

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
December 10, 2020**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor	Glenn Kelley – Supervisor	Ted Kowalski - Supervisor
Melissa Hanson – Clerk	Dave Johnson - Treasurer	Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec	Peter Tiede- Township Attorney
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- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Kowalski made a motion to approve the agenda as presented. Kelley seconded. All in favor.
- c) Approval of the November 12, 2020 meeting minutes. Berens made a motion to approve the November 12 meeting minutes. Kelley seconded. The minutes were approved 3-0.
- d) Approval of the November 12, 2020 Board of Canvas meeting minutes. Kowalski made a motion to approve the board of canvas meeting minutes. Kelley seconded. The minutes were approved 3-0.

2) **Proclamations**

**A PROCLAMATION EXPRESSING APPRECIATION
TO GLENN KELLEY FOR SERVICE
TO SPRING LAKE TOWNSHIP**

WHEREAS, it is the intention of the Board of Spring Lake Township to recognize noteworthy individuals and their service to Spring Lake Township

WHEREAS in September 2007, Glenn Kelley was appointed as Supervisor for Spring Lake Township and subsequently elected for three consecutive terms

AND WHEREAS, Glenn Kelley faithfully served on the Spring Lake Township Board for more than 13 years providing a sense of continuity as well as historical perspective on topics such as sewer and water and annexation.

AND WHEREAS, Glenn Kelley worked determinedly to recruit, interview and select Board Members and staff who are service oriented and have a lasting positive impact on the Township.

AND WHEREAS, Glenn Kelley consistently served Spring Lake Township with integrity, impartiality, professionalism, a positive attitude, with a particular passion for maintaining a beautiful Town Hall, improving water quality in Spring Lake Township, running the Township efficiently while keeping taxes low and building and maintaining collaborative relationships with neighboring governments.

AND WHEREAS, Glenn Kelley embraced his responsibilities as liaison with Prior Lake Spring Lake Watershed District, SCALE, SCALE Executive Committee, Development Review Team, Orderly Annexation Board, City of Prior Lake, Park Supervisor, Chair and Fire Services Team,

AND WHEREAS, Glenn Kelley was an advocate for resident issues such as paving Xeon Avenue, providing better Broadband access and implementing a no wake zone on Spring Lake

AND WHEREAS, throughout his tenure Glenn Kelley demonstrated the ability to identify with the needs and concerns of Township Board and residents and to operate in a harmonious fashion with a focus on best outcomes for the township and its citizens.

AND WHEREAS, Glenn Kelley has decided to fully embrace retirement;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Spring Lake Township, Scott County, Minnesota expresses sincere appreciation and gratitude to Glenn Kelley for his 13 years of dedicated service to the residents of Spring Lake Township.

-Kelley thanked the board, staff and residents of Township for allowing him to serve.

-Berens stated Kelley has provided continuity and calmness and thanked him for his service and noted that he has been essential in the transition as all board members and staff are new since Kelly started as a board member.

3) Public Commentary

- a) Tom Wolf, Scott County Commissioner- Updates
 - i) State of Minnesota has a \$600,000,000 surplus through June 30th.
 - ii) Dr. Michael Wilcox, County Medical Examiner met with county officials to discuss COVID vaccine and is hopeful that all who want vaccine will have it by the end of April.
 - iii) Intersection at 21/91 is open and running well.
 - iv) Broadband via Access Networks is available now as part of CARES funding.

4) Agenda Items

- a) POSTPONED TO 12/17/2020 at 7:00 - Public Hearing Regarding Proposed Boat Slip Ordinance on Spring Lake- Public hearing has been postponed to December 17th, 2020 at 7:00pm.
- b) McMahon Lake Project Update- Melissa Bokman Scott Water Management Organization (SWMO) explained that McMahon outlet project was funded at the state level and matching funds at county level.
- c) Consider partnership for McMahon Lake Outlet maintenance, funding and coordination of easements- Bokman stated that the SWMO is looking for partnerships for long term maintenance of outlet and needed to gauge support and possible partnership if actual

construction of outlet occurs in Spring Lake Township. Partnership could include, funding, coordination of easements, maintenance of outlet/channel. She noted she does not have cost estimates yet as they depend on route. Kowalski noted that the board is open to additional conversations once cost estimates and more details are received. Berens agreed that the Board will continue to be open to the conversation but cannot commit to any level of financial support until specificity is provided.

-Commissioner Wolf asked what costs are involved for other lakes that have similar funding concerns. Cedar Lake was referenced, which has Lake Improvement District but amount of costs funded is unknown. Bokman believes costs for McMahan maintenance could be relatively low – perhaps a few thousand dollars a year with an option that may not cost anything depending on land owner permissions.

-Kowalski asked when will County have more detail on costs. Bokman explained that an agreement with DNR is expected in January, with resident conversations happening soon after. She hopes that the best route will be acceptable to all but they do have secondary options.

-Staff asked to verify that Township will not be expected to maintain the outlet but may be asked to contribute funding. Bokman stated that that is her understanding. Kowalski noted he felt the most logical source for funding of maintenance costs would be from the residents via a Lake Improvement District.

