

**OFFICIAL MINUTES**  
**SPRING LAKE TOWNSHIP ANNUAL MEETING**  
**March 13, 2018**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

The 2018 Annual Town Meeting was called to order by Clerk, Melissa Hanson, at 7:02 p.m. The Pledge of Allegiance was said.

Three times the Clerk called for nominations for meeting Moderator. Kowalski nominated Berens as Moderator. Kelley seconded. Nominations were closed. On a voice vote, Berens was elected Moderator of the 2018 Spring Lake Township Annual Town Meeting.

The moderator presented a draft agenda for discussion and approval. The moderator called for any revisions to the agenda. The Clerk asked to move Fire Services Report to item number 7 and move all other items down. Kowalski made a motion to approve the agenda as amended. Kelley seconded. On a voice vote the minutes were approved.

Noting that the minutes were made available for review before the meeting, the Moderator called for a motion approving the minutes of the 2017 Annual Town Meeting. Kelley made a motion to approve the Minutes of the 2017 Annual Meeting. Kowalski seconded. On a voice vote the minutes were approved.

Noting that the draft audited financial statements were made available for review before the meeting, the Moderator called for a motion waiving the reading of the financial statements. Kowalski made a motion to waive the reading of the financial statements. Kelley seconded. All in favor.

**Sheriff's report.** Deputy Corey Krautkremer presented an overview of Sheriff's calls for the period 01/01/2017 through 12/31/2017 and provided an infographic with 2017 data. He noted that Spring Lake Township had 104 calls for assistance of various kinds, 72 calls for car accidents and 80 calls for alarms- most of them false alarms. Looking ahead at 2018: Road restrictions are in place for 5-8 weeks- Berens requested extra vigilance on 180<sup>th</sup> between 13<sup>th</sup> and Fairlawn. Spring sees an uptick in solicitation calls but without an ordinance for Township or County, the only thing that can be done is for them to ask solicitors to stop (most comply). Barbara Lerschen asked about best smoke detectors – Krautkremer explained they don't recommend type or brand but suggest to have separate smoke and carbon monoxide detectors and to replace entire detector every 5-7 years.

**Fire Services Report.** Prior Lake Fire Chief Rick Steinhaus reported that the fire department responded to 54 calls in Spring Lake Township during 2017, as compared to 41 calls in 2016. Of the 54 calls in 2017, 4 were fire calls (structures, grass fires, etc.), 7 were medical calls, 16 calls were for motor vehicle accidents, 1 call was for a carbon monoxide alarm, 6 were HAZMAT calls, 6 were miscellaneous and there were 14 false alarms. Looking ahead at 2018: A new fire engine is being built for the department at a cost of \$640,000 (including tools etc) and is scheduled to ready in December replacing a 25 year old engine. A total of 37 expiring/end of life SCBAs will be replaced at a if \$360,000. The new equipment is purchased through a collaboration effort with other departments to reduce costs. Prior Lake Fire Station 1 is getting a new parking lot, aprons and sidewalk and funded with CIP.

**Clerks Report.** Hanson presented the 2017 Clerk's report as follows:

- **2017 Statistics**
  - **BUILDING PERMITS**
    - 9 new home permits issued in 2017 (4 new 5 finalled)

- 10 new home permits in 2016 (2 new 8 finalled)
- **Development**
  - Approved 6 new plats, creating 19 new lots including phase 1 of Harvest Bluffs
- **Elections**
  - School Referendum: 11/07/2017
  - 625 ballots were cast (51 Absentee/575 In Person)
  - 21 New Registrants
  - The referendum failed (54%) in Spring Lake Township but passed for the District (64%)
- **Rentals** Town Hall Reservations (excluding board meetings)
  - Town Hall- 104 events/meetings; 75% paid reservations
  - Pavilion- 6 events
- **Major Activities**
  - Approved two new solar gardens in Township
  - Remedied issues with pavement on Xeon
  - Hosted Public Hearing on County Turn Backs of 81 and 87
- **Looking Ahead to 2018**
  - Continued interest in development in the township at both 2.5 and 10 acres
  - Working with County and others on resolving high speed internet access for residents
  - Conclusion of legislative action on turn lane fees for new development
  - Working with Scott County and neighboring townships on the 2040 Comp Plan
  - Continued discussion with City of Prior Lake regarding Orderly Annexation Agreement

**Treasurer's Report.** Copies of the 2017 audited financial statements were made available at the meeting place at least one half hour prior to the meeting. Siegle presented the Treasurer's Report, providing an overview of activity in the General Fund, Park Fund, and Road & Bridge Fund.

General Fund of Spring Lake Township has total receipts of \$448,975 and total disbursements of \$468,632. The General Fund expenditures were \$59,300 under budget. The ending fund balance of the General Fund was \$968,073 which does not include the loan to the Park Fund of \$563,393.72

The Road & Bridge Fund had receipts of \$605,656 and total disbursements of \$406,136. The ending balance for the Road & Bridge Fund was \$1,071,771.

