

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
January 12, 2023**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor  
Melissa Hanson – Clerk

Lisa Quinn – Supervisor  
Sara Domer – Deputy Clerk

Ted Kowalski - Supervisor

Also Present:

Matt Stordahl – Stantec

Absent:

Dave Johnson - Treasurer

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
  - b) Changes to the agenda. Staff asked to add item 3(e) Consider pay off of Series 2015 A GO Bonds. Quinn made a motion to approve the agenda as amended. Berens seconded. All in favor.
  - c) Approval of the December 8, 2022 meeting minutes. Berens made a motion to approve December 8, 2022 minutes. Quinn seconded. The minutes were approved 3-0.
- 2) **Public Commentary**
- a) Tom Wolf, Scott County Commissioner-Updates
    - i) Elko/New Market – Proposed Water bottling plant receiving concerns. Three quarter million gallons of water will be used per day - less than many developments according to Commissioner Wolf.
    - ii) Renaissance Festival- Working on a remedy for parking and traffic issues- potentially bussing options.
    - iii) Prior Lake Re-entry House- There will be a re-entry home in the area but client type being reviewed.
    - iv) McMahan Lake- asked about moving this forward, township considering options.
    - v) Commissioner Roles: Wolf is Board Chair by rotation.
  - b) Curt Hennes-17289 Sunset Trail SW- Informed the Board that Steve Pany, formerly a PLSLWD Manager, passed away from a series of medical complications on December 23, 2022. Hennes shared comments about Pany honoring his memory and accomplishments. Memorial service to be held in April 2023.
  - c) Christian Morkeberg, Prior Lake Spring Lake Watershed District- Updates
    - i) Buck Lake- wetland feasibility study options being reviewed include wetland restoration, iron enhanced filter, and outlet structure to retain water. Conversations continue with residents. Buck Lake project is one of 6 priorities of the 15 ranked proposals.
    - ii) ILIDS- Trial program cancelled after review by staff and Citizen Advisory Committee. The ILIDS information was not enforceable and the cost of program determined to be better used with increased in-person inspections. Resident asked

about incorporating power loading information with weed/invasive species at live inspection locations.

(1) Spring Lake has Zebra mussels and milfoil.

iii) Carp Programs

(1) Carp Seining- seining will be completed when/if the ice is safe enough to do so. Carp management program for PLSLWD is sophisticated and being used as a model nationwide.

(2) Fish stocking - Bluegill stocking to control carp will continue.

iv) Power Loading- SLA is working on power loading projects and how to educate the public about the damage power loading causes.

v) Fish Lake Feasibility Study- BWSR has approved the grant for study which has expanded in scope in hopes of getting an alum treatment in the future.

vi) Steve Pany- touted as an inspiration on the PLSLWD Board by Morkeberg.

d) Wesley Steffan- Spring Lake Association President:

i) Thanked the Board for funds to fix power loading issues at launch in Fall of 2022.

ii) ILIDS- information gathered showed that 2000 boats were in and out of Spring Lake in 2022; Steffan noted an increased use of the lake over the last 3 years.

iii) Power Loading- in some community's power loading is a misdemeanor. There is no ordinance in Scott County currently, but it could be considered.

(1) Working with Prior Lake Association and DNR to see if permanent improvement can be put into place for launch.

(2) Floating silt fence- purchased with money collected to repair launch from power loading in 2022 can be reused.

e) Eric Saunders –Scenic Bay Property Owner. Asked about timeline for paving between 8 and Dorothy. If approved, would look at summer 2023 construction.

### 3) Agenda Items

a) Consent Agenda- No Items

b) Consider Adoption of Resolution 23-001 Calling for Improvements to Flag Trail and Ordering for the Preparation of Plans and Specifications- Stordahl explained the project is pretty straight forward needing basic soil testing. Although there are no known drainage issues, some culverts need to be replaced. Alternative bids will be requested one from Cty Rd 8 to Dorothy Way and alternatively from Dorothy Way to Raven Point Rd. Goal is for bids to be out April and construction starting when area dries out in spring. Berens requested that the bid spec include a clause about the number of weeks for completion. After discussion Berens made a motion to adopt Resolution 23-001 Calling for Improvements to Flag Trail and Ordering for the Preparation of Plans and Specifications. Quinn seconded. The Resolution was adopted 3-0. Kowalski made a motion to accept Stantec proposal for engineering service at \$41,100. Quinn seconded. All in favor.