5) Engineer's Report

Stordahl presented the December Engineer's Report.

- a) CH 21/CH 87/170th Street Intersection Improvements – No changes from last month.
- b) Mushtown Road – The project has been awarded to Northwest Asphalt. The project is substantially complete. The areas that were seeded with blanket are growing nicely, and areas that were hydroseeded need a chance to better fill in before the project silt fence is removed. Because of the early snowfall, this should wait until 2021 season. See also Mushtown Reimbursement under new/old business.
- c) McMahon Lake Outfall – In 2019, Scott County WMO has contracted with WSB to explore options for providing McMahon Lake with an outlet. They presented an option that constructs a pipe system from the southwest corner of McMahon Lake west to Saint Catherine Lake in Cedar Lake Township, with an estimated cost of \$469,000. The WMO is looking for Township participation in the project. This project received funding through the State Bonding Bill.
- d) South Shore Drive – Stordahl is playing phone tag with Andy Brotzler with the City of Prior Lake regarding necessary improvements the Township would like to do on the road, but that with the pending annexation we need to talk about how these improvements would be paid for. Stordahl's opinion is road needs to have edges milled and a shallow overlay. Berens states road needs significant maintenance. Township does not want to spend significant money on a road that will be annexed into city in a few years without an equitable path to compensation.
-Kelley asked what would cause road to deteriorate so quickly. Stordahl does not see an obvious reason for edges to be coming apart the way they are. Soil borings would be beneficial if road work moves forward to see what is happening under the road.
- e) Miscellaneous
 - Resident Field/Ditch drainage issues – No changes from last month.
 - MS4 Inspections – No changes from last month.
 - Pothole Patching Project – No changes from last month.

- Local road improvement program- Funding is up to \$1.25 million. Possible project is 68/190th to highway 13. Fairlawn to Panama portion of road could be deemed of regional significance. Need County sponsor. Covers construction (doesn't cover engineer, admin, legal). Other roads that could qualify are Malibu, Mushtown, Berens asked if funds can be used to pave roads – Stordahl said they could, provided that they are of regional significance. Deadline to submit to the County is January 11th.

Development

- Orderly Annexation Agreement – No changes since last month.
- Developments –
 - Fish Lake Campground Subdivision – A concept plan was presented to the County subdividing the property into four parcels ranging from 21 to 35 acres via an administrative lot split.
- Johnke property, 18661 Panama Ave- County received a request about splitting the property but it is conditioned on transportation plan as there is a future road planned for the property. They would like a commitment of a road before they split/sell land. Board can not commit to exact location or future alignment of road.

6) Road Report

- No road issues.
- Swing away mailbox installed at town hall as an example of mailbox replacement if damaged by plow.
- TV's, couch and chairs, old windows taken to hazardous waste facility and highway maintenance dumpster.
- Post on Flag Trail and Cty Rd 8- Stordahl to take a look. If dangerous, Pitlick will cut off or Art Johnson will remove.

7) Town Hall and Parks Report

8) Water Resources Report

- Metropolitan Mosquito Control District Update- 2020 Inspection Report for Prior Lake and Spring Lake Township:
 - Larval Control: 843 sites inspected; 3174.99 acres treated
 - Adult Control: 50 sites inspected; 38.78 acres treated
 - Disease Prevention: 69 tires removed, 1019 catch basins treated, 4 property inspections

9) Treasurer's Report

- Johnson presented the November, 2020 Treasurer's Report. In November total receipts were \$15,686.16, total disbursements were \$50,437.29, and the ending cash balance was \$2,274,428.50. Kelley made a motion to approve the November, 2020 Treasurer's Report. Berens seconded. All in favor.

10) SCALE

- Friday December 11, 2020 Meeting Items:
 - Legislative priorities will be presented 12/11/2020.
 - Mayor of Savage will discuss issues around mental health.
- January 1, 2021 meeting cancelled.
- Election of new officers in March 2021.

11) New Business/Old Business

- a) Organizational meeting set for 1/14 at 6:30 pm.
- b) Butterfly Lane Light- Resident of Butterfly lane would like town to assess for monument light. Board tabled until January meeting when resident may attend.
- c) Conflict of Interest Discussion- Tiede explained what conflict of interest is and difference between conflict of interest and bias. If a supervisor recuses him/herself on voting, they are still allowed to state opinions.
- d) Board discussed options for requesting reimbursement for an area that was paved as part of the Mushtown project that is in the City of Prior. The property on east side of road 17551 Mushtown is in the city while the property on the west is in the township. The need for paving was urgent and the township did not ask for reimbursement as property ownership of area was thought to be in township. The board will consider options for requesting reimbursement.

12) Approval of Disbursements The Board reviewed the December, 2020 disbursement ledgers and approved checks numbered, 13372 to 13406, to be issued. The checks were signed and given to Hanson for mailing.

13) The following items were included in the Board’s information packets for informational purposes:

There being no further business before the Board, Kowalski made a motion to adjourn. Kelley seconded. All in favor. The meeting was adjourned at 8:15 p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Thaddeus Kowalski, Chairman

Melissa Hanson, Clerk