

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
MARCH 9, 2023**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Ted Kowalski - Supervisor	Lisa Quinn – Supervisor	
Melissa Hanson – Clerk	Dave Johnson - Treasurer	Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl – Stantec	Jordan Shuck, Stantec
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Absent:

Doug Berens – Supervisor

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
 - a) Changes to the agenda. Staff requested to add item 3.f) Review and Consider Approval of Resolution 23-003 Approving Plans and Specifications and Ordering Advertisement for Bids for Improvement of Flag Trail. Kowalski made a motion to approve the agenda as amended. Quinn seconded. All in favor.
- 2) **Public Commentary**
 - a) Ken Pautz, Webster, MN-
 - i) Inquired about status of LID- Board explained that leadership has resigned but LID still exists statutorily.
 - ii) Expressed frustration about expense for work he had to complete in order to be released from the LID and now the LID does not really exist. Asked Board about how changes to culverts over the years impacted the lake levels and mentioned that one of the culverts may be plugged.
 - b) Eric Saunders, 2133 Dorothy Way-
 - i) Asked Board to consider a limited time waiver of the road restrictions for a segment on Dorothy Way and Flag Trail. He noted that Flag is going to be repaved and Dorothy still needs another course and was hoping the limited time waiver would be permitted to keep finances and timing of the build on track. Stordahl talked with Road Supervisor Berens who did not have a concern with the request's impact but is concerned by setting a precedent. Kowalski approved a temporary waiver of road restrictions for this address until March 17, 2023. Staff to send letter to reflect decisions.
 - c) Tom Wolf, Scott County Commissioner-
 - i) Renaissance Festival- Attending Meeting about traffic concerns on 3/9/2023.
 - ii) Elko New Market Meeting – Attended meeting where discussion was focused on bottling company. Pautz expressed concern over aquafer impacts on wells. Wolf explained aquafer is huge and impact is small.
 - iii) Kowalski explained that PLSLWD is requiring a wetland delineation on Haugh development even though the portion of the property to be developed does not

impact the delineation. Kowalski explained that wetland delineations can cost \$3,000-\$5,000 and after 5 years a new one is needed which would be required if the Haugh property fully developed. Kowalski invited Quinn to attend meeting with PLSLWD to discuss. Additional discussion had during water resources report.

- iv) Trail Master Plan - Wolf noted that the county had received negative responses to a trail proposal that runs through many residential parcels in the Township. Short discussion on property acquisition and cost had.
 - (1) Pautz commented on environmental concerns of landowners in the area.
- v) McMahon Outlet – Work happening at legislature to transfer grant to SWCD. Wolf noted that costs of maintenance may be assessed to lakeshore owners with the amount to be determined.
- d) Eugene Hein, Fish Lake Sportsman’s Club- Hein and Board discussed possible barter ideas for 2023 town hall usage. List of suggestions provided with cleaning & painting interior of shed and putting together picnic tables recommended. Full list to be shared for future consideration.

3) Agenda Items

- a) Consent Agenda- Those items on the Board Agenda which are considered routine or non-controversial are included as part of the Consent Agenda. Unless a supervisor specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are considered under one motion, second and vote. Any item removed from the consent agenda shall be placed on the council agenda under Items Removed
 - i) Approval of February 9, 2023 Monthly Meeting Minutes.
 - ii) Approval of February 15, 2023 Board of Audit Minutes

Quinn made motion to approve consent agenda. Kowalski seconded. Approved 2/0.

