

**OFFICIAL MINUTES  
SPRING LAKE TOWNSHIP  
MONTHLY BOARD MEETING  
September 10, 2020**

SPRING LAKE TOWNSHIP TOWN HALL  
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor Glenn Kelley – Supervisor Ted Kowalski - Supervisor  
Melissa Hanson – Clerk Dave Johnson - Treasurer Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested the following changes Update item 3)a to read Approval of the 2021 General Fund Budget and Road & Bridge Fund Budget and consideration of Resolution 20-016 directing staff to certify the 2021 levy for the General Fund and the Road & Bridge Fund. Update item 3)f to read: Adopt Resolution 20-017 for Sale of \$925,000 in General Certificate Indebtedness Series 2020A Correct item 3)e to read Debt Compliance. Kelley made a motion to approve the agenda as amended. Berens seconded. All in favor.
- c) Approval of the August 13, 2020 meeting minutes. Berens made a motion to approve the minutes with typos corrected. Kowalski seconded. The minutes were approved 3-0.
- d) Approval of the August 13, 2020 Assessment Hearing for 185<sup>th</sup> Street meeting minutes. Kelley made a motion to approve the assessment hearing minutes. Berens seconded. The minutes were approved 3-0.

**2) Public Commentary**

- a) Tom Wolf, Scott County Commissioner- Updates
  - 169/41 Ribbon cutting on 9/11/2020
  - Broadband project is moving forward in a timely fashion.
  - Credit River seeking to become a city.
  - 2.2% levy requested by Scott County.
  - County to consider Cedar Lake Resident Conditional Use Permit to Construct and Operate a Private Heliport in the RR-1 District. Some residents concerned about impact of noise on horses and wild life. Issue to be heard at September 14 Scott County Planning Commission Meeting.
  - I-35 solution meeting in progress.
  - Kowalski asked about SCALE funding for a special riot response team.
- b) Corey Krautkramer – Scott County Sheriff’s Department- Updates
  - Mobile Field Force – Could be used in riot situations. There are 10-11 deputies currently trained and were utilized during Minneapolis riots. Cities may want to work with Sheriff’s Dept. to respond to situations/train together. Issue with starting mobile field force is availability of gear.
  - Courts- County Court is beginning to open with some in-person cases.
  - Xeon – extra patrol will be added on Tuesday 9/15 (and possibly Wednesday 9/16) as

- Courts- County Court is beginning to open with some in-person cases.
- Xeon – extra patrol will be added on Tuesday 9/15 (and possibly Wednesday 9/16) as a result of county detour.
- Full time deputy position opening.
- Increased number of complaints about ATVs, golf carts, dirt bikes. Increased ATV accidents and DUI's but not in the townships.
- County acquired a new 2020 18' Mako center console boat with federal grant funds. Spring Lake has had a few boating complaints in 2020.
- Spring Lake Township had very few traffic related injury accidents in 2020.
- Thefts on the rise, keep eye on construction sites and catalytic converters.
- Lisa Quinn, 1796 Spring Lake Circle, stated that parking at/near the boat launch is the worst that she has seen in 18 years with people parking in the median at the launch. Quinn asked what happens if there are issues as she has called in the past. Krautkramer stated that they have limited options as it is difficult to tow and the DNR sometimes has different rules than the County and to call when issues arise.

### 3) Agenda Items

- a) Recess for the Continuation of the Annual Town Meeting for the Purpose of Approving the General Fund Levy and Road & Bridge Fund Levy and Consideration of Resolution 20-016 certifying the General Fund Levy at \$350,000 and the Road and Bridge Fund Levy at \$635,000. Berens made a motion to recess the monthly meeting in order to reconvene the Annual Town Meeting for the purpose of approving the levy for the General Fund and the Road & Bridge Fund. Kelley seconded. All in favor. The September monthly meeting was recessed at 7:20 p.m. Treasurer Dave Johnson reviewed the General Fund Levy and Road and Bridge Levy and explained costs from the budget. Kelley made a motion to approve the 2021 General Fund Levy of \$350,000 and the 2021 Road and Bridge Levy, Berens seconded. Motion passed on voice vote. Kowalski made a motion to adopt Resolution 20-016 Certifying the General Fund Levy at \$350,000 and the Road and Bridge Fund Levy at \$635,000. Motion passed on a voice vote. Moderator Hanson asked for a motion to close the Annual Meeting. Kelley made a motion to close the 2020 Annual Town Meeting. Kowalski seconded. The annual meeting ended and the monthly meeting reconvened at 7:25.
- b) Approval of the 2021 General Fund Budget and Road & Bridge Fund Budget. Johnson presented the proposed 2021 general and road and bridge fund budgets. Kelley made a motion to approve the General Fund Budget of \$425,000 and the Road and Bridge Fund Budget of \$535,000. Kowalski seconded. All in favor.
- c) Review and Approve Debt Compliance Policy. Chris Mickelson with Ehlers presented the Debt Compliance Policy explaining that the policy and procedures help minimize risk of an audit.
- d) Review and Approve Post-Issuance Debt Compliance Procedures. Ehlers presented the Post-Issuance Debt Compliance Procedures.
- e) Adopt Resolution Adopting Post-Issuance Debt Compliance Policy for Tax-Exempt and Tax Advantaged Governmental Bonds. Ehlers presented the Resolution for Adopting Post-Issuance Debt Compliance Policy for Tax-Exempt and Tax Advantaged Governmental Bonds. After discussion Kowalski made a motion to adopt Resolution #20-015 Adopting Post-Issuance Debt Compliance Policy for Tax-Exempt and Tax Advantaged Governmental Bonds. Berens seconded. All in favor.
- f) Approve Resolution 20-017 for Sale of \$925,000 in General Certificates of Indebtedness. – Ehlers presented tabulation of the proposals which had been received in the manner specified in the Terms of Proposal for the Certificates. The proposals were as set forth in EXHIBIT A of the Resolution. After Mickelson explained the process, he noted that the number of bids that came was a result of the credit strength of the township and its AA rating. Berens made a motion to adopt Resolution 20-017 Awarding the Sale of General Obligation of Indebtedness of \$925,000. Kowalski seconded. All in favor.
- g) Consider Resolution 20-012 Designating a Residential Roadway Speed Zone for Country Squires Circle. Wade Waddell 19301 Country Squires Circle, requested that speed limit signs be installed for safety reasons due to increasing number of reckless, speeding drivers. Kelley made a motion to adopt Resolution 20-012. Berens seconded.