c) Consider Adoption of Resolution 23-002 Calling for Improvements to South Shore Drive, South Shore Circle, Rustic Hill Drive and Rustic Hill Ct and Sunrise Court and Ordering for the Preparation of Plans and Specifications- Stordahl explained the project is in an urban section with concrete curb and gutter. Sequencing of project: replace damaged curb, fix any problematic driveways and then edge, mill and overlay. Managing traffic and use will be a larger effort given the number of homes and that there is only one way in/out. Staff noted that the project has been on our maintenance plan and is considered maintenance, thus a feasibility study and public hearing is not required. Goal to have project done this summer. After discussion Kowalski made a

motion to adopt Resolution 23-002 Calling for Improvements to South Shore Drive, South Shore Circle, Rustic Hill Drive and Rustic Hill Ct and Sunrise Court and Ordering for the Preparation of Plans and Specifications. Quinn seconded. The Resolution was adopted 3-0. Kowalski made a motion to accept Stantec proposal for engineering service at \$73,500. Quinn seconded. All in favor.

- d) Consider Revisions to the Township Fee Schedule Ordinance- Staff presented revised fee ordinance 14-003 with updated costs for municipal sewer and water connection fees as well as an updated driveway permit fee. Quinn made a motion to approve amended ordinance 14-003 as presented. Berens seconded. Approved 3-0.
- e) Consider Pay Off of Series 2015A GO Bonds- Staff explained that the Series 2015A GO Bonds for Xeon Paving project and are callable 2/1/2023. The anticipated saving is \$18,750 in interest over the next 3 years by paying the remaining principal balance of \$310,000. Anticipated payment date of March 1, 2023. Kowalski asked to table the issue until February when Treasurer is available to discuss the risks and benefits of early pay off.

#### 4) Engineer's Report

Stordahl presented the January Engineer's Report.

##### a) Miscellaneous

- GIS Conversation moved to February.
- Culvert Inspections – No change from previous month.
- Dairy Lane & Hwy 282 – No change from previous month.

##### b) Development

- Orderly Annexation Agreement – Negotiations have stalled to update the annexation agreement.
- Developments –
  - Smaagaard Oaks – A preliminary and final plat have been submitted for the Smaagaard Oaks plat, a three lot split in the cul-de-sac on 206<sup>th</sup> Street with the new lots having their driveways on Hickory Trail. The County is requiring ROW be dedicated to connect Hickory Trail to 206<sup>th</sup> Street, with a long term goal of closing 206<sup>th</sup> Street at Panama and directing the 206<sup>th</sup> Street traffic to Hickory. There's no known timeframe for these modifications. The Board will discuss further at February meeting but at initial review does not see the need for the ROW.
  - TH282/TH13 Industrial Park – A DRT meeting was held on December 7<sup>th</sup>:
    1. The project area is currently zoned as Rural Business Reserve. This proposal would require a Comp Plan amendment.
    2. MnDOT will require turn lanes on 282 for the road access to the industrial park area. The County is asking that this access be relocated west to align with Dairy Lane.
    3. MnDOT and Scott County are starting the process of studying Cty Rd 17 from Cty Rd 42 to the north to the TH282/TH13 intersection on the south. The study will be for construction from Cty Rd 42 south to Cty Rd 81, but the study will include the entire corridor. We've asked

that they also analyze the TH282/TH13 intersection with this study to help determine near term and ultimate design layouts and ROW needs. Both MnDOT and Scott County were open to this.

4. Prior Lake did not object to the Township's belief that this area is no longer governed by the OAA Board, apparently agreeing with our interpretation of Section 5.1 of the Agreement.
  5. Prior Lake does object to the development of this area, arguing that they've made large capital investments for sewer & water that they would not be able to recoup. They also are arguing that any development of this nature would derail neighboring property annexations and development, leading to the City Council not pursuing any development on the west side of Cty Rd 17.
  6. The County will prepare meeting notes summarizing the next steps, including instructions for how to proceed with the Comp Plan amendment.
  7. Hentges will be completing the application for a Comp Plan Amendment and will look for Township support at an upcoming meeting.
- Scenic Bay Estates – The base course paving has been completed and rough grading has been completed. Home construction has started on some of the lots. A project punchlist has been prepared and forwarded to the Developer.
  - Schieffer/Bassett Development Amazed Acres – The base course paving has been completed, and the storm sewer & pond construction is complete. The street signs need to be installed and the site will be ready for home construction. A project punchlist has been prepared and forwarded to the Developer. Scheiffer suggested he would put in cul de sacs if we can reduce his surety. Stordahl will review how the process could be modified to make this work for everyone.
  - County Road 21/Revere – will be going out for bid with 2 phases switching sides. Stordahl has reviewed plans and there were no surprises but will communicate to city.