**Road Report.** Berens presented the road report as follows:

- **2017 Road Maintenance**
  - 2017 mild winter reduced the amount of plowing required
  - Gravel added as needed for maintenance
  - Crack filling – every 2-4 years
  - Patching – as needed
  - Seal coating – approximately every 7 years as part of maintenance plan
- **2017 Projects**
  - Xeon – raveling fixed under warranty
  - Minor ditch cleaning completed
  - Sign retro reflectivity inspection completed in 2017

- 2018: No major projects planned for 2018 – just building up the road and bridge fund
- **Ongoing activities**
  - Tree trimming for anything in the right of way
  - Grading
  - Ditch cleaning
- **Other**
  - Received a grant to add left turn lanes at Hwy 13 and Vergus – Township paying for engineering.
  - Public hearing held for turn back 81 and 87 but no further information has been provided from Scott County.
- **Looking Ahead to 2018**
  - No major road projects for Township anticipated.
  - MnDot and Township have collaborative effort to add left turn lanes from 13 on to Vergus as part of resurfacing of Highway 13. Township will pay for engineering costs. Scott County has indicated turn lanes will be added at Highway 13 and Fairlawn also as part of the resurfacing project.

**Parks and Town Hall Report.** Kowalski presented the Parks and Town Hall report as follows:

- **2017 Projects**
  - Shelters painted by Fish Lake Sportsman
  - Acoustical tile added to ceiling to reduce echo.
  - Authorized replacement of fence with split rail fence – install early spring 2018.
  - Parking lots lights upgraded to LED.
  - Rug service for Town Hall instituted
  - Purchased sound system for use at large Town Hall meetings.
  - Replaced mother board on air conditioner.
  - Divot in bituminous in front of trash receptacle fixed as well as cement on sidewalk.
- **Looking Ahead to 2018**
  - Explore option for fixing washout on one of the ball diamonds.
  - Consider options for 2<sup>nd</sup> shelter which is in disrepair.

**Water Resources Report.** Kelley presented the water resources report as follows:

- **2017 Projects**
  - Carp Harvest/Barriers
    - January 2017 - PLSLWD harvested 2575 carp weighing in at 17 tons (34,000 pounds) approximately ½ of carp in Spring Lake
    - Carp barriers have been installed to block carp from returning to natural spawning grounds. The carp management program partially funded by a Clean Water Partnership grant.
  - Spring Lake Boat Launch Renovation
    - DNR started renovation fall of 2017 and will complete the project spring 2018. The project includes a new large rain garden will be added to aid in the filtration of run-off water before going into the lake. In addition, re-paving of both parking areas, new lighting and an area for a boat washing station will be added to discourage the transfer of invasive aquatic species.
  - Other

- Township reviewed the Flood Mitigation Plan, but was otherwise not involved.
  - Raymond Avenue Park –Restoration project with grass near the pavilion being sprayed and replaced with environmentally friendly prairie grass. Goal is to restore the shoreline and park area, and construct a demonstration area of preferred shoreline options.
  - PLSLWD Manager Appointment – Township representative was on interview panel that resulted in the re-appointment of Charley Howell to another three year term.
- **Looking ahead to 2018**
- Alum Treatment on Spring Lake
    - Second of three scheduled alum treatments will happen in spring 2018. The first was approximately five years ago. The total of three treatments, wherein alum attaches to phosphorus and holds it to bottom of lake is expected to last about 20 years.
  - Weather Station at Town Hall
    - PLSLWD requested permission to install a weather station in the rain station at the town hall to help them in predicting and managing their projects

**Designate time and location for 2019 Annual Town Meeting.** Kowalski made a motion to set the time and location of the 2019 Annual Town Meeting for 7:00 p.m., **March 12, 2019** at the Spring Lake Town Hall, 20381 Fairlawn Avenue, Prior Lake, MN. Kelley seconded. All in favor.

**General Discussion of Items of Concern.**

- Barbara Lerschen asked if taxes might decrease in the next year. Response: Goal is to keep taxes steady so future road projects could be paid for and without the need for bonding.
- Barbara Lerschen requested to keep South Shore Drive and Vergus as part of the Township in the conversations with Prior Lake about Annexation. Response: Conversations with Prior Lake have been positive and request has been made to keep areas as part of Township.

**Motion to continue meeting.** Lerschen made a motion to recess the Annual meeting to **August 9, 2018** at 7:00 p.m. for the purpose of setting the General Fund levy and the Road & Bridge Fund levy. Kowalski seconded. All in favor. The meeting was recessed at 8:15 p.m.



Doug Berens, Moderator

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Melissa Hanson, Clerk

Moderator Berens reconvened the annual town meeting at 7:25 p.m. on August 9, 2018.

**Setting the General Fund Levy.** Siegle reviewed the proposed 2019 General Fund budget. Proposed 2019 general fund budget is \$357,392 with a proposed levy of \$375,000. Kelley made a motion to approve the 2019 general fund levy of \$375,000. Barbara Lerschen seconded. All in favor. The motion passed on a voice vote.

**Setting the Road and Bridge Fund Levy.** Siegle presented the proposed 2019 budget for the road and bridge fund totaling \$471,675. The proposed levy is \$564,440. Kelley made a motion to set the 2019 levy at \$564,440. Lerschen seconded. All in favor. The motion passed on a voice vote.

Lerschen motioned to adjourn. Berens seconded. All in favor. The 2018 Annual Town Meeting was adjourned at 7:54 p.m.

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Doug Berens, Moderator

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Melissa Hanson, Clerk