

Spring Lake Township Pavilion Rental Application

Event Date: _____ **Type of Event:** _____

Rental Hours: Starting time _____ Ending time _____

Applicant

Resident Non-Resident Non-Profit

Applicant Name _____			
Contact Person _____		Phone _____	
Address _____	City _____	State _____	Zip _____
E-mail Address _____			

Fees

Applicant agrees to pay, by the due date, all fees noted below. No reservation will be secured until receipt of the rental fee.

<i>Type of Fee</i>	<i>Amount Due</i>	<i>Due Date</i>	<i>Date Paid</i>
<i>Resident and Non-Profit</i>	\$25.00	<i>With Application</i>	
<i>Non-resident</i>	\$40.00	<i>With Application</i>	

Insurance

Applicant shall provide the Township with a certificate of insurance (COI) showing liability coverage through their homeowners insurance policy with a minimum coverage of \$500,000. This COI must name Spring Lake Township as an additional insured.

<i>Name of Carrier</i>	<i>Amount of Coverage</i>	<i>COI Due Date</i>	<i>Date Received</i>
	\$500,000	With Application	

Sale of Alcohol

No liquor, wine or beer shall be sold or otherwise exchanged for compensation unless the sale of these beverages is approved by the Township and performed by a caterer licensed by the State of Minnesota to sell alcohol. The catering company must provide proof of licensure and a certificate of insurance (COI) showing liability coverage with a minimum coverage of \$500,000. This COI must name Spring Lake Township as an additional insured.

No alcohol will be sold or otherwise exchanged for compensation at this event.

Applicant

Date

Rental Approved by:

Town Hall Coordinator

Date