- b) Review and Approve Removed Consent Agenda Items- Nothing was removed.
- c) Stantec Review of Application Integration with GIS for Township Information and Consider Approval of Quote- Jordan Shuck provided an overview of GIS integration options for the Township that would include information layers for culverts, roads, MS4 information ponds/outlets. The information would be accessible based on role type internally and externally or by groups. It allows content to be better utilized, amended in real time and eliminates reliance on institutional memory. Estimate provided of \$9500 would allow input of adding historically collected data and \$4500 for new data. Estimates does not include the per year licensing costs of \$750-\$1500. After presentation, discussion about features and options was had. Board requested the decision be tabled until the April Meeting.
- d) Consider Township Quotes/Bid for Services for 2023-Staff presented the bids for services and the following were awarded with provided reason:
 - i) Portable Toilets - Specialized Sanitation – lowest bid and prompt service.
 - ii) Ditch Mowing – TJ Deutsch at 3 times per year, only bid received.
 - iii) Gravel Hauling – Klingberg– lowest bid.
 - iv) ROW Spraying- Casey Acres – lowest bid, good service.
 - v) Park Maintenance (every 3 years)- Ash Tree Treatments Plus, only bid received.
 - vi) Snow Removal and Road Maintenance (every 3 years)- Art Johnson TruckingQuinn made a motion to accept quotes from Specialized Sanitation ,T.J.Deutsch, Klingberg, Casey Acres, Ash Tree Treatments, Art Johnson Trucking. Kowalski seconded. Approved 2/0

- e) Consider Request to Approve Joint Powers Agreement with Scott County for Assessment Services- Staff explained they had been working with the county on a new JPA for assessment services. This new agreement includes decreases in costs after scheduled annexation as well as the ability to amend the JPA if the annexation timing changes. Kowalski made a motion to approve the request to approve Joint Powers Agreement with Scott County. Quinn seconded. Approved 2/0.
- f) Review and Consider Approval of Resolution 23-003 Approving Plans and Specifications and Ordering Advertisement for Bids for Improvement of Flag Trail. Stordahl explained the bid alternatives. Quinn asked to have funding sources identified. Stordahl explained \$40,000 from Raven Point development and \$160,000 from Scenic Bay developer will be used towards cost. Quinn expressed desire to ensure consistent policies and asked about contributions of other land owners. Discussion of 429 process had. Stordahl provided high level estimate of \$130,000 with wear course at \$40,000. To extend pavement beyond Dorothy could be another \$100,000. Kowalski explained Flag Trail north of Dorothy may get redesigned when development happens. Kowalski made a motion to approve Resolution 23-003 for plans and specifications and ordering advertisement for bids for improvement of Flag Trail. Quinn seconded. All in favor. Approved 2/0.

4) **Engineer's Report**

Stordahl presented the March Engineer's Report.

a) Miscellaneous

- Flag Trail Paving – Bidding documents have been prepared and are ready for bidding.
- South Shore Drive Improvements – Plans and specifications are being prepared and are on schedule to be completed before the May Board meeting.
- 2023 Road Maintenance – Quantities have been submitted to the South Metro JPA group for bidding. We've been advised that prices will likely be significantly higher this year. In addition, the winter season has been hard on the road's conditions. Several roads, including 190th St, Revere, and Vergus, will need to be monitored to see what, if any, will need to be done to preserve and maintain their conditions.
- Culvert Inspections – The Township's culverts have been inspected and a list of issues prepared. We're currently looking at options for storing the data and being able to update it as needed.
- Dairy Lane & Hwy 282 – MnDOT has repaved the area to correct the issue. BKJ/Art Johnson Trucking no longer has any issue, but Charlie Bohn has stated that they still drag when going through the intersection. MnDOT is aware of the issue and has not responded to our continued complaints. If they don't respond soon, we'll bring this to others to create some movement.

b) Development

- Orderly Annexation Agreement – Conversations have re-started about an agreement. Prior Lake, County, and Township staff met on January 30th to discuss a proposed AUAR study that could be completed in the OAA area. The City is planning to pursue a County EDA grant that would partially fund the study, looking at development issues in the

OAA area. City staff mentioned that the boundaries of the study would encompass the entire OAA area in the western portion of the Township, and could extend even further south.