## **5) Road Report**

- a) Road overseer had nothing new to report
- b) 180<sup>th</sup> Street Sign at Langford- confirmed it belongs to Township and will be fixed when snow melts.
- c) Snow Plowing- Very few plow complaints after all the snow and ice. BKJ has done a good job keeping up.
- d) Mailboxes- Berens led conversation to consider a program to replace aging mailboxes on Vergus Ave South of 13 with swing away boxes on narrow 55 MPH. Quinn suggested to consider a cost share program. More discussion to be had at a future meeting.

## **6) Town Hall and Parks Report**

- a) Pavilion Siding – Contract received. Project can begin once contract is signed and down payment is received. Kowalski to review and sign.

**7) Water Resources Report**

- a) Review McMahon Outlet Structure Status- Hanson shared that she and Quinn participated in a meeting with Sen. Pratt and Scott County Leadership. At the meeting Quinn articulated the townships desire to see the project move forward and to find collaborative solutions but stated concerns about full ownership of the outlet by the township. Quinn stated that the capital improvement costs would be significant and we would need to partner with the WMO to get grants. Board asked that our attorney review the agreements, issues of indemnity as well as our authority to own this type of structure.
- b) Buck Lake West- Quinn has feasibility report. Another affected resident meeting is planned by the PLSLWD and Quinn will attend.

**8) Treasurer’s Report**

- a) Johnson presented the December, 2022 Treasurer’s Report. In December total receipts were \$526,263.91, total disbursements were \$52,549.48, and the ending cash balance was \$3,947,574.61. Kowalski made a motion to approve the December, 2022 Treasurer’s Report. Berens seconded. All in favor.

**9) SCALE**

- a) December Meeting Presentation:
  - i) Chris Chromy and Marc Culver of Bolton & Menk. "Future Ready Cities... Changing Dynamics, Preparing Infrastructure for the Future" discussed the steps cities, counties and towns, can take today to prepare their infrastructure for tomorrow, including considerations for land use, transit, pedestrian and bicycle facilities, freight, smart cities, and Connected and Automated Vehicles (CAV) and salt use.
- b) January Meeting Presentations:
  - i) CAP Agency which provides or helps connect a wide array of services and resources to members of our community in need, from Head Start and WIC to senior dining and energy assistance.
  - ii) Scott County Library Director Jake Grussing on Library Extended Access in the Jordan and Elko New Market branches which provides enrolled library patrons access to these designated library locations from 6 a.m. to 10 p.m. every day (including holidays), adding more time on top of normal staffed hours for library use. Director Grussing expects that the program will expand to other Scott County library branches in the future.

**10) New Business/Old Business**

- a) City of Prior Lake has reached out about completing an AUAR (Alternative Urban Areawide Review) for the area west of Marshall/17. Reviewing request with our attorney as Spring Lake Township appears to be the Responsible Government Unit (RGU) for this area rather than the city as the areas in question have dropped out of the annexation agreement. Township wants to make sure that 282/13 development is exempt from AUAR conversation.
- b) MLK Day of Service to be held at Prior Lake High School on Monday, January 16, 2023. Spring Lake Township is one of several LGU’s supporting the event. In 2022

township contributed \$200.00 towards breakfast. Suggested donation in 2023 is \$500-\$1000 for speaker. Board approved \$500.00 for the event.

**11) Approval of Disbursements** The Board reviewed the January, 2023 disbursement ledgers and approved checks numbered, 14240 to 14270, to be issued. The checks were signed and given to Hanson for mailing.

There being no further business before the Board, Kowalski made a motion to adjourn. Quinn seconded. All in favor. The meeting was adjourned at 9:20 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

\_\_\_\_\_  
Doug Berens, Chairman

\_\_\_\_\_  
Melissa Hanson, Clerk