

**OFFICIAL MINUTES
SPRING LAKE TOWNSHIP
MONTHLY BOARD MEETING
July 9th, 2020**

SPRING LAKE TOWNSHIP TOWN HALL
20381 FAIRLAWN AVENUE, PRIOR LAKE, MN

Present:

Doug Berens - Supervisor
Melissa Hanson – Clerk

Glenn Kelley – Supervisor
Dave Johnson - Treasurer

Ted Kowalski - Supervisor
Sara Domer – Deputy Clerk

Also Present:

Matt Stordahl - Stantec

- 1) a) The meeting was called to order by Chairman Kowalski at 7:00 p.m. The Pledge of Allegiance was said.
- b) Changes to the agenda. Staff requested to add item 3.g) Consider Final Payment Request for 185th Street Paving and Call for Public Hearing item 3.h) Consider Encroachment Agreement for 4532 204th St. E. Kowalski made a motion to approve the agenda as presented. Berens seconded. All in favor.
- c) Approval of the June 11, 2020 meeting minutes. Kelley made a motion to approve the minutes as amended. Berens seconded. The minutes were approved 3-0.

2) Public Commentary

- a) Tom Wolf, Scott County Commissioner- Updates
 - i) SLT has up to \$87,000 for reimbursement for COVID related expenses which can be used to cover costs of township wide broadband.
 - ii) Hwy 21/13 round-a-bout had a ribbon cutting but a few issues still remain to be fixed and it will be open by 7/15.
 - iii) County budgeting - revenue is down about 4%; uncertain about how the .5% sales tax will impact bottom line. Hope is not to be down more than \$1M to \$1.5M
 - iv) Berens asked Wolf about putting a flashing light at intersection of Panama and 190th due to resident complaints of safety issues. Wolf said he would look into it.
- b) Curt Hennes, Prior Lake Spring Lake Watershed District-
 - i) Alum treatment is getting great response. Primary test of effectiveness will be spring and summer 2021. Cost was about \$1M with some money for Upper Prior Lake treatment received from grants.
 - ii) \$75,000 contract with WENCK Engineering to evaluate options for water storage, mitigation options and, ditch 13 issues. FECL system on 13 is under-engineered with much more water coming into the system and going over pond. System may need to be re-engineered.
 - iii) Two new Board Members – Pany and Boyles. Kowalski asked if there was a way to change charter to require representation from each area the PLSLWD serves.
- c) Tom Quinn, 1796 Spring Lake Cr -Asked about ordinance for boat slips previously discussed. Kowalski stated that the Board is not moving forward with any changes at this time as few residents have expressed concern about neighbors renting docks.