- Developments –
 - Smaagard Oaks – A preliminary and final plat has been submitted for the Smaagard Oaks plat, a three lot split in the cul-de-sac on 206th Street with the new lots having their driveways on Hickory Trail. The County is requiring ROW be dedicated to connect Hickory Trail to 206th Street, with a long term goal of closing 206th Street at Panama and directing the 206th Street traffic to Hickory. There's no known timeframe for when these modifications would be constructed. There are two lots that have septic sites that need to be modified, and we've been informed that the HOA in Hickory Hollow wants them to become associated with their covenants and costs.
 - TH282/TH13 Industrial Park – JMH Land Development has requested the 2040 Comp Plan be amended to permit the proposed industrial park. The site has excellent highway access, and the County & State are currently reviewing the intersection of TH13/TH282/Cty Rd 17 for near term and ultimate ROW needs. Met with Prior Lake Spring Lake Watershed District reviewing flood water storage or wetland credit areas with JMH Land Representative both willing to work together.
 - Scenic Bay Estates – The base course paving has been completed and rough grading has been completed. Home construction has started on some of the lots. A project punchlist has been prepared and forwarded to the Developer
 - Schieffer/Bassett Development Amazed Acres – The base course paving has been completed, and the storm sewer & pond construction is complete. The street signs need to be installed and the site will be ready for home construction. A project punchlist has been prepared and forwarded to the Developer. The Developer has stated that he would be agreeable to helping address the temporary cul-de-sac issue if an agreement can be reached regarding further reducing the project surety.
 - Engineering Budget 2023 - Stordahl requested to set general engineering services budget set at \$55,000 for 2023. Kowalski made motion to approve general engineering services at \$55,000. Quinn seconded. All in favor.

5) Road Report

- a) No Road Issues
- b) Spring Road Restrictions in effect starting March 10, 2023.

6) Town Hall and Parks Report

- a) Pavilion siding complete. Extra trim pieces are in shed for possible future use.
 - i) Interior corners need to be shored up – nails from siding are protruding.
- b) Quinn is leading a proposed technology update for the township. Projects being considered are an updated sound system, streaming of board meetings, ipads and software for board and staff. Initial estimate for updated audio system was approximately \$25,000. Staff will follow up with other vendors.

7) Water Resources Report- Quinn Update

- a) Attended Meeting with WMO

- i) Legislation being worked on to transfer ownership of grant and outlet; maintenance cost estimated to be \$100 per year.
- ii) McMahon Lake has a new aeration system donated by New Market Sportsman Club and WMO is covering liability insurance.
- b) Attended Meeting with Emily Dick of PLSLWD about Spring Lake specific projects.
- c) Kowalski and Quinn discussed options for a conversation regarding wetland delineation requirement on Haugh property with PLSLWD leadership.
- d) Matt Newman, 3081 Fairlawn Lane, shared that he and two others have stepped down from the Citizen’s Advisory Committee (CAC).

8) Treasurer’s Report

- a) Johnson presented the February, 2023 Treasurer’s Report. In February total receipts were \$15,271/71, total disbursements were \$122,966.44, and the ending cash balance was \$3,568,072.34. Audit report on website. Quinn made a motion to approve the February, 2023 Treasurer’s Report. Kowalski seconded. All in favor.

9) SCALE-

- a) **March Meeting** – Michael Thompson, Scott County Assessors will discuss 2023 assessment, affecting taxes payable in 2024 and the impact of the increased interest rate on the residential market.

10) New Business/Old Business-

- a) Full-time Firefighters – Application deadline has passed- 64 applicants for 12 positions. Kowalski will attend interviews for captains.
- b) Spring Lake Township Annual Meeting – 3/14/2023
- c) Scott County Township Association meeting – 3/15/2023
- d) County Master Plan- Trails – Southern Scott – meeting held with property owners abutting proposed trail on 3/8/2023. Attendees were opposed to alignment that was off of Mushtown Road. Open house to be held at Spring Lake Townhall on March 29th at 7:00.

11) Approval of Disbursements The Board reviewed the March, 2023 disbursement ledgers and approved checks numbered, 14306 to 14331, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Quinn made a motion to adjourn. Kowalski seconded. All in favor. The meeting was adjourned at 10:30 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Ted Kowalski, Chairman

Melissa Hanson, Clerk