speed limit signs be installed for safety reasons due to increasing number of reckless, speeding drivers. Kelley made a motion to adopt Resolution 20-012. Berens seconded. All in favor. Stordahl to review sign placement.

- h) Consider Hwy 13 Spring Lake/Cedar Lake paving project currently scheduled for 2022.  
Diane Langenbach reviewed 2021 and 2022 MnDOT paving Projects.  
2021: repave 282 from 13 to Jordan (Summer 2021) with detour utilizing 21 to CSA 8 to 13. Project will include multi use trail.  
2022: repave Hwy 13 from 282 to Hwy 19 in New Prague. Project will be a cold in place recycle project with left turn lanes as well as 8-foot shoulders on. MnDOT's goal is to keep traffic detoured on state roads. Also, under consideration is a roundabout at 13 & 8. Tony Winiecki, Scott County Engineer, explained that earlier smaller improvements decrease crashes for a while at this location but as they are increasing again, a round-about for that intersection would be best. Quinn asked about a turn lane and/or by-pass lane at Hwy 13 and Spring Lake Circle. Winiecki explained that by-pass lanes are decreasing in use because of turning movement confusion and resulting accidents. Berens asked if MnDOT would host open houses on the Hwy 13 project. Langenbach said public meetings are happening but, right now, most are virtual. Berens encouraged use of both in person and virtual meetings for the project.
- i) Consider Resolution 20-011 Supporting Incorporation of Credit River Township. Kelley asked if there is concern that Credit River could annex areas of the township. Conversations with Credit River Board Member Kostik reflected no interest in annexation; Staff noted that township attorney explained that without providing additional valuable services and annexation by Credit River would be very difficult. Kowalski made a motion to adopt resolution 20-011 Supporting Incorporation of Credit River. Berens seconded. All in favor
- j) Consider Resolution Appointing Election Judges for the 2020 General Election.  
Kowalski made a motion to approve Resolution #20-014 approving a list of election judges for the 2020 State general election. Kelley seconded. All in favor.

#### 4) Engineer's Report

Stordahl presented the September Engineer's Report.

- a) 185<sup>th</sup> Street East – BKJ has completed the topsoil work and has had the area seeded. The work is now substantially complete. BKJ has received their Final Payment and the warranty period has started. Additional seeding will be added in some areas.
- b) Mushtown Road -The project has been awarded to Northwest Asphalt. The subgrade has been corrected and base course has been placed. Drain tile and culvert improvements have been completed, with ditch grading and restorations being completed now. The wear course paving is scheduled to be completed the Monday, September 14<sup>th</sup>. The residents that have been communicated with appear to be happy with the progress. Stordahl asked that the Board approve an amendment for engineering budget to \$124,682 an increase of \$58,664 for Mushtown Road. Kowalski made a motion to approve the additional budget for engineer construction costs. Berens Seconded. All in favor.  
Stordahl asked the Board to approve contractor's first pay request of \$323,440.80. Kowalski made motion to approve pay request. Berens seconded. All in favor.
- c) McMahon Lake Outfall – In 2019, Scott County WMO has contracted with WSB to explore options for providing McMahon Lake with an outlet. They presented an option that constructs a pipe system from the southwest corner of McMahon Lake west to Saint Catherine Lake in Cedar Lake Township, with an estimated cost of \$469,000. The WMO has allocated \$130,000 for the project and was also able to secure a \$130,000 grant. The WMO is looking for Township participation in the project.

Staff explained that after a conversation with Melissa Bokman and Cindy Geis both with Scott County, a Lake Improvement District may be an option for managing the water issues on McMahon. Importantly, residents would need to be proactive in approaching the Scott County with this option.