3) Agenda Items

- a) Consider Request for Rezoning and Administrative Lot Split at 18588 Revere Avenue- Diane Jackson, 18588 Revere Ave, requested to divide her 10 acre parcel (PID 119130044) into a 6.5 acre parcel and 3.5 acre parcel. The 6.5 acre parcel will be sold to neighbor at 18650 Revere Ave and combined with his existing parcel (PID 119130042). Stordahl noted that the sight lines are good for future development. Kowalski made a motion to approve the rezone and support of administrative lot split for 18588 Revere. Berens seconded. All in favor.
- b) Consider Approval of Resolution Between MN DOT and Spring Lake Township for Highway 13 Unofficial Detour Agreement Payment- Staff explained that this resolution is for repayment of dust coating the Township added because of the unintended detour that resulted from Hwy 13 construction. Berens made a motion to approve resolution 20-008. Kelley seconded. All in favor.
- c) Consider Quotes for Awarding 2020 Street Patching Project- Stordahl presented two quotes: BKJ for \$45,925 and Northwest Asphalt for \$47,839.25. Stordahl reviewed the map for patching projects and noted that there are additional concerns on Dairy Lane and South Shore Drive. Berens asked that we start exploring what to do on South Shore as the road is in need of significant changes. Kowalski made a motion to award work to BKJ, including South Shore Drive, with a quote in the amount of \$45,925 plus \$3400 for SSD. Berens seconded. All in favor. Berens asked about using spray patching on 190th. Stordahl to review options.
- d) Review of Ben's Bay Pipe Damage and Ben's Bay System Operations and Maintenance Report – Wirtzfeld's written report included in packet. Wirtzfeld summary: June 17th report made about utility company hitting a septic pipe which was located by Locator Bob. Resident's septic systems were pumped while exploration for damaged pipe took place. The damage was located at about 5'11" (71 inches) underground with utility boring permitted at 50". Berens asked to check with utility company about paying damage costs also asked to inquire whether township insurance will cover. Wirtzfeld also noted that a tree should be removed from fence and that there is an area with some erosion. Stordahl to review with Wirtzfeld.
- e) Consider Resolution 20-007 to Erect Regulatory Speed Signs in Rural Residential Districts for Langford Way from 13 to 205th St E- Minnesota statues allow for the designation of a Rural Residential District in an area where homes are spaced at intervals averaging 300 feet or less. Speed limits in a Rural Residential District may be posted at 35 mph. After engineer review of driveway location, the average spacing on Langford Way is less that 300 feet. Kowalski made a motion to approve Resolution 20-007 to Erect Regulatory Speed Signs in Rural Residential Districts for Langford Way from 13 to 205th St E. All in favor.
Stordahl has reviewed the area to determine where speed limit signs should be posted.
- f) Determine Financing Option (Bonds or Certificates) for Mushtown Reclaim and Pave Project. If Bonds, Adopt Reimbursement Resolution and Call for August 13th Public Hearing- Johnson explained the type of options available for funding of Mushtown and recommended utilizing Certificates in order to save the Township interest expenses. After discussion by Board, Kowalski made a motion to finance Mushtown with GO Certificates. Kelley seconded. All in favor.
- g) Consider Final Payment Request for 185th Street Paving and Call for Public Hearing for Final Assessment on August 13th. BKJ submitted third and final payment request for \$30,431.27 with recommendation for approval by Stantec as work has been satisfactorily completed and warranty period can begin. Overall project was within about \$5,000 of original bid. Kowalski made a motion to approve final project. Berens

seconded. All in favor. Kowalski called for a public hearing for August 13th Board Meeting.

- h) Consider Encroachment Agreement for 4532 204th Street E. Dave Cuddigan, Cuddigan Homes, explained that the house would require a septic pipe to go through the Township easement in order to utilize septic sights which requires an encroachment agreement. Berens made a motion to approve requested encroachment as reviewed and approved by Engineer with encroachment agreement to be prepared by Township Attorney and signed by Board at a later date. Kelley seconded. Kowalski abstained.

4) **Engineer's Report**

Stordahl presented the July Engineer's Report.

- a) **185th Street East** – BKJ has completed the remaining topsoil work and has had the area seeded. The work is now substantially complete. BKJ has submitted their request for Final Payment, and the warranty period can begin.
- b) **CH 21/CH 87/170th Street Intersection Improvements** – Scott County contracted with Kimley-Horn and has recommended a modified intersection, allowing eastbound traffic to turn on and off of CH 87, westbound traffic to turn south onto CH 87, but no northbound traffic to turn west or any north-south traffic movements. The City of Prior Lake is asking for support of a fully signalized intersection, stating they have significant zoning benefits from this option. Two additional options have been prepared and will be discussed on a July 8th conference call – options 6 and 7. The difference between option 6& 7 includes a westbound turn lane to go south on Revere. Township asked for traffic modeling but it was not included and would not be conducted. Board does not feel that the left turn lane is a safe turning movement. The north part of Revere will be turned over to the City. County does not have money for the road at this time and it is not clear when the project will take place. The Board still prefers the original option 2 from a safety perspective.
- c) **Mushtown Road** – Project plans and specifications have been prepared and are being presented for Board acceptance. The project has been advertised for bid with a bid opening date of Wednesday July 15th. There are seven companies holding plans with bids to be received by 7/15/2020. Stordahl stated that the Township needs to talk with residents who have culvert in yard that needs to be repaired. Special meeting to award contract to be held on July 16th at 5:00.
- d) **Miscellaneous**
 - a. **TH 13/Vergus Avenue Turn Lanes** –MNDOT has sent Resolution to be signed for reimbursement for dust coating.
 - b. **Butterfly Lane Drainage** – Blakeborough has completed the ditch grading work and have submitted their invoice for payment. The work looks good and should be an improvement for the neighborhood and water is flowing well.
 - c. **Resident Field/Ditch drainage issues (Jerry Roach property)** – Consider drainage repairs in spring, starting with cleaning/jetting under road and adding cleanout on west side of Fairlawn Ave. Conversations have been had with BKJ and an on-site meeting will be scheduled ASAP to determine what work needs to be done.

