

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
August 10th, 2023**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor Lisa Quinn – Supervisor Ted Kowalski - Supervisor

Melissa Hanson – Clerk Dave Johnson - Treasurer

Also Present:

Matt Stordahl - Stantec

Absent:

Sara Domer – Deputy Clerk

- 1) a) The meeting was called to order by Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to remove item 3.d) as presenter is no longer available. Kowalski made a motion to approve the agenda as amended. Berens seconded. All in favor.

2) Public Commentary- NONE

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed

- i) Approval of July 13th, 2023 Monthly Meeting Minutes.

Berens made motion to approve consent agenda. Quinn seconded. All in favor.

- b) Consider Request for Support of the Preliminary and Final Plat of 1447 Butterfly Lane – Shimek Acres (1 new property)- Julie Westman, on behalf of property owner, is asking for support of the preliminary and final plat after a building right was obtained from a neighbor. Berens made a motion to support the preliminary and final plat for Shimek Acres. Quinn seconded. All in favor.
 - c) Consider Request for Support of a Side Setback Variance for Shed at 21005 Langford Avenue- Michelle Weidner, is asking for support of a side setback variance to rebuild a shed that burned down. The setback remains the same as the previous shed at 17.4ft. Weidner provided a letter of support from neighbor. Quinn made a motion to support the variance request and respectfully submitted that the county process be expedited so resident can build as quickly as possible. Berens seconded. All in favor.

4) Engineer's Report

Stordahl presented the August Engineer's Report.

a) Miscellaneous

- Flag Trail Paving – McNamara Contracting is planning to start the pipe work later in the week of August 7th and proceed with the road work the week of August 14th. Stantec to communicate with residents on Raven Point Road and Dorothy Way about project timing.
- 2023 Road Maintenance – Sealcoat work has been completed with striping work yet to be completed.
- Dairy Lane & Hwy 282 – MnDOT has funded the repair project. Scott County has authorized the Township to complete this work through their maintenance contract with Northwest Asphalt. Northwest has been notified and is working to secure a ROW permit from MnDOT, and to get this work scheduled, ideally in the next couple of weeks.
- Sign Replacement Project – Bids for street signs are being collected for Board review at this month's meeting. Two bids received from JAAK LLC and Safety Signs. Kowalski made a motion to approve sign replacement quote of \$3714.00 from JAAK LLC as lowest bidder. Board also asked for additional signage to be purchased for Mushtown, Parkview and Raven Point. Quinn seconded. All in favor.
- Vergus Tree Maintenance – Dead & damaged trees along Vergus have been identified. Tree work won't begin until after November 1st due to regulations surrounding the protected Long Eared Bat.

b) Development

- Orderly Annexation Agreement – A joint meeting was held on August 2nd with the Township, Prior Lake, the CDA Board, and the County to discuss zoning and annexation. It was decided that there will be small working groups to help determine possible solutions to the various challenges between the City and the Township prior to another large group meeting. Discussion had about joint meeting and Township expectations.
- Developments –
 - Scenic Bay Estates – The wear course paving on Dorothy Way is scheduled for August 28th. Stantec has asked Developer to check a culvert prior to the wear course being added.
 - Schieffer/Bassett Development Amazed Acres – The base course paving has been completed, and the storm sewer & pond construction is complete. The street signs need to be installed and the site will be ready for home construction. A project punchlist has been prepared and forwarded to the Developer. The Developer has stated that he would be agreeable to helping address the temporary cul-de-sac issue if an agreement can be reached regarding further reducing the project surety.
 - MDOT Local Road Improvement Plan (LRIP)– \$20 million of \$100 million has been allocated for township roads in Minnesota. Qualified roads must have regional impact such as

Mushtown, Fairlawn, Revere, 190th (safety issues and drainage issues), Malibu.

5) Road Report

- a) No road issues.

6) Town Hall and Parks Report

- a) Bottle filler has arrived and is installed in the park replacing the broken water fountain. Staff requested a motion for ARPA funds in the amount of \$1552.39 for the bottle filler be approved which will be the final expenditure against the ARPA funds; the remaining \$100 to be paid out of general fund. Kowalski made a motion to approve ARPA funds in the amount of \$1552.39 for the bottle filler. Quinn seconded. All in favor.
- b) One of the park benches was damaged by mower and has been taken to be repaired.
- c) Board requested estimates for new carpet squares for main hall.

7) Water Resources Report

- a) CAC- Recruiting for more members to serve on CAC including students, sportsman club and Farmer's Led Council members.
- b) Spring Lake –milfoil found again in lake.
- c) Scott County is officially in a severe drought.

8) Treasurer's Report

- a) Johnson presented the July, 2023 Treasurer's Report. In July total receipts were \$20,615.19, total disbursements were \$373,576.99, and the ending cash balance was \$354,5254.20. Kowalski made a motion to approve the July, 2023 Treasurer's Report. Berens seconded. All in favor. Reminder – Preliminary Budget Meeting on August 30 at 4:30.

9) SCALE

- a) **August Meeting 8/11-** Topic: Emerging Demographic Trends including population growth, aging trends, racial and ethnic diversity projections, and labor force changes.
- b) **Legislative Priorities** – To be considered and prioritized - must have regional significance and not conflict with other initiatives.
- c) **SCALE Delivery 8/21** – Primary Topic: Cannabis Legislation

10) New Business/Old Business

- a) Discussion had about recent email regarding Township Association and insurance fraud including question about recovery of funds lost.
- b) Township received letter from Kraemer Mining that costs are going up 3% due to unprecedented increases in production costs. Staff noted even with increase, costs per ton are still lower than other bids received.

- 11) Approval of Disbursements** The Board reviewed the August, 2023 disbursement ledgers and approved checks numbered, 14479 to 14516, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:00 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Ted Kowalski, Chairman

Melissa Hanson, Clerk