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Stordahl explained that there is potential funding available from a public access water grant (provided it has been funded) that could be used to purchase land if the owner of the property to the north is willing to sell a portion of the property for a parking lot and trail to connect the parking areas. Stordahl stated that the right of way costs and construction could be included in the grant costs but engineering and design costs are not. This would be a partnership opportunity with the DNR and the DNR would be responsible for the parking area once completed. Board asked staff to contact DNR about project.

d) Miscellaneous

- Resident Field/Ditch drainage issues (Jerry Roach property) – BKJ attempted to locate once but failed to locate the tile. Their next step is to bring in a tiling contractor with considerable experience to help locate this problem area.
- 190<sup>th</sup> Street Culvert – A culvert crossing 190<sup>th</sup> just west of Fox Ridge Road appears to have failed on the north side of the road. BKJ has completed the culvert repair.
- 206<sup>th</sup> Street Drainage – The grading and the seeding & restoration work has been completed.
- MS4 Inspections – Pond and outfall inspections have been completed. New ponds still need to be added to the inventory list and the report finalized.
- 3750 Hickory Trail – The resident at the property contacted the Township regarding a culvert that needs maintenance. Valley Construction & Repair has started the work and is planning to have it completed within the next week.
- Pothole Patching Project – All of the potholes have been filled with only the patching portion of the project yet to be completed. The plan is to have this work completed within the next week.
- Carlson Property 18700 Revere - After investigation and meetings with resident, Kowalski and Troy Kuphal (SWCD), Stordahl provided a memo stating that high water concerns on the property are not caused by an individual source or blockage but is likely caused by wetland vegetation decomposing and contributing to build up as well as increased rain events. Stordahl also explained that farmer pumping of water is not a major contributor to the situation.

e) Development

- Orderly Annexation Agreement – Currently no activity due to recent legal decisions on City growth and transportation system funding mechanisms. Kowalski noted that although not part of the Orderly Annexation Agreement, in a recent DRT meeting with Scott County and the City of Prior Lake, Prior Lake may consider annexation of the Shimek property on 180<sup>th</sup>/Revere provided that lot sizes are appropriate and intersection contributions are made.

## 5) Road Report

a) Road Overseer Report:

- No road issues.
- Trash: Couch and tires picked up on Vergus Ave & TVs picked up on 213<sup>th</sup> St E.
- Missing signs at Oelke and 195<sup>th</sup> replace.
- No Parking Sign is down near 17481 Vergus. Staff to arrange with County for putting post in as township Road Overseer is unavailable.
- Berens noted that culvert south of 195<sup>th</sup> Vergus has a sink hole and may need to looked into.

## 6) Town Hall and Parks Report

- a) A bid was received in the amount of \$860 for treatment of Emerald Ash Borer in 7 trees. As the cost is an annual cost, the Board is not interested in treatment.
- b) A bid was received in the amount of \$4600 for replacing parking lot landscaping. Kowalski will get another bid for the work for comparison.

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  - c) Kowalski noted Mark Wangerin will provide bid for removal of old benches, small pipe under sidewalk and volleyball court.

**7) Water Resources Report**

- a) PLSLWD – workshop attended by Kelley.
- b) Fish Lake will not receive an Alum treatment in 2020 as other projects took priority.

**8) Treasurer’s Report**

- a) Johnson presented the August, 2020 Treasurer’s Report. In August total receipts were \$79,881.97, total disbursements were \$151,547.33, and the ending cash balance was \$2088755.51. Kowalski made a motion to approve the August, 2020 Treasurer’s Report. Kelley seconded. All in favor.

**9) SCALE**

- a) Zoom Meeting tomorrow (9/11/2020) – legislative priorities being reviewed:
  - Pay for Safe Roads (turn lanes)
  - Providing Responsible Government (Met Council Governance Structure)
  - Increase Affordable Housing (tax incentives for affordable housing)
  - Data Privacy Sharing
  - Bonding Requests (including McMahon Lake Outlet, Mobile Field Force)
  - Kowalski noted that as Claire Robling readies for retirement, there is a need for someone to be watching at the legislative level to ensure taxes paid by residents of Scott County stay in the county.

**10) New Business/Old Business**

- a) Spring Lake Township has been reimbursed for the damage done to Ben’s Bay septic system during utility installation.
- b) Discussion of transfer of ownership of CUP for Queen Bee’s Lawn and Garden, full support from Board.
- c) Fire Contract – terms of agreement are being reviewed. In particular, the ability of the City to make purchase decisions and the obligations of the townships. City is also looking to add in administrative costs. Kowalski expressed desire to pay actuals rather than estimated administrative costs.

**11) Approval of Disbursements** The Board reviewed the September, 2020 disbursement ledgers and approved checks numbered, 13255 to 13287, to be issued. The checks were signed and given to Hanson for mailing.

**12)** The following items were included in the Board’s information packets for informational purposes:

There being no further business before the Board, Kelley made a motion to adjourn. Berens seconded. All in favor. The meeting was adjourned at 9:15 p.m.

Melissa Hanson, Clerk  
Spring Lake Township

Minutes approved \_\_\_\_\_

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Thaddeus Kowalski, Chairman

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Melissa Hanson, Clerk