- d. **165th St Pond** – A resident informed us that there are two pipe issues on the pond on the west end of 165th Street. On both the inlet and outlet pipes, there are pipe joints that have come apart and will need to be repaired. BKJ is preparing to do this work and will complete it as soon as they become available.
- e. **190th Street Culvert** – A culvert crossing 190th just west of Fox Ridge Road appears to have failed on the north side of the road. BKJ has submitted a bid of \$29,000 for this project. Kowalski made a motion to accept BKJ quote for work on the 190th Street Culvert on the condition that the work be done before school starts. Berens seconded. Board asked that detour signs go up as soon as locates go up.
- f. **206th Street Drainage** –. BKJ will begin work here on 7/10/2020.
- g. **MS4 Inspections** –New ponds still need to be added to the inventory list and the report finalized.
- h. **20855 Mushtown Drainage Issue** – The farmer will be contacted to discuss his practices in this area to assure positive drainage is maintained.
- i. **3750 Hickory Trail** – The resident at the property contacted the Township regarding a culvert that needs maintenance. Bids have been received and Valley Construction & Repair was the low bidder at \$4800. Kowalski made a motion to go with Valley Construction. Berens seconded. All in favor.

1. Development

- **Orderly Annexation Agreement** – No updates
- **Developments** –
 - **Harvest Bluffs** – Infiltration pond is working as anticipated.

5) Road Report

- a) No Road Issues.
- b) Flag Trail -Sofa and Mattress picked up.
- c) Addison Dr – Resident requested that a “No Outlet” sign be placed at. to limit use by people looking for camp ground and those looking for a road that goes around the lake. Ok’d by Board.
- d) Pot holes on 190th need to be repaired.
- e) Panama and 190th intersection resident voiced concern with running the stop sign. Stordahl will contact County about options.
- f) Fairlawn and 180th - Berens noted that there is a lot of traffic coming from construction and asked if County could keep trucks on County Roads.

6) Town Hall and Parks Report

- a) Two hand sanitizer dispensers installed in Town Hall – at entrance to building and to the meeting room.
- b) Kowalski will contact Fish Lake Sportsman club to remove park benches (will be replaced by additional picnic tables), remove old pavilion and/or replace defibrillator.
- c) Election preparation underway – room mapping completed.
 - i) Staff asked about purchasing tents for people standing outside to limit people in building – Board approved.
- d) Sprinkler system issue- ground is saturated in one area. Zone 7 has been turned off.

7) Water Resources Report

- a) Kelley reported that Alum Treatment has seemed to work quite well – the water is very clear.

8) Treasurer’s Report

- a) Johnson presented the June, 2020 Treasurer’s Report. In June total receipts were \$557,724.76, total disbursements were \$170,234.77, and the ending cash balance was \$2,379,205. Kelley made a motion to approve the June, 2020 Treasurer’s Report. Berens seconded. All in favor.

9) SCALE

- a) No meeting in July

10) New Business/Old Business

- a) Staff noted that County is promoting Advanced Absentee Balloting.
- b) COVID
 - 1) Preparedness plan for employees and officers reviewed.
 - 2) Related Expense that were not planned for but necessary as a result of COVID:
 - i) Broadband to support businesses, residents for purposes of work, school and contact with others.
 - (1) Vergus Tower @ \$25,000
 - (2) Legal Costs \$3,901
 - ii) Protection of public, board and employees
 - (1) 2 permanent @ \$64.40 total
 - (2) Hand Sanitizer @\$49.39
 - (3) GoToMyPC subscription for remote access: \$420.00 per year
 - iii) Election:
 - (1) 1 Mobile Hand Sanitizer stations (1 mobile @ \$259.90)
 - (2) Additional Pens @ \$85.78
 - (3) 4 Plexi Glass Sneeze Guards @ \$636 for protection of judges and voters

11) Approval of Disbursements: The Board reviewed the July, 2020 disbursement ledgers and approved checks numbered, 13170 to 13206, to be issued. The checks were signed and given to Hanson for mailing.

12) The following items were included in the Board’s information packets for informational purposes:

- List of upcoming meetings

There being no further business before the Board, _____ made a motion to adjourn.
seconded. All in favor. The meeting was adjourned at _____ p.m.

Melissa Hanson, Clerk
Spring Lake Township

Minutes approved _____

Thaddeus Kowalski, Chairman

Melissa Hanson, Clerk