ratings and either fix road or return to gravel. If township must redo to limit higher out year costs, city can't annex until investment returned to town.

City to return assessments collected back to Town- how is that achieved?

Define maintenance to include mill and overlay, reconstruct etc.

Meeting was adjourned at 11:00 am

Minutes approved _____

Ted Kowalski, Chairman

Melissa Hanson, Clerk

